

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 Minutes of Board of Commissioners Meeting

March 16, 2026

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

Members Excused:

Erika Smiley, Asst. Sec/Treasurer

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order March 16, 2026, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive Public Comments

No Public

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from February 16, 2026, Regular Meeting.

Shirley Jauma made a motion to accept February 16, 2026, meeting minutes as written. Dan Dronberger seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of February 28, 2026.

Bank balances in our various accounts as of February 28, 2026:

Checking Account: Beginning balance of \$5,186.67, with deposits totaling \$1,913,476.39 (which includes an interest deposit of \$24.80); and checks and debits totaling \$1,573,875.00; for an ending balance of \$344,788.06.

Money Market Account: Beginning balance of \$10,030.16, with an interest deposit totaling \$4.23; for an ending balance of \$10,034.39.

Sales Tax Money Market Account: Beginning balance of \$201,572.33, with an interest deposit of \$150.21; for an ending balance of \$201,722.54.

Texas CLASS Account: Beginning balance of \$10,130,262.77, deposits totaling \$2,199,832.46 (which includes an interest deposit of \$33,392.46); for an ending balance of \$12,330,095.23.

We have (5) bills to pay this month as follows:

AlphaGraphics	\$1,063.35	Postage for Newsletter
AlphaGraphics	\$8,272.15	Newsletter Printing
Arretta Lyn Jenkins	\$550.00	Newsletter Producer
Coveler & Peeler P.C.	\$3,537.17	Legal Fees February
PVFA	\$600,000.00	March Draw

To review and take action on the payment of operations funding pursuant to the 2025 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting March Draw not to exceed \$600,000.00.

Dan Dronberger made a motion to approve the financials, checks written, March Draw for \$600,000.00. Shirley Jauma seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – February 233 Responses

Station 62

Security is installed and completed, paid with funds from the Care’s Act. Flooring for training room installed, Texas Direct Carpet did a wonderful job, from regular budget.

Hiring

Currently in the hiring process, April 9th application cutoff, April 16 & 17th will be the written and physical testing and then interviews.

Electricity Contract

The contract is up for renewal. By combining five or six agencies we aim to keep our costs at a minimum. Draft numbers are not finalized.

PVFA CD

Last month the board approved an addition to the CD for Future Capital Expenses. We deposited an additional \$40,000.00 into the CD.

Park Bench

Bench ordered and being made, once received it will go to North View Subdivision. Next bench will be for Inverness Forest subdivision.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – The replacement water tank and body module for E64 have been received. Disassembly of the apparatus is currently underway to facilitate repairs.

To review, discuss and take action regarding Care’s Act-Employee Retention Tax Credit Refund.

FCW – we had a surprise today; check received from the IRS for \$42,000.00.
DMS – the funds are not owed to PVFA, it looks like they moved our last deposit into the wrong quarter of 2025. We may deposit until reviewed with the PVFA Board.

To review and discuss district newsletter Contract with L. Jenkins.
FCW – wonderful newsletter.

To review and discuss Texas Emergency Communications Center
MJ – TECC has hired Joiner Architects. Staff will be visiting West Communications Center to observe operations and meet Dennis.

To review , discuss and take action regarding the adoption of District tax exemptions for 2026.

Discussion held by the board. The board agreed to continue with last year's exemption.

Ken Koenig made a motion to continue this year with the following Granting Exemptions: Homestead 0%, Over 65 - \$50,000.00, Disability - \$75,000.00. Dan Dronberger seconded the motion with unanimous approval of the board.

To review and discuss matters related to District Government Affairs.

IC - District government affairs efforts have been money well spent in the past; however, there is still significant work to be done to ensure continued success. Nef continues to perform exceptionally well and remains a valuable partner. Proposal to develop a public-facing dashboard for both ESD and PVFA.

Goal: improve transparency and help the public better understand the volume and impact of our services.

- Invite local representatives to attend apparatus push-in (“buying off”) ceremonies to strengthen relationships and visibility.
- Proposal to engage Bella Media to enhance public outreach.
 - “Day in the Life” – three short stories highlighting fire department operations
 - “Meet Your Commissioners” series
 - Short-form videos (60 seconds or less)

Ken Koenig made a motion for Fire Chief to engage Bella Media to create short videos to help public understand the impact of our services. Shirley Jauma seconded the motion with unanimous approval of the board.

To review, discuss and take action on 2026 Budget revision.

KK – minor adjustments to the budget, Fire Chief will get more information from Siddons Martin for approximate delivery time of apparatus. Budget for your review only, no motion.

To review and discuss Station Security.

KK – Station security; may need consider an upgrade security at Station 61.

In recent months the Constable's Office has been contacted regarding ongoing issues with a resident at 1511 Sweet Grass Trail.

Reported behaviors include standing in front of fire apparatus while making verbal statements and hand gestures. Driving erratically on Rolling Creek Drive and intentionally pulling in front of fire engines. Littering newspapers on fire department property and across the street.

And two weeks ago, the individual entered the station, filed a complaint, and caused concern for the office manager.

Discussion held by the board with possible considerations; dedicated monitor with view of exterior security cameras, particularly the front of the property.

Modify door access control to require manual release (push-button) rather than motion-activated entry to improve security.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

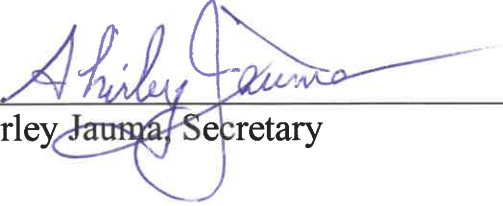
To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for April 20, 2026, regular meeting at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Shirley Jauma made a motion to adjourn at 6:00 P.M. Dan Dronberger seconded the motion with unanimous approval of the board.



Shirley Jauma Secretary