

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

December 16, 2024

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order December 16, 2024, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comments.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from November 18, 2024, Regular meeting.

Changes as follows:

Page 3/20 remove "in a bit" under Fire Responses
Page 4/20 add "Mike Jenkins abstains".

Page 6/20 add “Erika Smiley and/or Ken Koenig will serve as alternate relation committee members”.

Erika Smiley made a motion to accept November 18, 2024, regular meeting minutes with the above changes. Shirley Jauma seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of November 30, 2024.

Bank balances in our various accounts as of November 30, 2024:

Checking Account: Beginning balance of \$14,251.58, with deposits totaling \$796,417.00 (which includes an interest deposit of \$13.49); and checks and debits totaling \$794,259.57; for an ending balance of \$16,409.01.

Money Market Account: Beginning balance of \$10,018.36, with an interest deposit totaling \$7.46; for an ending balance of \$10,025.82.

Sales Tax Money Market Account: Beginning balance of \$200,610.43, with an interest deposit of \$334.62, for an ending balance of \$200,945.05.

Texas CLASS Account: Beginning balance of \$7,329,484.79, deposits totaling \$339,467.43 (which includes an interest deposit of \$29,467.43) and debits totaling \$485,000.00 for an ending balance of \$7,183,952.22.

We have (9) bills to pay this month as follows:

Coveler & Peeler	\$55,555.00	Governmental Relations Retainer Lock Lord Attorney at Law
Harris County Appraisal District	\$7,242.00	4 th Quarter
HDL Companies	\$7,500.00	Property Tax Dashboard software
Lyn Jenkins	\$500.00	Newsletter Preparation
PVFA	\$750,000.00	December Draw
Texas Emergency Communications	\$20,518.89	Quarter 3 2024 Call Volume 15.65%

Coveler & Peeler	\$1,661.25	Legal Fees November 2024
Erika Smiley	\$451.15	VCOS Expense Reimbursement
Shirley Jauma	\$603.76	VCOS Expense Reimbursement

To review and take action on the payment of operations funding pursuant to the 2024 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting December Draw not to exceed \$750,000.00. December draw includes insurance premiums to be paid on January 2, 2025.

Ira Coveler - Commissioners Compensation reviewed with the board. Maximum commissioner compensation is \$7,200.00 annually. Discussion held by the board.

Dan Dronberger made a motion to increase the commissioner’s compensation to \$150.00 per qualifying event (Commissioner Meetings, Conferences, Workshops) with an annual maximum of \$7,200.00, and approve the financials, checks written, December Draw for \$750,000.00, and commissioners’ compensation for the fourth quarter. Ken Koenig seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – November 200

Major Responses

- 11/11 505 Cypress Station, dryer fire, minor interior damage
- 11/13 18 wheeler and car, came in as entrapment, no entrapment: 17400 block of IH45
- 11/19 505 Cypress Station, one apartment significant damage, under investigation.

Average responses – 229

Average EMS responses – 117

Hiring

All new hires are working great.

Payroll Increases

Payroll increases will begin January 3, 2025.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – reviewed with Ken Koenig a few items needing increase adjustment.

To review, discuss and take action regarding Care’s Act-Employee Retention Tax Credit Refund.

FCW – electricians are doing a wonderful job. They are rewiring all the circuitry changes first, then installing an umbilical cord for generator at all three stations.

To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.

FCW – still working on the data. We have 750 line item entries and have reached the date of July 11, 2024.

To review and discuss district newsletter Contract with L. Jenkins.

FCW - another wonderful newsletter.

To review and request a report from the legislative committee.

Ira – a lot of bills are coming out on tax reform. Reviewed with the board the upcoming big push for all ESD commissioners to be elected.

FCW - The Safe-D survey received last week, answered “No” to electing all commissioners.

MJ – where can you find what bills have been filed.

ES - will send a link to review the bills issued.

Discussion held by the board.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

Closed Session Began 5:34 p.m.

No Decision Made

Closed Session Ended 5:39 p.m.

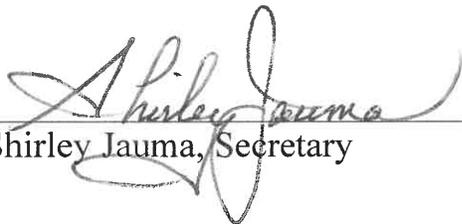
To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for January 20, 2025, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Shirley Jauma made a motion to adjourn at 5:39 P.M. Erika Smiley seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary