

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 Minutes of Board of Commissioners Meeting

September 15, 2025

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order September 15, 2025, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive Public Comments

No Public

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from August 25, 2025, Public Hearing and Special Meeting Notice on Tax Increase.

Dan Dronberger made a motion to accept August 25, 2025, Public Hearing and Special Meeting Notice on Tax Increase meeting minutes. Shirley Jauma seconded the motion with unanimous approval of the board.

Mike Jenkins asked if there were any additions or corrections to the minutes from August 25, 2025, regular meeting minutes.

Shirley Jauma made a motion to accept August 25, 2025, regular meeting minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of August 31, 2025.

Bank balances in our various accounts as of August 31, 2025:

Checking Account: Beginning balance of \$6,056.93, with deposits totaling \$819,556.58 (which includes an interest deposit of \$9.30); and checks and debits totaling \$809,208.01; for an ending balance of \$16,405.50.

Money Market Account: Beginning balance of \$10,014.21, with an interest deposit totaling \$7.23; for an ending balance of \$10,021.44.

Sales Tax Money Market Account: Beginning balance of \$200,669.64, with an interest deposit of \$340.86; for an ending balance of \$201,010.50.

Texas CLASS Account: Beginning balance of \$9,292,580.57 deposits totaling \$316,222.06 (which includes an interest deposit of \$35,022.06) and debits totaling \$538,200.00, for an ending balance of \$9,070,602.63.

We have (5) bills to pay this month as follows:

AlphaGraphics	\$8,272.15	Fall Newsletter
Aretta Jenkins	\$550.00	Newsletter
Coveler & Peeler	\$1,877.24	August Legal Fees
Houston Chronicle	\$10,922.23	Public Hearing Tax Increase Notice
PVFA	\$400,000.00	September Draw

To review and take action on the payment of operations funding pursuant to the 2025 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting August draw not to exceed \$400,000.00.

Dan Dronberger made a motion to approve the financials, checks written, and September draw for \$400,000.00. Shirley Jauma seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – August - 222 Responses

Major Responses

08/23 Machine Shop, Ella at Bamcrest Ponderosa east; accidental, soldering over an open fuel can.

January EMS Responses 178 – 61%

February EMS Responses 182 – 68%

March EMS Responses 190 – 67%

April EMS Responses 159 – 60%

May EMS Responses 152 – 58%

June EMS Responses 123 – 60%

July EMS Responses 117 – 55%

August EMS Responses xx - 57%

Average responses – 246

Average EMS responses – 154

FAN 62

Fan 62 is almost back in service. Requires five hours of run time for break-in period. Total repair cost \$2,900.00.

E64

Front Bumper replacement, insurance payment received, waiting for Siddons-Martin Emergency Group to move to the new shop at FM1960 and Hardy for installation.

TW61

Bi-annual preventative maintenance, aerial recertification; adjustments required and replaced torque box bolts.

False Alarm Fees

We received \$35,275.20 in false alarm fees in 2025. Discussion held by the board.

FCW- Several locations have refused to repair or replace their alarm systems, resulting in repeated false activations. We invoice these repeat offenders to cover the wear, tear, and usage of our apparatus caused by these unnecessary responses. In addition, he works with commercial businesses to install the necessary Knox Boxes to ensure quick and safe entry during emergencies.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – heading to Pierce Manufacturing November 3-5, 2025, we are flying commercial airlines and will receive a refund for reduced airline costs.

To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.

DMS – Nothing to report.

To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.

FCW – still waiting on approval.

To review and discuss district newsletter Contract with L. Jenkins.

FCW – another great fall newsletter.

To review and request a report from the legislative committee.

KK – nothing new to report.

To review and discuss Texas Emergency Communications Center

MJ –reviewing the building budget, discussion held by the TECC board concerning costs to build new communications center.

To review and discuss ESD No.11 Staffing at Station 63

FCW – ESD No.11 requesting to staff at Station 63 beginning September 21, 2025. The new CEO is doing well. We sent the original agreement for them to review and make any changes, then on to attorney for review. ESD No. 11 will purchase

their own supplies, and the monthly lease will be one thousand dollars. Asking the board to give FCW the power to act on the agreement when received from attorney.

Ken Koenig made a motion to give FCW the power to act on agreement when received from attorney and signed by both parties. Erika Smiley seconded the motion with unanimous approval of the board.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for October 20, 2025, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Erika Smiley made a motion to adjourn at 5:41 P.M. Shirley Jauma seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary