

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 Minutes of Board of Commissioners Meeting

August 25, 2025

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order August 25, 2025, ESD No. 28 Board Meeting starting at 5:17 p.m., with a quorum.

To receive Public Comments

No Public

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from July 21, 2025, regular meeting.

Page 5, Care's Act, ERC – Addition to first sentence; for secondary generator backup.

Shirley Jauma made a motion to accept July 21, 2025, regular meeting minutes with the above addition. Ken Koenig seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of July 31, 2025.

Bank balances in our various accounts as of July 31, 2025:

Checking Account: Beginning balance of \$6,409.23, with deposits totaling \$813,513.70 (which includes an interest deposit of \$8.22); and checks and debits totaling \$813,866.00; for an ending balance of \$6,056.93.

Money Market Account: Beginning balance of \$10,006.99, with an interest deposit totaling \$7.22; for an ending balance of \$10,041.21.

Sales Tax Money Market Account: Beginning balance of \$200,329.35, with an interest deposit of \$340.29; for an ending balance of \$200,669.64

Texas CLASS Account: Beginning balance of \$9,566,571.15, deposits totaling \$287,609.42 (which includes an interest deposit of \$35,809.42) and debits totaling \$561,600.00, for an ending balance of \$9,292,580.57.

We have (5) bills to pay this month as follows:

Aretta Jenkins	\$550.00	Newsletter
Coveler & Peeler	\$1,481.38	July Legal Fees
Harris County Appraisal District	\$9,623.00	Fourth Quarter Assessment
HDL	\$1,500.00	Quarterly Retainer Aug, Sept, Oct
PVFA	\$525,000.00	August Draw

To review and take action on the payment of operations funding pursuant to the 2025 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting August draw not to exceed \$525,000.00.

Dan Dronberger made a motion to approve the financials, checks written, and August draw for \$525,000.00. Shirley Jauma seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – July - 207 Responses

Major Responses

07/15 Came in as a building fire on IH45 SB; was exterior electrical arcing with smoke.

January EMS Responses 178 – 61%

February EMS Responses 182 – 68%

March EMS Responses 190 – 67%

April EMS Responses 159 – 60%

May EMS Responses 152 – 58%

June EMS Responses 123 – 60%

July EMS Responses 117 – 55%

Average responses – 250

Average EMS responses – 157

Reminder 100th Birthday Event

September 4, 2025, Station 61, 6:30 pm. Please arrive by 6:15 and park next door. Ike was our treasurer for many years, and he is currently on the water board and wastewater treatment plant board for WCID 91. The subcommittee will call a pseudo emergency meeting to get Ike here; the party is a surprise. WCID 91 is funding the party.

Employee Insurance and Compensation Increase

PVFA Board approved the insurance cost increase for employees; 100% of cost for HMO's and 85% of cost for PPO's and midyear raises. Raises are less due to increased insurance costs. Total increases range from \$2,000.00 to \$7,000.00 per employee with a net of \$41,000.00 annually. Now, we are the most competitive among area fire departments by reducing our employee out of pocket insurance costs.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – finalized specs, we should know actual cost in a week. Scheduled to go to Pierce Manufacturing on November 4, 2025, for preconstruction meeting.

To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.

DMS – received a letter from the IRS requesting 60 more days to review the second quarter of 2020.

To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.

FCW – still in review and FEMA continues to ask questions.

To review and discuss district newsletter Contract with L. Jenkins.

FCW – asked Lyn to remove the CO2 article, unfortunately it will raise too many questions.

To review and request a report from the legislative committee.

KK –nothing new to report.

To review and discuss Texas Emergency Communications Center

MJ – put out a call for request for proposal to eight to ten architects that specialize in call center structures.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for September 15, 2025, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Shirley Jauma made a motion to adjourn at 5:46 P.M. Erika Smiley seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary