

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

June 16, 2025

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney via Phone

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order June 16, 2025, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comments.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from May 19, 2025, regular meeting.

Shirley Jauma made a motion to accept May 19, 2025, regular meeting minutes as written. Dan Dronberger seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of May 31, 2025, and the proposed preliminary budget for 2026.

Bank balances in our various accounts as of May 31, 2025:

Checking Account: Beginning balance of \$71,883.55, with deposits totaling \$952,600.22 (which includes an interest deposit of \$21.33); and checks and debits totaling \$1,011,571.64; for an ending balance of \$12,912.13.

Money Market Account: Beginning balance of \$10,007.01, with an interest deposit totaling \$7.22; for an ending balance of \$10,014.23.

Sales Tax Money Market Account: Beginning balance of \$200,330.30, with an interest deposit of \$340.29; for an ending balance of \$200,670.59.

Texas CLASS Account: Beginning balance of \$9,935,844.55, deposits totaling \$381,033.29 (which includes an interest deposit of \$37,233.29) and debits totaling \$608,800.00, for an ending balance of \$9,708,077.84.

We have (5) bills to pay this month as follows:

AlphaGraphics	\$8,339.21	Newsletter
Coveler & Peeler	\$941.63	May Legal Fees
Harris County Appraisal	\$9,620.00	Third Quarter Assessment
Lyn Jenkins	\$550.00	Newsletter
PVFA	\$435,000.00	June Draw

To review and take action on the payment of operations funding pursuant to the 2025 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting June Draw not to exceed \$435,000.00.

Erika Smiley made a motion to approve the financials, checks written, commissioners' compensation and June draw for \$435,000.00. Dan Dronberger seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department ("Department").

Fire Responses – May - 257 Responses

Major Responses

05/18 16350 Ella, kitchen fire, sprinkler systems were shut off; Fire Marshal follow up.

05/24 I45 NB abandoned mobile home on vacant property caused by homeless; grass fire, supposedly people trapped, no one trapped.

05/27 2400 Spring Rain (Klein district) CO alarm going off, nothing found with our CO detector, Hazmat called, their instrument detected high levels of freon from a leak.

January EMS Responses 178 – 61%

February EMS Responses 182 – 68%

March EMS Responses 190 – 67%

April EMS Responses 159 – 60%

May EMS Responses 152 – 58%

Average responses – 267

Average EMS responses – 172

Hiring

New hires are working and all is good. We will possibly do another hiring in August of 2025.

Park Bench

Park bench ordered for North Forest Subdivision Park with Non-ESD Funds.

World Cup in Houston 2026

Reviewed with the board the influx of people expected for the World Cup. Every hotel, Vrbo, Air BNB, and rentals will be full. They have created five zones and regular zoom calls to keep everyone updated.

Firefighters Physicals

First Response Family Clinic delivered their 18 wheeler and is parked at Station 63. Aldine FD and Ponderosa FD will begin NFPA fit for duty physicals over the next three weeks.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – nothing new to report.

To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.

FCW – next project is the electrical. The electrical contractor that handled the remodel messed up the electrical. They combined neutrals and were back feeding causing us to lose a few things. They will put 100 CV surge protectors on the electrical boxes to prevent electrical spikes and lightning strikes.

To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.

FCW – Answered more questions.

To review and discuss district newsletter Contract with L. Jenkins.

FCW – Newsletter is at the printer.

To review and request a report from the legislative committee.

KK – an update in July and a luncheon June 26, 2025, in their offices.

To review and discuss Texas Emergency Communications Center

MJ – meeting date changed June 24, 2025, if anyone wants to attend. Interviewing for an architect to build the new communications center. Discussion held by the board.

To review, discuss and take action on matters related to the 2025 tax setting process.

IC – reviewed with the board the tax setting process, asking us to propose the tax rate now and we will only have one meeting to meet the deadlines. We only have the preliminary numbers, the final numbers are due no later than July 25, 2025.

Board Agrees to propose the tax rate at .10 cents until final estimates are received.

To review and discuss USPS' lack of service delivery.

DMS – on April 30, 2025, we mailed five checks, none have been received. We had to void, remove from Positive Pay, and reissue the checks.

FCW – it is a problem, we have moved to ACH for our Gas Cards, Capital One, American Express, and others to avoid late fees. We believe the issues stem from the Houston distribution system not our post office.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for July 21, 2025, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Ken Koenig made a motion to adjourn at 5:41 P.M. Shirley Jauma seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary