

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

May 19, 2025

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order May 19, 2025, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comments.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from April 21, 2025, regular meeting.

Page 4, 4th paragraph; change is it is to if it is.

Ken Koenig made a motion to accept April 21, 2025, regular meeting minutes with the above corrections. Dan Dronberger seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of April 30, 2025.

Bank balances in our various accounts as of April 30, 2025:

Checking Account: Beginning balance of \$48,574.42, with deposits totaling \$891,339.52 (which includes an interest deposit of \$25.47); and checks and debits totaling \$868,030.39; for an ending balance of \$71,883.55.

Money Market Account: Beginning balance of \$10,054.08, with an interest deposit totaling \$7.01; checks and debits totaling \$54.08; for an ending balance of \$10,007.01.

Sales Tax Money Market Account: Beginning balance of \$201,328.66, with an interest deposit of \$330.30; and checks and debits totaling \$1,328.66, for an ending balance of \$200,330.30.

Texas CLASS Account: Beginning balance of \$10,236,696.72, deposits totaling \$313,947.83 (which includes an interest deposit of \$37,347.83) and debits totaling \$614,800.00, for an ending balance of \$9,935,844.55.

We have (7) bills to pay this month as follows:

Coveler & Peeler	\$954.16	April Legal Fees
HDL Companies	\$1500.00	Quarterly Retainer May, June, July
Lyn Jenkins	\$550.00	Newsletter
McCall Gibson Swedlund Barfoot Ellis	\$2000.00	Final Audit Fee 2024
PVFA	\$2861.00	VCOS Reimburse PVFA
PVFA	\$600,000.00	May Draw

AlphaGraphics	\$953.66	Postage for Summer Newsletter
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To review and take action on the payment of operations funding pursuant to the 2025 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting May Draw not to exceed \$600,000.00. We have an extra payroll in this draw due to timing.

Shirley Jauma made a motion to approve the financials, checks written and May draw for \$600,000.00. Erika Smiley seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – April - 258 Responses

Major Responses

04/08 Anvil, Ponderosa East; kitchen fire

04/09 Commercial arson on roof, not much damage; related to another same type of fire at another location. HCFMO investigating, owned by the same owner, they put up “game” cameras at another location, again same owner; nothing yet.

04/21 Overturned truck, diesel on roadway; Harris County Hazmat

04/28 Bammelwood, apartment; air conditioning motor caused fire; not too large.

04/03 Adolescent drowning in Cypress Creek east of Kuykendahl

January EMS Responses 178 - 61%

February EMS Responses 182 – 68%

March EMS Responses 190 – 67%

April EMS Responses 159 – 60%

EMS has decreased.

Average responses – 270

Average EMS responses – 177

Hiring

Three new hires will start May 27, 2025. We will possibly do another hiring in August of 2025.

BBQ TAFR

Reconciliation of the BBQ Cook-off. We transferred \$397.31 from Non-ESD funds account to Checking.

Park Bench

Park benches to be ordered for North Forest and Cypresswood Subdivision Parks. We have received positive responses from the park bench located at Canyon Creek Park. This is Non-ESD funds.

Klein Fire Department/ESD No. 16

ESD No. 16 lost their election 334 to 335 votes, to increase their Tax Rate Cap.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – nothing new to report

To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.

FCW – new props are in and working.

To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.

FCW – Nothing new to report

To review and discuss district newsletter Contract with L. Jenkins.

FCW – special article for the Fire Chief, VCOS surprised me on Saturday with a Fire Chief Legacy and Leadership Award. Summer newsletters will include biographies from our ESD commissioners.

To review and request a report from the legislative committee.

FCW - Ken Koenig sent a letter today thanking Governor Abbott.

FCW - HB21- housing finance corporations must obtain approval before working outside their approved municipalities or county before seeking ad valorem tax exemptions.

Ira Coveler – This legislative session has received greater support than in the past sessions.

- Sales tax changes were defeated.

- In discussion, increasing the purchasing cap for ESD's going out for bid from \$50,000.00 to 100,000.00. Each ESD board will decide if they wish to increase if the house bill is approved.
- Required legal notices may become digital verses printed in the newspaper. The chronicle has purchased all the local newspapers, so it is difficult to reach all areas and expensive, but we do not know what the costs will be for digital legal notices.
- ESD Loans; may still vote that ESD's securing a loan with property taxes may require holding an election.

To review and discuss Texas Emergency Communications Center

MJ – looking for an architect for the Communication Center.

R. Logan at TECC Meeting - mentioned the World Cup Event in 2026 in Houston and Dallas, Texas.

FCW – a call is scheduled with City of Houston and all other entities involved to review what is expected during this event. Every hotel and Air BNB will be full. The City of Houston does not have a budget for the event, but they are expecting the unincorporated Harris County Fire, EMS, and Police to be available to participate.

MJ - Next TECC Board meeting we will be discussing the termination of the past CEO of ESD No. 11.

To review and discuss attending VCOS Symposium in the Sun November 13-16, 2025.

FCW – all reservations for symposium and hotel have been completed.

To designate the Harris County Tax Assessor-Collector Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2025, and to authorize District counsel to publish the necessary 2025 tax rate setting notices.

Dan Dronberger made a motion to designate Harris County Tax Assessor Collector office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2025 and authorize District Counsel to publish necessary tax rate setting notices. Ken Koenig seconded the motion with unanimous approval of the board.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

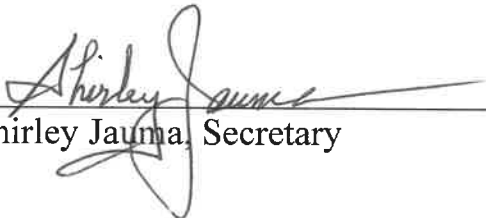
To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for June 16, 2025, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Ken Koenig made a motion to adjourn at 5:36 P.M. Dan Dronberger seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary