

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

March 17, 2025

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order March 17, 2025, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comments.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from February 17, 2025, regular meeting.

Shirley Jauma made a motion to accept February 17, 2025, regular meeting minutes as written. Dan Dronberger seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of February 28, 2025.

Bank balances in our various accounts as of February 28, 2025:

Checking Account: Beginning balance of \$418,670.91, with deposits totaling \$2,108,447.52 (which includes an interest deposit of \$62.29); and checks and debits totaling \$2,469,550.35; for an ending balance of \$57,568.08.

Money Market Account: Beginning balance of \$10,040.28, with an interest deposit totaling \$6.55; for an ending balance of \$10,046.83.

Sales Tax Money Market Account: Beginning balance of \$200,679.37, with an interest deposit of \$307.89, for an ending balance of \$200,987.26.

Texas CLASS Account: Beginning balance of \$9,178,547.57, deposits totaling \$1,332,751.30 (which includes an interest deposit of \$34,251.30) and debits totaling \$408,500.00, for an ending balance of \$10,102,798.81.

We have (6) bills to pay this month as follows:

Coveler & Peeler	\$1,652.11	February Legal Fees
HDL Companies	\$3,000.00	Retainer Nov, Dec, Jan Retainer Feb, Mar, Apr
Lyn Jenkins	\$550.00	Newsletter
McCall Gibson Swedlund Barfoot Ellis PLLC	\$14,000.00	2024 ESD No.28 Audit
PVFA	\$400,000.00	March Draw
PVFA	\$2,930.17	Safe-D Travel Expenses

To review and take action on the payment of operations funding pursuant to the 2025 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting March Draw not to exceed \$400,000.00.

Ken Koenig made a motion to approve the financials, checks written, March draw for \$400,000.00 and commissioner's compensation. Shirely Jauma seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department ("Department").

Fire Responses – February 255

Major Responses

02/22 910 Cypress Station, 2 alarm fire, arson.

02/04 Fan 62, all fan blades broke, being repaired in house.

Average responses – 274

Average EMS responses – 180

EMS Responses

EMS responses have increased 20%. We were at 120 EMS responses, and now 180. To be discussed at the fire chief's meeting, requesting answers.

Salaries

Compilation of Salaries for firefighters among area fire departments. Confidential.

1972 Fire Engine

Mechanic is coming tomorrow to review for repairs.

Hiring

We are in the process, testing May 1st and 2nd.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – Nothing new to report

To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.

FCW – Phase two - requested to swap transformers, Phase three install umbilical cords.

To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.

FCW – FEMA missed the meeting, scheduled in two weeks.

To review and discuss district newsletter Contract with L. Jenkins.

FCW – she is a wizard at what she does in the newsletter.

To review and request a report from the legislative committee.

KK – reviewed with the board, very receptive. Discussion held by the board

To review and discuss Texas Emergency Communications Center

MJ – some of the TECC Board members believes we should have a center that is not attached to any of the fire departments. We are reviewing a building located in Spring Creek Forest Subdivision. Discussion held by the board.

Erika Smiley made a motion for the record, to take the next steps concerning a possible building for TECC. Ken Koenig seconded the motion with unanimous approval of the board.

To review, discuss and take action to grant tax exemptions for 2025

Discussion held by the board. The board agreed to continue with last year's exemption. Approved by a vote of 5 in favor, 0 against.

Dan Dronberger made a motion to continue this year with the following Granting Exemptions: Homestead 0%, Over 65 - \$50,000.00, Disability - \$75,000.00. Erika Smiley seconded the motion with unanimous approval of the board.

To review and discuss Special Purpose District report filed February 18, 2025

FCW – report filed on February 18, 2025.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

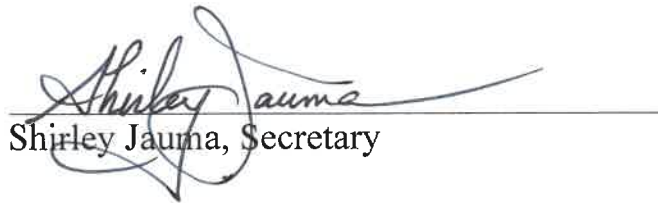
To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for April 21, 2025, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Ken Koenig made a motion to adjourn at 5:53 P.M. Shirley Jauma seconded the motion with unanimous approval of the board.

A handwritten signature in dark ink, appearing to read "Shirley Jauma", is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Shirley Jauma, Secretary