

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



17061 Rolling Creek  
Houston, TX 77090-2411  
281-444-8465  
FAX 281-444-8052  
[www.hcesd28.com](http://www.hcesd28.com)  
[www.ponderosavfd.org](http://www.ponderosavfd.org)



## HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

July 21, 2025

### Members in Attendance:

Mike Jenkins, President  
Ken Koenig, Treasurer  
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.  
Shirley Jauma, Secretary

### Others in Attendance:

Fred Windisch, Fire Chief  
Dana Schmanski, Office Manager

### Public:

No Public

### **Call to order, roll call and establishment of a quorum.**

Mike Jenkins called to order July 21, 2025, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

### **To receive public comments.**

No public.

### **To propose the District 2026 Budget**

KK - Presented the 2026 Proposed Budget.

Discussion held by the board.

Shirley Jauma made a motion to approve the 2026 Budget as presented. Dan Dronberger seconded the motion with unanimous approval of the board.

**To propose the District 2025 Tax Rate**

Discussion held by the board.

Erika Smiley made a motion to propose the 2025 Tax Rate: \$0.10/\$100 valuation.  
Dan Dronberger seconded the motion with unanimous approval of the board.  
For 5, Against 0.

**To schedule a public hearing regarding the District's 2025 tax rate and the date of the meeting to adopt tax rate.**

Discussion held by the board.

Shirley Jauma made a motion to have a public hearing on August 25, 2025.  
Ken Koenig seconded the motion with unanimous approval of the board.

**To authorize District counsel to publish the necessary 2025 Tax Rate setting notices.**

Discussion held by the board.

Dan Dronberger made a motion for Coveler and Peeler to publish the necessary 2025 Tax Rate Setting notices. Erika Smiley seconded the motion with unanimous approval of the board.

**To review and take action on matters relating to an election to be held on November 4, 2025**

Discussion held by the board.

Dan Dronberger made a motion to call an election for the tax rate on November 4, 2025. Ken Koenig seconded the motion with unanimous approval of the board.

**To approve the Minutes of prior meeting.**

Mike Jenkins asked if there were any additions or corrections to the minutes from June 16, 2025, regular meeting.

Shirley Jauma made a motion to accept June 16, 2025, regular meeting minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

**To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.**

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of June 30, 2025.

Bank balances in our various accounts as of June 30, 2025:

Checking Account: Beginning balance of \$12,912.13, with deposits totaling \$732,077.74 (which includes an interest deposit of \$13.02); and checks and debits totaling \$738,580.64; for an ending balance of \$6,409.23.

Money Market Account: Beginning balance of \$10,014.23, with an interest deposit totaling \$6.99; and checks and debits totaling \$14.23, for an ending balance of \$10,006.99.

Sales Tax Money Market Account: Beginning balance of \$200,670.59, with an interest deposit of \$329.25; and checks and debits totaling \$ 670.59, for an ending balance of \$200,329.35.

Texas CLASS Account: Beginning balance of \$9,708,077.84, deposits totaling \$308,293.31 (which includes an interest deposit of \$34,893.31) and debits totaling \$449,800.00, for an ending balance of \$9,566,571.15.

We have (5) bills to pay this month as follows:

Coveler & Peeler	\$842.88	June Legal Fees
ESD No 16/Klein Fire Dept	\$3,153.15	Intersection Preemption
PVFA	\$535,000.00	July Draw
Texas Emergency Comm Center	\$22,042.10	Quarter 2, 2025 call volume 16.50%
Aretta Jenkins	\$550.00	Newsletter

**To review and take action on the payment of operations funding pursuant to the 2025 budget and service agreement with the Ponderosa Volunteer Fire Department.**

FCW – requesting July draw not to exceed \$535,000.00.

Shirley Jauma made a motion to approve the financials, checks written, and July draw for \$535,000.00. Dan Dronberger seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

**To receive a report from the Ponderosa Fire Department (“Department”).**

## **Major Responses**

### **Fire Responses – June - 204 Responses**

#### **Major Responses**

06/12 HCA Northwest Hospital unexpected mix of chemicals in a barrel coming through vent hood creating chlorine gas – no injuries.

06/23 Homeless encampment, gunfire, lots of cops, we will discuss at meeting.

January EMS Responses 178 – 61%

February EMS Responses 182 – 68%

March EMS Responses 190 – 67%

April EMS Responses 159 – 60%

May EMS Responses 152 – 58%

June EMS Responses 123 – 60%

Average responses – 257

Average EMS responses – 164

#### **ESD No. 11**

EMS calls are down; the new CEO of ESD No. 11 is making changes.

#### **COMM 17**

Required repairs, currently the building is being remodeled, they cut the power, we were unaware of power loss.

#### **Boat Courses**

Three courses, three firefighters for a total of nine attended training. Not swift water, mainly boat and rescue training. The boat was damaged during the Cypress Creek drowning incident; we were not aware of damage until it was taken to Lake Houston for training. Insurance will cover the cost of replacement. The other 14' inflatable boat is not repairable; the transom has come apart.

**False alarms**

Collected to date is \$19,784.00

**Symposium Airfares**

Plan to book them for Wednesday at 10:00 am.

**Employee Compensation**

Handout given to the board in review of employee compensation and health insurance costs. We would like to request approval to improve the benefits coverage for the firefighters by paying 100% of the cost of the HMO and 85% of the cost of the PPO. Net increase of \$41,146.00 annually, this is a built in raise. Mid-year increases are less than before with insurance costs built in. Raises will be \$2,000.00, new firefighters \$2,500.00. Discussion held by the board. PVFA Board is in agreement with increases.

**To review, discuss and take action regarding the purchase of capital equipment including apparatus.**

FCW – in one to two weeks we will meet to finalize the specs for three new engines.

**To review, discuss and take action regarding Care's Act-Employee Retention Tax Credit Refund.**

FCW – we are gearing up for the umbilical cord installation at all stations. We have not received an invoice for the electrical work done at Station 61.

**To review and discuss FEMA Reimbursement Submission from Hurricane Beryl.**

FCW – very busy, FEMA continues to try to remove reimbursement items for Hurricane Beryl responses. Now it is going back to the supervisors for review.

When Hurricane Beryl knocked down the antenna of the water tower, FEMA said you have insurance for the antenna. We did not apply for insurance reimbursement. As of Friday, we will receive \$5,000.00 back from FEMA for the insurance deductible.

**To review and discuss district newsletter Contract with L. Jenkins.**

FCW – Another great newsletter.

**To review and request a report from the legislative committee.**

KK – we have had one special meeting and one Team’s video call.

**To review and discuss Texas Emergency Communications Center**

MJ – Thursday approving a request for proposal to send out to architects with a focus on dispatch and data centers.

**To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

Closed Session began at 5:58 pm

Information only, no motion.

Closed Session ended at 6:05 pm

**To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No Closed Session

**To set a meeting date for August 25, 2025, the Regular Meeting at 17061 Rolling Creek Drive, Houston, TX 77090.**

**Adjournment**

Erika Smiley made a motion to adjourn at 6:10 P.M. Shirley Jauma seconded the motion with unanimous approval of the board.

---

Shirley Jauma, Secretary