

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

July 15, 2024

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirely Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order the July 15, 2024, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comment.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the June 17, 2024, regular meeting.

Page 4 Correct date for next meeting.

Shirley made a motion to accept the June 17, 2024, Regular Meeting minutes with the above changes. Dan Dronberger seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with percentages for the month of June 30, 2024.

Bank balances in our various accounts as of June 30, 2024:

Checking Account: Beginning balance of \$40,180.23, with deposits totaling \$698,744.23 (which includes an interest deposit of \$11.42); and checks and debits totaling \$727,392.17; for an ending balance of \$11,532.29.

Money Market Account: Beginning balance of \$10,009.32, with an interest deposit totaling \$9.02 and debits totaling \$9.32; for an ending balance of \$10,009.02.

Sales Tax Money Market Account: Beginning balance of \$250,635.95, with an interest deposit of \$615.01 and debits totaling \$635.95; for an ending balance of \$250,615.01.

Texas CLASS Account: Beginning balance of \$8,114,911.19, deposits totaling \$296,310.81 (which includes an interest deposit of \$36,010.81) and debits totaling \$441,000.00 for an ending balance of \$7,970,222.00.

We have (6) bills to pay this month as follows:

Coveler & Peeler	\$597.75	June Legal Fees
Lyn Jenkins	\$500.00	June # 9
McCall, Gibson, Swedlund, Barfoot	\$2,000.00	Final Audit Fee 2023
PVFA	\$450,000.00	July Draw
TECC	\$25,937.67	Quarter 2 2024 Call Volume
Municipal Info Services	\$2,875.00	Updated Comprehensive Review

To review and take action on the payment of operations funding pursuant to the 2024 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting July Draw not to exceed \$450,000.00.

Ken Koenig – Proposed an additional \$150,000.00 for any hurricane related expenses needed prior to August 19, 2024, regular meeting. Discussion held by the board.

Erika Smiley made a motion to approve the financials, checks written, and July Draw in the amount of \$450,000.00, with an additional \$150,000.00 for Hurricane Beryl expenses prior to next month's meeting. Shirley Jauma seconded the motion with unanimous approval of the board. Mike Jenkins abstains.

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – June - 209

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – nothing new to report.

To review, discuss and take action regarding Care’s Act-Employee Retention Tax Credit Refund.

FCW – weather proofing all stations in process.

To review, discuss and take action on newsletter development.

FCW – board agreed the newsletter was nice.

To review and discuss annual comprehensive review of district prepared by Municipal Information Services.

FCW – handed out comprehensive review to board members. Municipal information received today from Ron Welch. This year there is more information included. Discussion held by the board.

To Review and discuss, Proposal for Mike McCall J.D., Independent Training on Human Relations Risk Management.

FCW – Proposal for Independent Training on Human Relations Risk management

Cost \$5,000 two days back to back for all members He talked at Chiefs Meeting four or five months ago.

Ken Koenig made a motion to move forward with the training for all full time firefighters. Shirley Jauma seconded the motion with unanimous approval of the board.

To review and discuss Texas Mutual Insurance Dividend Received.

FCW –Workers Compensation Insurance Dividend received in the amount of \$151.08.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set a meeting date for August 19, 2024, the Regular Meeting will be held at 17061 Rolling Creek Drive, Houston, TX 77090.

Adjournment

Ken Koenig made a motion to adjourn at 5:44 PM. Shirley Jauma seconded the motion with unanimous approval of the board.



Shirley, Secretary