

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



17061 Rolling Creek
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281-444-8465
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www.hcesd28.com
www.ponderosavfd.org



HARRIS COUNTY EMERGENCY DISTRICT NO. 28 JOINT BUDGET REVIEW WORKSHOP

December 13, 2022

PVFA Members Present:

Steve Sheridan, President
Brandon Huffman, Treasurer
Brittany Long, 2nd V.P.

Bill Murrell, 1st V.P.
Bob Watts, 2nd V.P.

ESD#28 Members Present:

Mike Jenkins, President
Ken Koenig, Treasurer

Edson "Dan" Dronberger, V.P.
Shirley Jauma, Secretary

Others Present:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

Members Excused:

Erika Smiley, Asst. Sec. Treasurer
Buddy Yen, 3rd V.P.

CALL TO ORDER Joint Meeting ESD#28 & PVFA

Steve Sheridan called the December 13, 2022, Board meeting of the Ponderosa Volunteer Fire Association, Inc., and ESD#28 to order at 6:18 p.m. at 17061 Rolling Creek Drive, Houston, TX, 77090.

PUBLIC COMMENTS

No Public

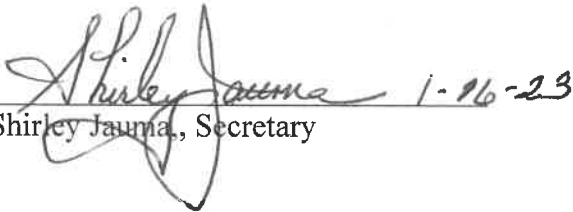
2023 PVFA BUDGET REVIEW

FCW – reviewed PVFA’s 2023 Budget in detail with PVFA Board Members and ESD#28 Board Members. Any questions or comments concerning PVFA’s 2023 Budget? No questions.

Brandon Huffman made a motion to approve the 2023 PVFA Budget. Brittany Long seconded the motion with unanimous approval of the board.

ADJOURN

Steve Sheridan made a motion to adjourn at 6:50 p.m. Brittany Long seconded the motion with unanimous approval of the board.

 1-16-23
Shirley Jauma, Secretary

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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

December 19, 2022

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order the December 19, 2022, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comment.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the November 21, 2022, Regular Meeting minutes.

Dan Dronberger made a motion to accept the November 21, 2022, Regular Meeting minutes as written. Shirley Jauma seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of November 2022.

Bank balances in our various accounts as of November 30, 2022:

Checking Account: Beginning balance of \$12,517.50 with deposits totaling \$380,229.32 (which includes an interest deposit of \$43.88); and checks and debits totaling \$347,465.95, for an ending balance of \$45,280.87.

Money Market Account: Beginning balance of \$14,667.51, with an interest deposit of \$9.04; for an ending balance of \$14,676.55.

Sales Tax Money Market Account: Beginning balance of \$250,506.00, with an interest deposit of \$391.20, for an ending balance of \$250,897.20.

Texas CLASS Account: Beginning balance of \$3,859,172.36, with deposits totaling \$57,254.50; (which includes an interest deposit of \$12,254.50); for an ending balance of \$3,916,426.86.

KK - Cash Position at end of the year will have an approximate \$530,000.00 surplus.

We have (2) bills to pay this month as follows:

Coveler & Peeler	\$968.70	November Legal Fees
PVFA Draw	450,000.00	December Draw

To review and take action on the payment of operations funding pursuant to year 2022 and the 2023 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting the December Draw in the amount of \$450,000.00, to include additional funds for insurance premiums due first week of January 2023. We will deduct from the January Draw. In addition, we presented the 2023 PVFA budget and with your approval this will also renew the service agreement with Ponderosa Fire Department.

Shirley Jauma made a motion to approve the financials, checks written, pre-approval of VCOS Symposium expenses, December Draw in the amount of \$450,000.00 and renewal of the service agreement with the PVFA to include the 2023 PVFA Budget. Erika Smiley seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – November 2022 – 235 responses

Major Fires:

11/18 Bamwood, tent rental company box truck, accidental

11/19 200 Hollow Tree, 2 alarm apartment fire, arson

11/30 Studio 6 Bammel-Westfield; explosion from gasoline arson

11/30 150 Wagon Point, some type of swimming pool chlorine odor; evacuated hotel, ventilated; called county hazmat and cancelled them enroute.

Avg Responses – 233

Avg EMS Responses – 114

Hiring – new firefighters started last Monday, two are fully certified, two are at a reduced salary until certified.

Proposal for the Care Act is approximately \$880,000.00. Funds will revert to the ESD No. 28.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – new truck is here but we have not accepted. Upon acceptance is when the warranty starts and the current truck will be sent to Cat Spring, Texas.

To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.

FCW – Ordered the decals for the trucks.

To review, discuss and take action to remodel Station 63 dorms to accommodate personnel.

FCW – No bills presented, should begin first or second week of January 2023.

To review, discuss and take action related to sales tax collections and SAFE-D legislative efforts.

IC – there are four resolutions presented by Safe-D. One of the four resolutions we are not consenting. The decision is yours as board members to approve.

Resolutions are listed on pages 18, 20, 22 and 24 of the Safe-D, winter 2022 publication. Discussion held by the board and attorney.

Majority vote to consent to three of the four resolutions and submit to Safe-D.

Vote 4 yes 1 no.

Ken Koenig made a motion to consent to three of the four resolutions. Dan Dronberger seconded the motion with unanimous approval of the board.

To review, discuss and take action regarding review of the terms of the evergreen audit engagement with McCall Gibson Swedlund Barfoot PLLC.

Discussion held by the board.

Ken Koenig made a motion to engage McCall Gibson Swedlund Barfoot PLLC to conduct the 2022 annual audit. Shirley Jauma seconded the motion with unanimous approval of the board.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No Closed Session

To set meeting date for January 16, 2032, regular meeting.

Adjournment

Dan Dronberger made a motion to adjourn at 5:38 PM. Ken Koenig seconded the motion with unanimous approval of the board.

 1-16-23
Shirley Jauma, Secretary