

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

October 17, 2022

Members in Attendance:

Mike Jenkins, President

Ken Koenig, Treasurer

Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.

Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief

Dana Schmanski, Office Manager

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order the October 17, 2022, ESD No. 28 Board Meeting starting at 5:00 p.m., with a quorum.

To receive public comment.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the September 19, 2022, Regular Meeting minutes.

Dan Dronberger made a motion to accept the September 19, 2022, Regular Meeting minutes as written. Erika Smiley seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of September 2022.

Ken Koenig reviewed with the board a five-year forecast and forecast assumptions for years 2023 through 2028. Discussion held by the board.

Current balance at Trustmark Bank for Station 63 Building loan is \$646,855.78.

Bank balances in our various accounts as of September 2022:

Checking Account: Beginning balance of \$18,387.90, with deposits totaling \$2,547,341.80 (which includes an interest deposit of \$42.24); and checks and debits totaling \$2,549,202.05, for an ending balance of \$16,527.65.

Money Market Account: Beginning balance of \$14,660.22, with an interest deposit of \$2.13; for an ending balance of \$14,662.35.

Sales Tax Money Market Account: Beginning balance of \$250,078.94, with an interest deposit of \$84.96, for an ending balance of \$250,163.90.

Texas CLASS Account: Beginning balance of \$4,654,520.53, with deposits totaling \$1,542,091.11 (which includes an interest deposit of \$11,520.11); and debits totaling \$1,005,000.00, for an ending balance of \$5,191,611.64.

We have (5) bills to pay this month as follows:

Coveler & Peeler	\$858.70	September Legal Fees
PVFA	\$1,000,000.00	Initial Payment Three New Velocity Engines
TECC	\$20,522.19	3 rd Quarter Call Volume 19.05%
Texas Mutual Insurance	\$307.00	11/22 -11/23 Workman's Compensation Insurance for ESD No. 28 Board
PVFA	\$550,000.00	October Draw

Shirley Jauma made a motion to approve the financials and checks written. Dan Dronberger seconded the motion with unanimous approval of the board.

Ken Koenig – reviewed with the board the Public Funds Investment Act Seminar details held on October 15, 2022, by McCall, Gibson, Swedlund and Barfoot PLLC. Discussion held by the board.

To review and take action on the payment of operations funding pursuant to year 2022 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – requesting the October Draw in the amount of \$550,000.00. We will have draws in November and December 2022.

Shirley Jauma made a motion to approve the October Draw in the amount of \$550,000.00. Dan Dronberger seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Fire Department (“Department”).
Fire Responses – September 2022 – 209 Responses

Major Fires:

09/30 – Hit and Run – School Bus, no injuries, 37 kids

09/30 – Again – homeless camp

Average Responses – 234

Average EMS – 117

New Homes and Apartments South Nanes

Reviewed the with board the plans for homes and apartments where the homeless are currently residing. As of Friday, we received authorization from property owner to hang “No Trespassing” signs at location.

VCOS Symposium - November 9, 2022

Three board members headed to Florida for the VCOS Symposium. All reimbursement of expenses must include receipts.

Hiring

Hiring four firefighters, application deadline is November 1, 2022.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

Pierce Manufacturing meeting November 15 and 16, 2022.

To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.

FCW – on my desk, new apparatus' will have ESD28 information on engines.

To review, discuss and take action to remodel Station 63 dorms to accommodate personnel.

FCW – all bid received, LDF Construction won bid contract. Requesting approval to proceed with letter of intent once construction materials are received.

Dan Dronberger made a motion to approve proceeding with letter of intent once all construction materials are received. Ken Koenig seconded the motion with unanimous approval of the board.

To review, discuss and take action on order of new engines.

FCW – Purchase of three Pierce-Custom Velocity Pumpers with cash deposit of \$1,000,000.00 dated on or before October 31, 2022, interim payment of \$1,000,000.00 December 1, 2023, and remaining balance at time of apparatus delivery.

Ken Koenig made a motion to approve the purchase of the above engines with initial payment of \$1,000,000.00. Shirley Jauma seconded the motion with unanimous approval of the board.

FCW – PVFA will meet tomorrow to sign the \$1,000,000.00 check to Siddons Martin Emergency Group for initial payment of Quote # SMEG-0004568-5.

To review, discuss and take action related to sales tax collections and SAFE-D legislative efforts.

FCW – District map reviewed with board members of areas within our district where sales tax is not received by ESD No. 28. Discussion held by the board.

To review, discuss and take action to schedule Joint Budget Meeting December 13, 2022.

FCW – we will meet to review the budget on December 13, 2022, at 5:30 pm with dinner, budget review, and PVFA Regular board meeting. Spouses are welcome. Dinner prepared by Buddy Yen.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

Annual Holiday Event

December 16, 2022, at Shirley Acres located at 217 Woerner Rd, Houston, TX 77090. Meet and Greet at 6:00 pm, Dinner at 7:00 pm, Entertainment at 8:00 pm, followed by awards and door prizes.

To set meeting date for November 21, 2022, regular meeting.

Adjournment

Dan Dronberger made a motion to adjourn at 5:50 PM. Ken Koenig seconded the motion with unanimous approval of the board.


Shirley Jauma, Secretary