

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

September 19, 2022

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order the September 19, 2022, ESD No. 28 Board meeting starting at 5:00 p.m., with a quorum.

To receive public comment.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the August 15, 2022, Special Meeting and Regular Meeting minutes.

Shirley Jauma made a motion to accept the August 15, 2022, Special Meeting and Regular Meeting minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of August 2022.

Bank balances in our various accounts as of August 31, 2022:

Checking Account: Beginning balance of \$124,831.90, with deposits totaling \$663,939.88 (which includes an interest deposit of \$44.77); and checks and debits totaling \$770,383.88, for an ending balance of \$18,387.90.

Money Market Account: Beginning balance of \$14,658.35, with an interest deposit of \$1.87; for an ending balance of \$14,660.22.

Sales Tax Money Market Account: Beginning balance of \$250,078.94, with an interest deposit of \$84.96, for an ending balance of \$250,163.90.

Texas CLASS Account: Beginning balance of \$5,012,956.96, with debit totaling \$368,000.00, with an interest deposit of \$9,563.57; for an ending balance of \$4,654,520.53.

We have (5) bills to pay this month as follows:

Coveler & Peeler	\$2,804.70	August Legal Fees
Harris County Appraisal	\$7,271.00	2 nd Quarter Assessment
Houston Chronicle	\$1,829.00	Public Hearing Legal Notice
PVFA	\$1,713.60	VCOS-Airfare for ESD Board Members
Trustmark National Bank	\$1,000,000.00	Principal Payment Station 63 Building

Dan Dronberger made a motion to approve the financials, checks written and commissioners compensation. Erika Smiley seconded the motion with unanimous approval of the board.

To review and take action on the payment of operations funding pursuant to year 2022 budget and service agreement with the Ponderosa Volunteer Fire Department.

Draw – October 2022

To receive a report from the Ponderosa Fire Department (“Department”).

Fire Responses – August 2022 – 271 Responses

Major Fires:

08/02 Inverness Forest, discarded cigarette, minor civilian injury.

08/10 1007 Cypress Station, lightning strike, fire sprinklered building, fire in attic.

08/23 200 Hollow Tree, arson, former evicted resident.

08/18 Lightning

Station 61 made 200 runs, new record, excluding Hurricane Harvey

Average Responses – 239

Average EMS – 117

Computer Server

FCW- we need to replace the server purchased in 2013. Prime ITS is working on a replacement.

Cares Act Refund

DMS - working with Innovation Refunds, we have provided all documents requested for qualification of refund under the CARES Act. More information to follow.

Hiring

Losing one firefighter to Willis Fire Department. Willis is hiring 50 firefighters, they have combined two ESD's, Cut And Shoot and Willis. Increase growth in their area.

We want to start the hiring process with four new bodies. Three to increase one as a replacement. Positive effects; will cut down on vacation time and overtime.

Overtime needs to be reduced. We will see what happens, PVFA board said move forward. Discussion held by the board.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – final inspection for 2014 replacement moved to October 2022.

Replacement engines for the 2018 engines. To continue with our current purchase cycle with three engines we need to begin the order due to lead time at twenty-four to thirty months. They will be just like our current engines all three will be the same. Siddons Martin will prepare a quote. Both PVFA and ESD No. 28 boards are driven by the 2025 delivery date. We will sell our current engines ourselves with some assistance from Siddons Martin.

Discussion held by the board and attorney.

KK - in 2018 the engines sold for \$649,000.00 each, currently they are \$1,100,000.00 each. We ran the numbers without trade in costs. More information at next meeting.

To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.

FCW – on my desk.

To review, discuss and take action to remodel Station 63 dorms to accommodate personnel.

FCW – meet last week with contractors for a quick review (Electric, HVAC and Cabinetry). Project will begin soon.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

To set meeting date for October 17, 2022, regular meeting.

Adjournment

Dan Dronberger made a motion to adjourn at 5:26 PM. Ken Koenig seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary