

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



17061 Rolling Creek
Houston, TX 77090-2411
281-444-8465
FAX 281-444-8052
www.hcesd28.com
www.ponderosavfd.org



HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

August 23, 2022

Members in Attendance:

Mike Jenkins, President

Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.

Ken Koenig, Treasurer

Others in Attendance:

Fred Windisch, Fire Chief

Dana Schmanski, Office Manager

Ira Coveler, Attorney

Excused Members:

Shirley Jauma, Secretary

Public:

No Public

Call to order, roll call and establishment of a quorum.

Mike Jenkins called to order the August 23, 2022, ESD No. 28 Board meeting starting at 5:51 p.m., with a quorum.

To receive public comment.

No public.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the July 14, 2022, Special Meeting, July 18, 2022, Special Meeting, and July 18, 2022, Regular Meeting minutes.

Dan Dronberger made a motion to accept the July 14, 2022, Special Meeting, July 18, 2022, Special Meeting, and July 18, Regular Meeting minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of July 2022.

Bank balances in our various accounts as of July 31, 2022:

Checking Account: Beginning balance of \$10,754.38, with deposits totaling \$1,538,135.50 (which includes an interest deposit of \$21.52); and checks and debits totaling \$1,424,057.98, for an ending balance of \$124,831.90.

Money Market Account: Beginning balance of \$14,656.48, with an interest deposit of \$.187; for an ending balance of \$14,658.35.

Sales Tax Money Market Account: Beginning balance of \$250,171.00, with deposits totaling \$99,907.94 (which includes an interest deposit of \$78.94); and debits totaling \$100,000.00, for an ending balance of \$250,078.94.

Texas CLASS Account: Beginning balance of \$6,304,634.24, with an interest deposit of \$8,322.72; and debits totaling \$1,300,000.00, for an ending balance of \$5,012,956.96.

We have (6) bills to pay this month as follows:

Coveler & Peeler	\$2,532.20	July Legal Fees
Erika Smiley	497.68	Reimbursement of Airfare for VCOS
Harris Appraisal District	\$7,319.00	Quarter 4 Assessment
HDL Companies	\$4,240.00	Quarterly Retainer Aug, Sep, Oct, Commissions May, June, July
Houston Chronicle	\$1,521.10	Legal Ad for Tax Rate Setting 2022
PVFA	\$760,000.00	September Draw

Dan Dronberger made a motion to approve the financials and checks written.
Erika Smiley seconded the motion with unanimous approval of the board.

To review and take action on the payment of operations funding pursuant to year 2022 budget and service agreement with the Ponderosa Volunteer Fire Department.

Draw – August 2022

Handout included in board package, August Draw in the amount of \$760,000.00.

Dan Dronberger made a motion to approve the August Draw \$760,000.00. Erika Smiley seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Fire Department (“Department”).
Fire Responses July – 260 Responses

Major Fires:

07/15 990 Cypress Station apartments, exterior balcony fire from barbecue pit.

07/21 Northview house fire, electrical in attic.

07/26 Large grass/woods fire near Dekaney High School

07/29 Cypresswood, garage siding and other electrical failure.

07/31 2431 FM1960W apartments, bathroom fan, small fire.

07/31 505 Cypress Station apartments, kitchen fire with extension

Average Responses – 233

Average EMS – 115

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

DMS – final inspection moved to October 2022.

To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.

DMS – waiting receipt of decals.

To review, discuss and take action to remodel Station 63 dorms to accommodate personnel.

Ira Coveler – reviewed with the board the finding of construction bids for Station 63 dorms. LDF Construction has accepted the bid to include change orders in the future.

Dan Dronberger made a motion to select LDF Construction for the remodel to include change orders in the future. Erika Smiley seconded the motion with unanimous approval of the board.

To review and discuss proposal TECC made to purchase communications center from CCEMS.

Ira Coveler - wire transfer to Texas Emergency Communications Center for board approved purchase of 7111 Five Forks will be returned, property awarded to One Main. Assuming "One Main" will close on property. Discussion by the board and attorney.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No Closed Session

To set meeting date for September 19, 2022, regular meeting.

Adjournment

Dan Dronberger made a motion to adjourn at 6:10 PM. Ken Koenig seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary