

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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## HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 28 MINUTES OF BOARD OF COMMISSIONERS MEETING

May 16, 2022

### Members in Attendance:

Mike Jenkins, President

Ken Koenig, Treasurer

Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.

Shirley Jauma, Secretary

### Others in Attendance:

Fred Windisch, Fire Chief

Ira Coveler, Coveler and Peeler

### Excused:

Dana Schmanski, Office Manager

### Public:

No Public

### **Call to order, roll call and establishment of a quorum.**

Mike Jenkins called to order the May 16, 2022, ESD No. 28 Board meeting starting at 5:00 p.m., with a quorum.

### **To receive public comment.**

No public

### **To approve the Minutes of prior meeting.**

Mike Jenkins asked if there were any additions or corrections to the minutes from the April 18, 2022, meeting minutes.

Dan Dronberger made a motion to accept the April 18, 2022, regular meeting minutes as written. Erika Smiley seconded the motion with unanimous approval of the board.

**To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.**

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of April 2022.

Bank balances in our various accounts as of April 30, 2022:

Checking Account: Beginning balance of \$104,291.57, with deposits totaling \$938,906.96 (which includes an interest deposit of \$52.66); and checks and debits totaling \$996,584.05 for an ending balance of \$46,614.48.

Money Market Account: Beginning balance of \$14,654.26, with an interest deposit of \$.60; for an ending balance of \$14,654.86.

Sales Tax Money Market Account: Beginning balance of \$250,082.61, with an interest deposit of \$20.55 for an ending balance of \$250,103.16.

Texas CLASS Account: Beginning balance of \$7,085,556.07, with an interest deposit of \$2,632.01, and checks and debits totaling \$701,000.00 for an ending balance of \$6,387,188.08.

KK – 2023 Preliminary Budget Review handout given to the board.

Income increase: property tax 5% and sales tax 8%.

Expense increase: PVFA draw of 1.9%.

TECC-Texas Emergency Communication Center same as last year. FCW – costs should remain consistent. IC - nothing major expected.

Debt service: payoff loan for Station 63 building. Our surplus projected may allow purchasing fire trucks in the future versus lease finance.

Forecast: payoff the three 2018 engines in 2025.

FCW - we don't know delivery time frame for new trucks, currently Pierce has many orders to manufacture. Should know delivery time by February or March of 2023.

Discussion held by the board.

We have (4) bills to pay this month as follows:

Coveler & Peeler	\$17,412.00	Election Equipment
HDL Companies	10,469.00	Quarterly Retainer - May, Jun, Jul. Commissions - Feb, Mar, Apr.
Coveler and Peeler	\$136.20	April Legal Fees
Northwest Communications	\$1,801.60	First Quarter 2022

Erika Smiley made a motion to approve the financials and checks written. Shirley Jauma seconded the motion with unanimous approval of the board.

**To review and take action on the payment of operations funding pursuant to year 2022 budget and service agreement with the Ponderosa Volunteer Fire Department.**

**Draw – June 2022**

**To receive a report from the Ponderosa Fire Department (“Department”)**

Fire Responses April 2022 – 252 Responses  
Average 230 responses per month

**Major Fires:**

- 04/01 – North Villa Inn, room and contents; intentional.
- 04/02 – Vehicle fire threatening a structure/motel.
- 04/08 – Abandoned house east of Kuykendahl/Cypresswood.
- 04/10 – 311 Highland Cross, discarded cigarette on balcony.

EMS Responses - April 2022 – 130

All fire department responses have increased.

**North Comm (TECC)**

Announced accreditation by the International Academy of Emergency Dispatch, they are among 64 in the world. Discussion held by the board.

**CCEMS**

Is liquidating and they removed COMM 17. They are reorganizing to survive in some form.

Related matter, CCEMS lost the lawsuit with ESD No. 11.

**Station 62**

Replaced an air conditioner

**Hiring**

We lost three firefighters - One is rejoining family business, one has been hired by the Village Fire Department, and one leaving the fire service. All loved working here.

We are now open for hiring, competition is tight, everyone is hiring.

**Cook-Off – TAFR**

Currently we have received \$7,300.00 in sponsorship income. Total expenses to date \$7,920.00. We have reserves of \$9,000.00 from previous Cook-Offs, funds deposited in Non-ESD account. Full report at July meeting.

**VCOS Symposium in the Sun – November 10-13, 2022**

FCW - need to confirm board members interested in attending. Fly out on the 9<sup>th</sup> and back on the 13<sup>th</sup> of November. Discussion held by the board.

**To review, discuss and take action regarding the purchase of capital equipment including apparatus.**

FCW – new engine estimated delivery August 15, 2022.

**To review, discuss and take action on the Radio System Modification.**

FCW –most items received.

**To review, discuss and take action regarding acquiring new election equipment for the District.**

IC – we have received about 90% of limited allocations and we are under budget by \$18,000.00. The equipment should last ten years, without changes to current election equipment laws. Discussion held by the board.

**To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.**

FCW – colors did not match with current PVFD patch on apparatus. On-Site Decals will be here next week with color samples to match correct colors.

**To review, discuss and take action to remodel Station 63 dorms to accommodate personnel.**

IC– will run two advertisements in newspaper to begin the process of bidding.

**To review, discuss and take action on TECC Agreement.**

FCW – reviewed by the board, all in agreement with Interlocal Agreement between TECC and ESD No. 28.

Ken Koenig made a motion to approve the Interlocal Agreement with TECC and ESD No. 28. Dan Dronberger seconded the motion with unanimous approval of the board.

**To review and take action on Granting Exemptions for 2022.**

IC – reviewed with the board 2021 Granting Exemptions. Discussion held by the board. Board unanimously agreed to increase the Over 65 exemption, from \$30,000.00 to \$50,000.00 for 2022.

Shirley Jauma made a motion for the 2022 Granting Exemptions as follows:

Homestead	\$0.00
Over 65	\$50,000.00
Disability	\$75,000.00

Erika Smiley seconded the motion. The board unanimously agreed to the above exemptions with a vote: 5 in Favor, 0 Against.

Granting Exemption for 2022 signed by Mike Jenkins, President and Shirley Jauma, Secretary.

**To review, discuss and take action on firefighter salary review.**

FCW - report hand out given to board members. If we look at the current median, our pay scale is much lower than area departments. We propose a net increase effective July 1, 2022, across the ranks to bring us closer to the lower median number to be competitive. Report Page 2, our firefighters, shown with name, position, and current salary, reviewed with the board.

Discussion held by the board, leave on agenda for next month.

**To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

No closed session.

**To set meeting date for June 20, 2022, regular meeting.**

**Adjournment.**

Dan Dronberger made a motion to adjourn at 5:45 PM. Ken Koenig seconded the motion with unanimous approval of the board.

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Shirley Jauma, Secretary