

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

January 17, 2021

Members in Attendance:

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Ken Koenig, Treasurer

Others in Attendance:

Fred Windisch, Fire Chief
Ira Coveler, Attorney

Members Excused:

Mike Jenkins, President
Erika Smiley, Asst. Sec/Treasurer
Dana Schmanski, Office Manager

Public:

No Public

Call to order, roll call and establishment of a quorum.

Dan Dronberger called to order the January 17, 2022, ESD No. 28 Board meeting starting at 5:00 p.m.

To receive public comment.

No public

To review, discuss and take action regarding Election of District Board Officers.

IC – table until next agenda following this meeting.

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the December 15, 2021, joint meeting and December 20, 2021, regular meeting.

Shirley Jauma made a motion to accept the December 15, 2021, joint meeting and December 20, 2021, regular meeting minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of December 2021.

Bank balances in our various accounts as of December 31, 2021:

Checking Account: Beginning balance of \$56,422.34, with deposits totaling \$1,648,625.12 (which includes an interest deposit of \$58.22); and checks and debits totaling \$736,842.84 for an ending balance of \$968,204.62.

Money Market Account: Beginning balance of \$14,651.84, with an interest deposit of \$.62; for an ending balance of \$14,652.46.

Sales Tax Money Market Account: Beginning balance of \$250,062.34, with deposits totaling \$99,958.62 (which includes an interest deposit of \$20.96); and checks and debits totaling \$100,000.00, for an ending balance of \$250,020.96.

Texas CLASS Account: Beginning balance of \$4,636,738.73, with an interest deposit of \$270.30; and checks and debits totaling \$125,000.00, for an ending balance of \$4,512,009.03.

We have (7) bills to pay this month as follows:

Coveler & Peeler P.C.	\$624.53	Legal Fees December 2021
Hart Intercivic	\$130.00	Poll Pad-Annual Software License and Support
Texas Emergency Communications Center	\$91,897.97	2022 Annual Sq Miles (7.1% of 75%)
The Texas Network	\$1,020.00	Web Hosting ESD28

Prime Its	469.94	Office 365 Agreement Annual Subscription
Houston Chronicle	\$173.84	Legal Notices-ESD28 Address Publication
PVFA	\$365,000.00	January Draw

To review and take action on the payment of operations funding pursuant to year 2021 budget and service agreement with the Ponderosa Volunteer Fire Department.

Draw – January 2022

FCW – Our request for the January draw is \$365,000.00, we credited the \$250,000.00 received in December for insurance premiums due January 2022. We had to use part of the contingency account and it will be replenished.

FCW - Our insurance premiums to date are \$185,000.00. Our workers compensation with Texas Mutual increased from \$90,000.00 to \$170,000.00, due to presumptive cancer, CoVid19 pandemic, and heart, just to mention a few. We did search for another carrier for Workers Compensation insurance and came back to Texas Mutual. Insurance premiums include Property and Casualty, Auto, Liability, AD&D, Life, Cancer, Critical Care, and Workers Compensation. In February a list of the above items will be in a handout for the board members to review.

Ken Koenig made a motion to approve the financials, checks written, and the January draw as presented. Shirley Jauma seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Fire Department (“Department”)

Fire Responses December 2021 – 243 Responses

Major Fires:

12/20 Texas Roadhouse, kitchen hood fire, damage to cooking area and roof area. The fire was handled quickly.

Total Responses for 2021 – 2,886 responses, a new record.

EMS Assists – 1,288 assists, a new record.

Mutual Aid Given – 333

Mutual Aid Received – 142

False Emergent Alarms billing – we have billed \$13,605.00 in false emergent alarms to several businesses in district. These invoices will cover our cost of approximately \$52.20 per incident. We invoice \$80.00 for non-response false alarms and \$400.00 for response. As of January 16, 2022, we have had twenty-seven false emergent alarms in two weeks. Our goal is to stop false alarms activations.

Reports for 2021 - Response Statistics report for 2021 and Maintenance Costs by Unit by Year Snapshot report reviewed with the board. Discussion held by the board.

Incident occurred - we responded to a gas leak, once on scene another run for a fuel spill at a gas station arrived. The engine began to backup and backed into a residential driveway. The driveway did not have rebar and it cracked from the weight of the engine. We are searching for a concrete contractor to repair. Our members have all been notified not to use residential driveways in the future.

Hiring - two open positions, everyone is currently hiring.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW – We are scheduled to fly to Pierce Manufacturing to review our new engine. Possibly scheduled for February 14, 2022, may have a date change.

To review, discuss and take action on the Radio System Modification.

Nothing new to report.

To review, discuss and take action regarding new election equipment for the District.

IC – The Secretary of State approved the purchase; we are waiting for the documents and final numbers to review with the board at next meeting.

To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.

FCW – we had two teams working on ESD No. 28 logo. This is the final picture. Several ESD's have a round patch, we also changed to stars with only 6 versus 12, because we are a six series department. Discussion held by the board.

Ken Koenig made a motion to approve the design of ESD No. 28 logo as presented. Shirley Jauma seconded the motion with unanimous approval of the board.

To review, discuss and take action regarding building at 1603 Ash Meadow Drive.

FCW- last week we asked lawn care guys working next door, if we paid them \$20.00 would they trim the hedges and they agreed.

To review, discuss and take action on the PVFA 2022 Budget.

FCW - Final version of the PVFA Budget for 2022, very few changes from December budget review. Board unanimously agreed with budget as presented.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No closed session.

To set meeting date for February 22, 2022.

Adjournment

Ken Koenig made a motion to adjourn at 5:38 PM. Shirley Jauma seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary