

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



17061 Rolling Creek  
Houston, TX 77090-2411  
281-444-8465  
FAX 281-444-8052  
www.hcesd28.com  
www.ponderosavfd.org



## HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

November 15, 2021

### Members in Attendance:

Mike Jenkins, President  
Ken Koenig, Treasurer  
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.  
Shirley Jauma, Secretary

### Others in Attendance:

Fred Windisch, Fire Chief  
Dana Schmanski, Office Manager  
Ira Coveler, Attorney

### Public:

No Public

### Call to order, roll call and establishment of a quorum

Mike Jenkins called to order the November 15, 2021, ESD No. 28 Board meeting starting at 5:00 p.m.

### To receive public comment

No public

### To approve the Minutes of prior meeting

Mike Jenkins asked if there were any additions or corrections to the minutes from the October 18, 2021, regular meeting.

Dan Dronberger made a motion to accept October 18, 2021, minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

**To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees**

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of October 2021.

Bank balances in our various accounts as of October 31, 2021:

Checking Account: Beginning balance of \$43,304.13, with deposits totaling \$170,254.31 (which includes an interest deposit of \$5.30); and checks and debits totaling \$208,507.19 for an ending balance of \$5,051.25.

Money Market Account: Beginning balance of \$15,000.62, with an interest deposit of \$.62; debits totaling \$350.00, for an ending balance of \$14,651.24.

Sales Tax Money Market Account: Beginning balance of \$250,020.56, with an interest deposit of \$21.23; for an ending balance of \$250,041.79.

Texas CLASS Account: Beginning balance of \$4,467,364.01, with deposits totaling \$169,169.33 (which includes an interest deposit of \$169.33); for an ending balance of \$4,636,533.34.

We have (5) bills to pay this month as follows:

Coveler & Peeler P.C.	\$986.36	Legal Fees October 2021
HDL Companies	\$6,340.00	Commissions Aug-Oct, Retainer Nov – Jan
Safe-D	\$1,100.00	2021 Annual Support
Shirley Jauma	\$580.09	Reimbursement for Safe-D, Ft. Worth, TX Sept 16-18, 2021
PVFA	\$200,000.00	November 2021 Draw

**To review and take action on the payment of operations funding pursuant to year 2021 budget and service agreement with the Ponderosa Volunteer Fire Department**

Draw – November 2021

FCW – we request our November 2021 Draw in the amount of \$200,000.00. The December draw will be substantial due to insurance premiums due the first of January 2022. We will add an additional \$250,000.00 to the December Draw and return in January. Insurance premiums include Workers Compensation, Property and Casualty Insurance, Critical Care and Life Insurance.

Shirley Jauma made a motion to approve the financials, checks written and November 2021 Draw. Dan Dronberger seconded the motion with unanimous approval of the board.

### **To receive a report from the Ponderosa Fire Department (“Department”)**

Fire Responses October 2021 – 224 Responses

#### **Major Fires:**

10/04 Westador house fire; accidental; homeowner 2<sup>nd</sup> degree burns, one firefighter overheated; both not transported.

EMS calls – we have a meeting coming up with the executive director of ESD No. 11, to review faster notifications on certain responses, and communication between the agencies.

Tower - the ladder truck has been experiencing problems, it was worked on with no results and was sent to the shop. They were convinced it was a mechanical problem, we explained that there was no indication that the engine was the problem. Final result: not mechanical, simply an O-ring on a cylinder injector that was leaking.

VCOS – Phenomenal 24<sup>th</sup> Symposium. The best one yet, with least number of glitches and the best speakers. Recommended that the board attend next year. Symposium is not about firefighting; it is about leadership.

MJ – one of the speakers was phenomenal, if I learned anything it was “close before you dose”. With things made from plastics and manmade materials, when ignited they become very harmful. Closing all your doors before bed can save lives.

Discussion held by the board concerning details of the VCOS Conference.

**To review, discuss and take action regarding the purchase of capital equipment including apparatus**

FCW - Nothing new to report.

**To review, discuss and take action on the Radio System Modification**

IC – currently under construction.

**To review, discuss and take action regarding new election equipment for the District.**

IC – no pricing received. We have communicated with them twice with no response. More information to follow.

**To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.**

FCW - We have two teams working with the patch design. Once design is accepted, we will have produced for the trucks. More information to follow.

**To review, discuss and take action regarding building at 1603 Ash Meadow Drive.**

FCW – May need to have a discussion, lights are still on, and no one seems to be at the address. More information to follow.

**To review and take action on the ratification of a continuing Contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.**

**To discuss and take action on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes.**

**To discuss and take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same.**

**To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes**

**pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same.**

IC - Every year we hire Linebarger Goggan Blair & Sampson, LLP, as the private law firm to handle our delinquent taxes for residential and commercial property owners. The motion includes last four agenda items.

Dan Dronberger made a motion contract with Linebarger Goggan Blair & Sampson, LLP., for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said contract. Ken Koenig seconded the motion with unanimous approval of the board.

Vote: Yes 5, No 0.

**To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

No closed session

**To set meeting date for December 15, 2021, for the 2022 Joint Budget review meeting and December 20, 2021, regular meeting.**

### **Adjournment**

Dan Dronberger made a motion to adjourn at 5:52 PM. Erika Smiley seconded the motion with unanimous approval of the board.

---

Shirley Jauma, Secretary