

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

October 18, 2021

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer

Dan Dronberger, V. P.
Erika Smiley, Asst. Sec/Treasurer

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney

Public:

No Public

Excused Members:

Shirley Jauma, Secretary

Call to order, roll call and establishment of a quorum

Mike Jenkins called to order the October 18, 2021, ESD#28 Board meeting starting at 5:00 p.m.

To receive public comment

No public

To approve the Minutes of prior meeting

Mike Jenkins asked if there were any additions or corrections to the minutes from the September 20, 2021, regular meeting.

Dan Dronberger made a motion to accept September 20, 2021, minutes as written. Erika Smiley seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of September 2021.

Bank balances in our various accounts as of September 30, 2021:

Checking Account: Beginning balance of \$247,731.06, with deposits totaling \$560,208.20 (which includes an interest deposit of \$29.31); and checks and debits totaling \$764,635.13 for an ending balance of \$43,304.13.

Money Market Account: Beginning balance of \$15,010.70, with an interest deposit of \$.62; debits totaling \$10.70 for an ending balance of \$15,000.62.

Sales Tax Money Market Account: Beginning balance of \$250,294.36, with an interest deposit of \$20.56; debit totaling \$294.36, for an ending balance of \$250,020.56.

Texas CLASS Account: Beginning balance of \$4,828,192.20, with an interest deposit of \$171.81; debits totaling \$361,000.00, for an ending balance of \$4,467,364.01.

We have (1) bills to pay this month as follows:

Coveler & Peeler P.C.	\$558.86	Legal Fees September 2021
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Ken Koenig – Five-Year Forecast handout given to the board. This is a preliminary forecast of our expenses over the next five years. In 2025 expenses are much higher due to: the balloon payment for lease on the current pumpers, and purchase of three replacement pumpers. In 2026 we have the last payment on Station 63.

FCW – since it is looking well over the next couple of years, we may want to consider adding a payment to the Station 63 loan to reduce our interest on the loan.

KK – we should also look at increasing the firefighter salaries to reduce our high turnover. FCW – training is a challenging and it takes months for a rookie to get the swing of our operation.

FCW – we also need to consider health care insurance for our staff with CoVid-19 and cancer presumption. Other increases include, motor fuel costs, and electricity costs due to increased cost of natural gas.

Discussion held by the board and attorney.

Erika Smiley made a motion to adopt the “2022 - Five Year Forecast” for planning purposes only until next meeting. Dan Dronberger seconded the motion with unanimous approval of the board.

To review and take action on the payment of operations funding pursuant to year 2021 budget and service agreement with the Ponderosa Volunteer Fire Department

Draw – November and December 2021

Dan Dronberger made a motion to approve the financials and check written Erika Smiley seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Fire Department (“Department”)

Fire Responses September 2021 – 233 Responses

Major Fires:

09/29 Kitchen Fire in Inverness Forest handled with our agency

EMS calls are becoming manageable. Fine tuning to commence in late October or November.

Hiring – in the process of hiring three, and another three later in the year. Our part-time firefighters will continue to keep us operational at all stations.

Joint meeting for 2022 Budget Review – ESD28 and PVFA boards for a joint meeting with dinner at 6:00 pm, followed by the 2022 Budget Review. Then we will excuse the ESD28 board members and continue with PVFA’s regular meeting.

Engine 61 - hit by vehicle ten days ago at an intersection. Driver of the car received three traffic tickets from officer. Claim filed with VFIS insurance. We are awaiting insurance approval before taking to DeMontrond for repairs. Engine will be out of service one to two weeks.

Station 62 gym equipment – we are evaluating an upgrade of new equipment for increased strength training for our members. Approximate cost is \$13,000.00, equipment has not been updated since opening. We will wait until after November 1, 2021, in consideration of budget funds.

To review, discuss and take action regarding the purchase of capital equipment including apparatus

FCW - Nothing new to report.

To review, discuss and take action on the Radio System Modification

IC – Nothing new to report.

To review, discuss and take action regarding new election equipment for the District.

IC – Hart Civic came to our office and held a demonstration last Friday, because of legislative changes they have changed the entire system. It is now a proprietary system, so the entire system is closed.

You have the following three options:

1. Each piece of equipment is about \$6,000.00, and based on your ESD size, you will buy 6 pieces for approximately \$36,000.00 to \$40,000.00, or.
2. You could elect to move your election to November. With no purchase of any equipment and no additional costs, but you will be listed last on the ballot after all other positions in election, or.
3. You could lease the equipment for \$2,500.00 per election plus \$1.05 per registered voter within your district.

Discussion held by the board and attorney.

The board unanimously agreed to option one and continue with a May election.

IC- next meeting we will have pricing for purchase and storage.

To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.

DMS – handout of a rough draft for an ESD28 logo given to the board. One of our members created the draft for your review, and another member will create the digital version for your review at the next meeting.

Discussion held by the board.

To review, discuss and take action regarding building at 1603 Ash Meadow Drive.

FCW – Nothing new to report.

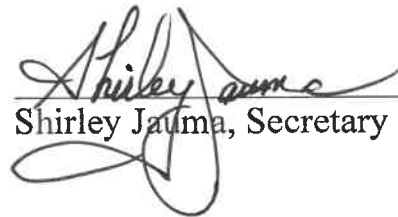
To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No closed session

To set meeting date for December 15, 2021, for the 2022 Joint Budget review meeting and December 20, 2021, regular meeting.

Adjournment

Dan Dronberger made a motion to adjourn at 5:48 PM. Ken Koenig seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary