

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

June 21, 2021

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Erika Smiley, Asst. Sec/Treasurer

Dan Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney
Scott Seifert, ESD#7 Chief

Public:

No Public

Call to order, roll call and establishment of a quorum

Mike Jenkins called to order the June 21, 2021, ESD#28 Board meeting starting at 5:00 p.m.

To receive public comment

No Public

To approve the Minutes of prior meeting.

Mike Jenkins asked if there were any additions or corrections to the minutes from the May 17, 2021, board meeting.

Changes: page 4, paragraph 5, first sentence; changed from “They” to “The Firefighters”.

Page 5, paragraph 5, changed from “to motion” to “a motion”.

Ken Koenig made a motion to accept the minutes with above changes. Shirley Jauma seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on Profit and Loss Budget Performance with Percentages for the month of May 2021.

Bank balances in our various accounts as of May 31, 2021:

Checking Account: Beginning balance of \$171,976.19, with deposits totaling \$1,276,457.90 (which includes an interest deposit of \$63.04); and checks and debits totaling \$1,441,621.93 for an ending balance of \$6,812.16.

Money Market Account: Beginning balance of \$15,008.16, with an interest deposit of \$.64, for an ending balance of \$15,008.80.

Sales Tax Money Market Account: Beginning balance of \$250,210.03, with an interest deposit of \$21.25, for an ending balance of \$250,231.28.

Texas CLASS Account: Beginning balance of \$ 6,594,033.56, with an interest deposit of \$387.02, and debits totaling \$1,040,000.00 for an ending balance of \$5,554,420.58.

We have (3) bills to pay this month as follows:

Coveler & Peeler P.C.	\$155.11	Legal Fees May 2021
Harris County Appraisal District	\$6,828.00	3 Quarter Assessment
McCall, Gibson, Swedlund Barfoot PLLC	\$2,100.00	Final Audit Fee 2020

To review and take action on the payment of operations funding pursuant to year 2021 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – July Draw

Mike Jenkins made a motion to approve the financials, checks written and commissioners compensation. Shirley Jauma seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Volunteer Fire Department (“Department”).

Fire Responses May – 217 Responses

Major Fires:

05/06 Apartment fire; rescued dogs.

First time this year our EMS responses have decreased.

Rescue 61- at Siddons-Martin for preventative maintenance. Rescue 61 is a 2000 Model Pierce Rescue Truck in great shape with low mileage. Cost of the PM is approximately five or six thousand.

Hiring – we are accepting applications until June 23, 2021, for two full-time firefighters. Two of our firefighters are leaving at the end of June 2021. One of the new applicants wants to relocate from Rhode Island, he has family living in Spring, TX. He is certified and applied for his TCFP.

Job Position “Fire Alarm and Secure Entry Analyst” – we will post the position to hire a part time person “not an inspector” to log false alarms and visit the frequent false alarm locations. Our goal is to reduce the costs associated with false alarms.

Payroll increases – effective July 2021 we will increase base pay for the full-time firefighters and full-time captains.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

FCW- Meeting Thursday for final specifications on new Engine to replace E61. We request approval to move forward with purchase of new engine not to exceed \$750,000.00 with trade-in and prepay discounts. Discussion held by the board. Move to next meeting for final approval.

To review, discuss and take action regarding the District's contracts with Harris County Emergency Services District No. 11 and Cypress Creek EMS.
IC – PVFA should mail a letter next month rescinding the relationship with CCEMS for communications services with a 30-day notice. Include on PVFA July agenda. Discussion held by the board.

To receive an update from the Department related to COVID-19.
FCW - Nothing new to report.

To review, discuss and take action on the Radio System Modification.
Scott Seifert – waiting on site plan to be approved by CenterPoint. Infrastructure should be completed by the end of September 2021.

To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.
FCW- we have a plan, more information to follow.

To review, discuss and take action on completion of Cyber Security Training.
All Board Commissioners, Fire Chief, and Office Manager have completed Cyber Security Training. DMS will file with TXTrainingCert@dir.texas.gov.

To review, discuss and take action on Prosperity Bank Accounts and signing of documents.
DMS – all commissioners signed Prosperity Bank signature cards for all three bank accounts. DMS will hand deliver to Prosperity Bank.

To review, discuss and take action to elect District Officers.
IC – Officers have two different ways to nominate; as a slate or office by office. Board agreed to nominate office by office as follows:

Shirley Jauma nominated herself as Board Secretary.
Shirley Jauma made a motion to continue as ESD#28 Board Secretary. Ken Koenig seconded the motion with unanimous approval of the board.

Ken Koenig nominated himself as Board Treasurer.
Ken Koenig made a motion to continue as ESD#28 Board Treasurer. Shirley Jauma seconded the motion with unanimous approval of the board.

Dan Dronberger nominated himself as Board Vice President.

Dan Dronberger made a motion to continue as ESD#28 Board Vice President. Ken Koenig seconded the motion with unanimous approval of the board.

Shirley Jauma nominated Erika Smiley as Board Assistant Secretary Treasurer. Shirley Jauma made a motion for Erika Smiley to continue as ESD#28 Board Assistant Secretary Treasurer. Dan Dronberger seconded the motion with unanimous approval of the board.

Ken Koenig nominated Mike Jenkins as Board President.

Ken Koenig made a motion for Mike Jenkins to continue as ESD#28 Board President. Shirley Jauma seconded the motion with unanimous approval of the board.

To review and discuss attendance to Safe-D Fall Event, in Fort Worth, TX, September 16-18, 2021.

Erika Smiley will attend Safe-D event in Fort Worth, TX. Board unanimously agreed. DMS will register Erika Smiley for the Safe-D conference.

To review and take action on 2022 budget and 2021 tax rate adoption planning.

IC – reviewed with the board the 2022 budget deadlines and 2021 tax rate adoption planning. Harris County Tax Assessor-Collector appraised, and taxable values, will be done by the end of July. We will not hold an election in November.

However, we will need to purchase new election equipment, due to changes within election requirements, current equipment cannot be used.

Discussion held by the board. No decisions or motions made by the board.

To designate the Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2021.

IC - reviewed tax rate calculations procedures for 2021. Board agrees to designate Harris County Tax Assessor-Collector's office to prepare no new revenue tax rate and related tax rate calculation for 2021.

To authorize District counsel to publish the necessary 2021 Tax Rate setting notices

The Board authorizes district counsel to publish the necessary 2021 tax rate setting notices.

Dan Dronberger made a motion to authorize district counsel to publish 2021 tax rate setting notices. Ken Koenig seconded the motion with unanimous approval of the board.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

No closed session

To set meeting date for July 19, 2021 and discuss future agenda items.

Adjournment

Erika Smiley made a motion to adjourn at 5:50 PM. Ken Koenig seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary

Emergency Services District #28
Profit & Loss YTD Comparison
 June 2021

	Jun 21	Jan - Jun 21
Ordinary Income/Expense		
Income		
40000 · Receipts		
40300 · Penalty and Interest	2,769.71	14,595.91
40600 · TAX RECEIPTS PREV YRS	0.00	85.17
41102 · TAX RECEIPTS 2014	1.89	154.23
41103 · TAX RECEIPTS 2015	26.55	162.27
41104 · TAX RECEIPTS 2016	71.35	298.69
41105 · TAX RECEIPTS 2017	106.86	1,235.50
41106 · TAX RECEIPTS 2018	85.10	-1,112.06
41107 · TAX RECEIPTS 2019	-920.98	-4,792.66
41108 · TAX RECEIPTS 2020	21,691.12	3,669,776.96
Total 40000 · Receipts	23,831.60	3,680,404.01
41300 · SALES TAX REVENUE	171,198.70	680,313.07
53800 · Miscellaneous Revenue	0.00	3,500.00
Total Income	195,030.30	4,364,217.08
Gross Profit	195,030.30	4,364,217.08
Expense		
60000 · Expenses		
60200 · Harris County Appraisal Distric	6,828.00	13,665.00
60300 · Legal Fees		
60350 · Delinquent Tax Atty Fee	790.57	5,395.73
60351 · ELECTION EXPENSE	0.00	125.00
60352 · Legal Notices	0.00	152.34
60353 · Legal Fees - General	155.11	12,745.40
Total 60300 · Legal Fees	945.68	18,418.47
60400 · Audit Fees	2,100.00	12,600.00
60600 · Ponderosa Vol. Fire Assoc.	0.00	2,215,000.00
60700 · Insurance	-158.22	-158.22
60800 · Bank Service Charge	35.00	210.00
61600 · WEBSITE/IT	0.00	1,188.00
Total 60000 · Expenses	9,750.46	2,260,923.25
61200 · TX DOT TRAFFIC PREEMPTION	0.00	33,988.35
61500 · Sales Tax Consulting Service	0.00	18,637.00
66000 · Payroll Expenses		
66001 · Mtg. Per Diem	1,250.00	2,200.00
66004 · FUTA - Unemployment Expense	0.00	-4.53
66000 · Payroll Expenses - Other	115.62	203.51
Total 66000 · Payroll Expenses	1,365.62	2,398.98
70000 · Debt Service Payments		
70001 · Principle Payments	0.00	496,612.19
70002 · Interest Payments	0.00	77,100.28
Total 70000 · Debt Service Payments	0.00	573,712.47
Total Expense	11,116.08	2,889,660.05
Net Ordinary Income	183,914.22	1,474,557.03
Other Income/Expense		
Other Income		
80000 · Other Income		
80100 · Interest Inc Bank Ck Acct.	291.56	3,009.76
80101 · Interest Inc MM Acct.	21.19	129.86
Total 80000 · Other Income	312.75	3,139.62
Total Other Income	312.75	3,139.62

12:22 PM
07/14/21
Accrual Basis

Emergency Services District #28
Profit & Loss YTD Comparison
June 2021

	<u>Jun 21</u>	<u>Jan - Jun 21</u>
Net Other Income	312.75	3,139.62
Net Income	<u>184,226.97</u>	<u>1,477,696.65</u>

Emergency Services District #28
Balance Sheet
As of June 30, 2021

	<u>Jun 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10002 · Prosperity Bank Checking	7,754.73
10003 · Prosperity Money Market	15,009.42
10005 · Prosperity-Sales Tax Money Mkt	250,251.85
10006 · Texas CLASS - Investment Fund	5,737,703.79
Total Checking/Savings	<u>6,010,719.79</u>
Total Current Assets	6,010,719.79
Fixed Assets	
14900 · Comm Center Capital Expenditure	300,000.00
Total Fixed Assets	<u>300,000.00</u>
TOTAL ASSETS	<u><u>6,310,719.79</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	
240-04 · State Unemployment (SUI)	20.00
240-05 · Federal Unemployment FUTA	-0.30
24000 · Payroll Liabilities - Other	-8.46
Total 24000 · Payroll Liabilities	<u>11.24</u>
Total Other Current Liabilities	<u>11.24</u>
Total Current Liabilities	<u>11.24</u>
Total Liabilities	11.24
Equity	
39000 · Fund Balance	4,833,011.90
Net Income	1,477,696.65
Total Equity	<u>6,310,708.55</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,310,719.79</u></u>

Emergency Services District #28 Profit & Loss Budget Performance with % of Budget

June 2021

Accrual Basis

	Jun 21	Budget	\$ Over Budget	% of Budget	Jan - Jun 21	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense									
Income									
40000 · Receipts									
40300 · Penalty and Interest	2,769.71	0.00	2,769.71	100.0%	14,595.91	25,000.00	-10,404.09	58.4%	25,000.00
40500 · Interest Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00
40600 · TAX RECEIPTS PREV YRS	0.00	0.00	0.00	0.0%	85.17	40,000.00	-39,914.83	0.2%	40,000.00
41102 · TAX RECEIPTS 2014	1.89				154.23				
41103 · TAX RECEIPTS 2015	26.55				162.27				
41104 · TAX RECEIPTS 2016	71.35				298.69				
41105 · TAX RECEIPTS 2017	106.86				1,235.50				
41106 · TAX RECEIPTS 2018	85.10				-1,112.06				
41107 · TAX RECEIPTS 2019	-920.98				-4,792.66				
41108 · TAX RECEIPTS 2020	21,691.12	0.00	21,691.12	100.0%	3,669,776.96	3,582,000.00	87,776.96	102.5%	3,582,000.00
Total 40000 · Receipts	23,831.60	0.00	23,831.60	100.0%	3,680,404.01	3,647,000.00	33,404.01	100.9%	3,647,000.00
41300 · SALES TAX REVENUE	171,198.70	0.00	171,198.70	100.0%	680,313.07	2,000,000.00	-1,319,686.93	34.0%	2,000,000.00
53800 · Miscellaneous Revenue	0.00	0.00	0.00	0.0%	3,500.00	15,000.00	-11,500.00	23.3%	15,000.00
Total Income	195,030.30	0.00	195,030.30	100.0%	4,364,217.08	5,662,000.00	-1,297,782.92	77.1%	5,662,000.00
Gross Profit	195,030.30	0.00	195,030.30	100.0%	4,364,217.08	5,662,000.00	-1,297,782.92	77.1%	5,662,000.00
Expense									
60000 · Expenses									
60200 · Harris County Appraisal District	6,828.00	0.00	6,828.00	100.0%	13,665.00	26,800.00	-13,135.00	51.0%	26,800.00
60250 · Tax Collector's Fees	0.00	0.00	0.00	0.0%	0.00	15,000.00	-15,000.00	0.0%	15,000.00
60300 · Legal Fees									
60350 · Delinquent Tax Atty Fee	790.57	0.00	790.57	100.0%	5,395.73	11,000.00	-5,604.27	49.1%	11,000.00
60351 · ELECTION EXPENSE	0.00				125.00				
60352 · Legal Notices	0.00	0.00	0.00	0.0%	152.34	10,000.00	-9,847.66	1.5%	10,000.00
60353 · Legal Fees - General	155.11	0.00	155.11	100.0%	12,745.40	21,600.00	-8,854.60	59.0%	21,600.00
Total 60300 · Legal Fees	945.68	0.00	945.68	100.0%	18,418.47	42,600.00	-24,181.53	43.2%	42,600.00
60400 · Audit Fees	2,100.00	0.00	2,100.00	100.0%	12,600.00	13,000.00	-400.00	96.9%	13,000.00
60500 · Miscellaneous	0.00	0.00	0.00	0.0%	0.00	5,100.00	-5,100.00	0.0%	5,100.00
60600 · Ponderosa Vol. Fire Assoc.	0.00	0.00	0.00	0.0%	2,215,000.00	4,025,000.00	-1,810,000.00	55.0%	4,025,000.00
60700 · Insurance	-158.22	0.00	-158.22	100.0%	-158.22	2,500.00	-2,658.22	-6.3%	2,500.00
60800 · Bank Service Charge	35.00				210.00				
61100 · SAFE-D Annual Dues									
61111 · SAFE-D Conference	0.00	0.00	0.00	0.0%	0.00	5,000.00	-5,000.00	0.0%	5,000.00
61100 · SAFE-D Annual Dues - Other	0.00	0.00	0.00	0.0%	0.00	1,200.00	-1,200.00	0.0%	1,200.00
Total 61100 · SAFE-D Annual Dues	0.00	0.00	0.00	0.0%	0.00	6,200.00	-6,200.00	0.0%	6,200.00
61600 · WEBSITE/IT									
Total 60000 · Expenses	9,750.46	0.00	9,750.46	100.0%	2,260,923.25	4,137,800.00	-1,876,876.75	54.6%	4,137,800.00
61200 · TX DOT TRAFFIC PREEMPTION	0.00	0.00	0.00	0.0%	33,988.35	38,500.00	-38,500.00	0.0%	38,500.00
61300 · TRAFFIC SIGNALS	0.00	0.00	0.00	0.0%	18,637.00	45,000.00	-26,363.00	41.4%	45,000.00
61500 · Sales Tax Consulting Service	0.00	0.00	0.00	0.0%	0.00	1,000.00	-1,000.00	0.0%	1,000.00
62000 · CAPITAL OUTLAY-NEW STA. 62									
62500 · Misc. Expense	0.00	0.00	0.00	0.0%	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 62000 · CAPITAL OUTLAY-NEW STA. 62	0.00	0.00	0.00	0.0%	0.00	1,000.00	-1,000.00	0.0%	1,000.00

Emergency Services District #28
Profit & Loss Budget Performance with % of Budget

June 2021

Accrual Basis

	Jun 21	Budget	\$ Over Budget	% of Budget	Jan - Jun 21	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
65000 - CAPITAL OUTLAY-NEW STA. 3	0.00	0.00	0.00	0.0%	0.00	100,000.00	-100,000.00	0.0%	100,000.00
66000 - Payroll Expenses									
66001 - Mig. Per Diem	1,250.00				2,200.00				
66004 - FUTA - Unemployment Expense	0.00				-4.53				
66000 - Payroll Expenses - Other	115.62	0.00	115.62	100.0%	203.51	5,000.00	-4,796.49	4.1%	5,000.00
Total 66000 - Payroll Expenses	1,365.62	0.00	1,365.62	100.0%	2,398.98	5,000.00	-2,601.02	48.0%	5,000.00
70000 - Debt Service Payments									
70001 - Principle Payments	0.00				496,612.19				
70002 - Interest Payments	0.00				77,100.28				
70000 - Debt Service Payments - Other	0.00	0.00	0.00	0.0%	0.00	574,000.00	-574,000.00	0.0%	574,000.00
Total 70000 - Debt Service Payments	0.00	0.00	0.00	0.0%	573,712.47	574,000.00	-287.53	99.9%	574,000.00
Total Expense	11,116.08	0.00	11,116.08	100.0%	2,889,660.05	4,901,300.00	-2,011,639.95	59.0%	4,901,300.00
Net Ordinary Income	183,914.22	0.00	183,914.22	100.0%	1,474,557.03	760,700.00	713,857.03	193.8%	760,700.00
Other Income/Expense									
Other Income									
80000 - Other Income									
80100 - Interest Inc Bank Ck Acct.	291.56	0.00	291.56	100.0%	3,009.76	40,000.00	-36,990.24	7.5%	40,000.00
80101 - Interest Inc MM Acct.	21.19	0.00	21.19	100.0%	129.86	750.00	-620.14	17.3%	750.00
Total 80000 - Other Income	312.75	0.00	312.75	100.0%	3,139.62	40,750.00	-37,610.38	7.7%	40,750.00
Total Other Income	312.75	0.00	312.75	100.0%	3,139.62	40,750.00	-37,610.38	7.7%	40,750.00
Net Other Income	312.75	0.00	312.75	100.0%	3,139.62	40,750.00	-37,610.38	7.7%	40,750.00
Net Income	184,226.97	0.00	184,226.97	100.0%	1,477,696.65	801,450.00	676,246.65	184.4%	801,450.00

June 2021 Major Responses

Total MA received – 8 Total MA given –22 **Total Responses – 192**
 Total loss in district – \$1,592,000 Total save in district – \$9,608,000

Date	Type	Given/Rec'd	Department	ET Hrs
6/4	House	G	Klein	0.75
6/7	Gasoline	R	Hazmat	1.25
6/16	Apartment	G	Little York	0.8
6/18	Apartment	R	Aldine, Champions, Klein, Little York, Northwest, South Mont Co, Spring	3
6/24	House	G	Klein	1.2

Note: Mutual aid received elapsed time is an average since some units are returned to service earlier than others.

6/16 Bammelwood 2 alarm apartment fire cooking on balcony, defensive fire; one Klein FFtr heat exhaustion, transported

The responses are as follows

Avg/Month	Annual	EMS Assists	Avg/month
2008 – 127	1519	355	30
2009 – 117	1409	374	31
2010 – 116	1396	388	32
2011 – 125	1498	469	39
2012 – 138	1656	620	52
2013 – 130	1564	597	50
2014 - 138	1657	610	51
2015 – 157	1887	764	64
2016 – 186	2227	939	78
2016 less 347 Spring/75 total responses – 1880			
2017 – 178	2139	950	79
2017 less 240 Spring/75 total responses - 1899			
2018 – 183	2192	1008	84
2018 less 285 Spring/75 total responses - 1907			
2019 - 205	2456	1138	95
2020 – 191	2289	885	80
2021 – 237			113

Ponderosa VFD

Ponderosa Mutual Aid Responses by Incident

Alarm Date Between {06/01/2021} And {06/30/2021}

Inc. #	Date	Location	Incident Type	Other Dept	Type M/A	Time
:1-0050311	06/02/2021	ELLA BLVD & LOUETTA RD	Passenger vehicle fire	Spring	Automatic aid given	00:30:06
:1-0050733	06/03/2021	1601 WOODED PINE DR	Dispatched & cancelled	Aldine	Automatic aid given	00:06:44
:1-0050899	06/04/2021	3823 GLENHEATHER DR	Building fire	Klein Volunteer	Automatic aid given	00:46:50
:1-0051262	06/05/2021	14811 NORTH FREEWAY	Dispatched & cancelled	Little York	Automatic aid received	00:03:42
:1-0051423	06/06/2021	NORTH FREEWAY & W	Motor vehicle accident	Little York	Automatic aid given	00:30:55
:1-0051560	06/06/2021	7110 LOUETTA RD	Dispatched & cancelled	Klein Volunteer	Automatic aid given	00:06:40
:1-0051567	06/06/2021	ELLA BLVD & ELLA	Motor vehicle accident	Little York	Mutual aid received	00:37:51
:1-0051854	06/07/2021	14619 ELLA BLVD	Passenger vehicle fire	Little York	Mutual aid given	00:10:13
:1-0051894	06/07/2021	KUYKENDAHL RD & SPRING	Motor vehicle accident	Klein Volunteer	Automatic aid received	00:08:41
:1-0051953	06/07/2021	W FM 1960 & Bammel	Gasoline or other	Harris County	Mutual aid received	01:14:42
:1-0052396	06/09/2021	FM 1960 & RAYFORD RD	Dispatched & cancelled	Spring	Mutual aid given	00:02:22
:1-0052677	06/10/2021	2224 W FM 1960	Trash or rubbish fire,	Klein Volunteer	Automatic aid received	00:43:54
:1-0052677	06/10/2021	2224 W FM 1960	Trash or rubbish fire,	Little York	Automatic aid received	00:13:59
:1-0052677	06/10/2021	2224 W FM 1960	Trash or rubbish fire,	Spring	Automatic aid received	00:13:48
:1-0053188	06/11/2021	NORTH FREEWAY & AIRTEX	Motor vehicle accident	Little York	Automatic aid given	00:24:45
:1-0053277	06/11/2021	3611 SPRING STUEBNER	Building fire	Spring	Automatic aid given	00:07:51
:1-0053445	06/12/2021	20400 NORTH FREEWAY	Motor Vehicle Accident	Spring	Automatic aid given	00:26:13
:1-0053611	06/12/2021	NORTH FREEWAY & AIRTEX	Dispatched & cancelled	Little York	Automatic aid given	00:04:41
:1-0054773	06/16/2021	500 AIRTEX DR	Building fire	Little York	Automatic aid given	00:50:56
:1-0054952	06/17/2021	4862 LOUETTA RD	Motor Vehicle Accident	Spring	Automatic aid received	00:08:08
:1-0055416	06/18/2021	2402 Bammelwood DR	Building fire	Aldine	Mutual aid received	02:55:55
:1-0055416	06/18/2021	2402 Bammelwood DR	Building fire	Champions	Automatic aid received	01:41:48
:1-0055416	06/18/2021	2402 Bammelwood DR	Building fire	Klein Volunteer	Automatic aid received	01:50:06
:1-0055416	06/18/2021	2402 Bammelwood DR	Building fire	Little York	Automatic aid received	01:19:06
:1-0055416	06/18/2021	2402 Bammelwood DR	Building fire	Northwest	Automatic aid received	03:10:32
:1-0055416	06/18/2021	2402 Bammelwood DR	Building fire	South	Mutual aid received	02:54:09
:1-0055416	06/18/2021	2402 Bammelwood DR	Building fire	Spring	Automatic aid received	02:07:22
:1-0055535	06/19/2021	4420 LOUETTA RD	Motor Vehicle Accident	Spring	Automatic aid given	00:07:54
:1-0055547	06/19/2021	18419 DESERT MARIGOLD	Dispatched & cancelled	Aldine	Automatic aid given	00:07:29
:1-0056307	06/21/2021	NORTH FREEWAY & E	Motor Vehicle Accident	Spring	Automatic aid given	00:13:29
:1-0056310	06/21/2021	19318 CREEK BEND DR	Gas leak (natural gas	Spring	Automatic aid given	00:15:27
:1-0056412	06/22/2021	1007 CYPRESS STATION	Building fire	Aldine	Automatic aid received	00:12:54
:1-0056412	06/22/2021	1007 CYPRESS STATION	Building fire	Little York	Automatic aid received	00:12:54
:1-0056412	06/22/2021	1007 CYPRESS STATION	Building fire	Spring	Automatic aid received	00:12:54
:1-0056478	06/22/2021	KUYKENDAHL RD &	Motor Vehicle Accident	Spring	Automatic aid given	00:18:52
:1-0057097	06/24/2021	6414 MOCCASIN BEND DR	Building fire	Klein Volunteer	Mutual aid given	01:09:54
:1-0057489	06/25/2021	100 HOLLOW TREE LN	Chimney or flue fire,	Aldine	Automatic aid received	00:09:51
:1-0057489	06/25/2021	100 HOLLOW TREE LN	Chimney or flue fire,	Little York	Automatic aid received	00:07:48
:1-0057489	06/25/2021	100 HOLLOW TREE LN	Chimney or flue fire,	Spring	Automatic aid received	00:09:07
:1-0057706	06/26/2021	NORTH FREEWAY & E	Motor vehicle accident	Spring	Automatic aid given	00:39:35
:1-0057927	06/27/2021	NORTH FREEWAY & AIRTEX	Motor vehicle accident	Little York	Automatic aid given	00:22:30
:1-0058577	06/29/2021	NORTH FREEWAY & AIRTEX	Motor Vehicle Accident	Little York	Automatic aid given	00:22:15

June 2021 Board Report
See AMEX and Capital One Credit Card Reports

Item	Current Month Information	Explanation
Fuel	Shell \$2.51/gal diesel and gasoline; Sun Coast \$2.90/gal diesel	Shell price was \$2.00 gallon in February Sun Coast price was \$2.65/gal in March
Equipment Expense	6 lapel mics \$2,003	Ballistic helmets ordered
Radio Maint		
Equipment Maint	E63 AC \$1,269; Sta 61 generator PM \$528	
Dispatching		July will be quarterly invoice
Training	3 full timers to three-day boat rescue class in July \$1,350	
Training Facility/Recruit		
Station 61 Maint	4 door readers and misc \$3,484	Money pit!!!
Station 62 Maint	HVAC PM \$407; 1 smoke detector replaced \$266; annual fire alarm monitoring \$420; Gate entry pad reader \$317	
Station 63 Maint	HVAC PM \$1,314; clean versus replace 22 sprinkler heads giggered by previous company \$255	
Utilities		Change to Cirro Energy
Operations		
Office Operations	1,000 checks \$416	
PVIP	\$7,139 May staffing and D60	
Payroll		
Public Education		
PVFA Expenses	\$6,950 final audit	
Insurance	\$2,354 Aflac \$18,888 quarterly employee contributions credited; Texas Mutual annual Dividend \$25,168 credited to workers comp	
Other Assets		
Other Revenue	\$100 Spring FD use of training facility	Total false alarms YTD \$4,450
1972 Engine	brakes are still not correct waiting on parts, fuel tank needs to be removed and cleaned, in house labor, no specific time schedule; next will be lettering	Stored at Station 62

Ponderosa VFA
2021 Cash Flow

ITEM	MAY		JUN		JUL		AUG		SEP		OCT		ITEM	Budget Amount	Budgeted To-Date	Actual To-Date	Per Cent Expended
	Projected	Real	Projected	Real	Projected	Real	Projected	Real	Projected	Projected	Projected	Projected					
July 1, 2021													July 1, 2021				
Motor Fuels	3.5	2.8	3.0	2.7	3.0	2.7	3.0	2.5	2.6	2.6	2.6	2.6	Motor Fuels	31.0	16.9	14.1	45.6%
Equipment Expense	7.0	3.3	10.0	3.4	12.0	3.4	12.0	12.0	13.0	13.0	13.0	13.0	Equipment Expense	143.0	79.0	17.3	12.1%
Radio Maintenance	0.6	0.0	0.6	0.2	0.6	0.2	0.6	0.6	0.6	0.6	0.6	0.6	Radio Maintenance	7.0	3.5	0.3	4.8%
Equipment Maint.	7.0	8.7	8.0	2.2	14.0	2.2	14.0	8.0	8.0	8.0	8.0	8.0	Equipment Maint.	95.0	53.0	59.4	62.5%
Dispatching	0.0	0.0	0.0	0.0	12.0	0.0	12.0	2.0	0.0	0.0	0.0	0.0	Dispatching	82.0	35.0	56.2	68.5%
Training	1.5	1.5	1.1	2.9	1.6	2.9	1.6	4.0	4.0	5.0	5.0	5.0	Training	41.0	15.4	13.6	33.1%
Training Facility/Recruit	0.5	0.0	0.4	0.0	0.5	0.0	0.5	0.6	0.6	4.0	4.0	4.0	Training Facility/Recruit	11.0	8.5	6.5	59.2%
Station 61 Maint.	2.5	2.7	1.4	3.9	2.9	3.9	2.9	1.4	1.4	1.4	1.4	1.4	Station 61 Maint.	17.0	9.7	13.5	79.5%
Station 62 Maint.	1.2	0.0	0.9	1.8	1.5	1.8	1.5	0.9	0.9	0.9	0.9	0.9	Station 62 Maint.	10.5	5.5	2.8	27.0%
Station 63 Maint.	1.5	0.6	0.7	1.8	1.4	1.8	1.4	0.7	0.7	0.7	0.7	0.7	Station 63 Maint.	9.5	5.9	4.6	47.9%
Insurance	22.0	23.9	11.0	-42.3	15.0	15.0	15.0	15.0	8.0	8.0	8.0	8.0	Insurance	397.0	354.0	266.5	67.1%
Station 61 Utilities	2.3	2.2	2.7	2.2	2.8	2.2	2.8	2.7	2.7	2.7	2.7	2.7	Station 61 Utilities	30.0	14.9	12.5	41.8%
Station 62 Utilities	0.6	0.8	1.4	1.0	1.2	1.0	1.2	1.2	1.2	1.5	1.5	1.5	Station 62 Utilities	12.5	5.0	4.9	39.6%
Station 63 Utilities	0.9	0.9	1.4	1.1	1.2	1.1	1.2	1.4	1.4	1.4	1.4	1.4	Station 63 Utilities	12.5	5.3	6.0	47.7%
Operations	8.0	2.8	8.0	4.1	9.0	4.1	9.0	8.0	8.0	8.0	8.0	8.0	Operations	112.0	50.0	42.1	37.6%
Office Operations	4.0	4.1	4.0	3.1	4.0	3.1	4.0	4.0	4.0	4.0	4.0	4.0	Office Operations	53.0	29.0	22.8	43.0%
Public Education	0.4	0.0	0.3	0.0	0.5	0.0	0.5	0.5	1.0	1.0	1.0	1.0	Public Education	5.0	1.9	0.0	0.0%
Payroll/Stipends	190.0	179.0	180.0	181.5	190.0	181.5	190.0	190.0	190.0	190.0	190.0	190.0	Payroll/Stipends	2340.0	1130.0	1165.4	49.8%
PVFA Expenses	1.0	0.0	1.0	7.0	1.0	7.0	1.0	1.0	1.0	1.0	1.0	1.0	PVFA Expenses	28.0	19.5	22.8	81.4%
Interest Expense	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	Interest Expense	37.0	37.0	36.5	98.8%
Personal Savings Accts	25.0	23.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	Personal Savings Accts	25.0	25.0	23.1	92.2%
P-VIP	9.0	6.7	7.0	7.1	10.0	7.1	10.0	6.0	8.0	8.0	8.0	8.0	P-VIP	95.0	50.0	47.4	49.8%
TOTAL OPERATING	288.5	263.1	242.9	183.8	284.2	183.8	284.2	262.5	261.8	261.8	268.1	268.1	TOTAL OPERATING	3594.0	1954.0	1838.4	51.2%
Debt Retirement	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	Debt Retirement	126.0	126.0	126.2	100.2%
SCBA Fund	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	SCBA Fund	35.0	35.0	35.0	
CAPITAL													CAPITAL				
Firefighting													Firefighting	30.0	30.0	0.0	
Other Assets			20.0		9.0		9.0						Other Assets	20.0	20.0	0.0	
Total Capital	0.0	0.0	20.0	0.0	9.0	0.0	9.0	0.0	0.0	0.0	0.0	0.0	Total Capital	50.0	50.0	0.0	0.0%
Total Budget	288.5	263.1	262.9	183.8	293.2	183.8	293.2	262.5	261.8	261.8	268.1	268.1	Total Budget	3805.0	2165.0	1999.7	52.6%
REVENUE													REVENUE				
Training Facility/Recruit	600.0	0.0	0.0	0.1	600.0	0.1	600.0		500.0				Training Facility/Recruit	10.0	0.0	1.2	
ESD#28		525.0	0.0	0.0		0.0							ESD#28	3850.0	1590.0	2040.0	53.0%
Interest Income													Interest Income	1.0	0.0	0.0	0.0%
Barbecue Competition nonESD													Barbecue Competition nonESD	14.0	0.0	0.0	
Donations/other													Donations/other	4.0	0.0	5.1	
Revenue Total	600.0	525.0	0.0	0.1	600.0	0.1	600.0	0.0	500.0	0.0	0.0	0.0	Revenue Total	3879.0	1590.0	2041.2	52.6%

Siddons Martin Emergency Group, LLC
 3500 Shelby Lane
 Denton, TX 76207
 GDN P115891
 TXDOT MVD No. A115890



June 28, 2021

Fred Windisch, Fire Chief
 PONDEROSA FIRE DEPARTMENT (TX)
 17061 ROLLING CREEK DR
 HOUSTON, TX 77090

Proposal For: 2022 - Ponderosa - Pumper

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to the PONDEROSA FIRE DEPARTMENT (TX). Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB PONDEROSA FIRE DEPARTMENT (TX) and training on operation and use of the apparatus.

Description	Amount
Qty. 1 - 983 - Pierce-Custom Velocity Pumper, 2nd Gen (Unit Price - \$866,187.00)	
Delivery within 13-14 months of order date	
QUOTE # - SMEG-0001764-0	
Vehicle Price	\$866,187.00
Chassis Prepay Discount	(\$12,918.67)
Full Prepay Discount	(\$9,281.70)
6 Year Maintenance Agreement - See Attached Maintenance Form	\$34,392.00
2014 - Pierce - Velocity - Pumper	(\$172,520.00)
983 - UNIT TOTAL	\$705,858.63
SUB TOTAL	\$705,858.63
HGAC FS12-19 (FIRE)	\$2,000.00
TOTAL	\$707,858.63

Price guaranteed for 60 days

Additional: The Ponderosa Fire Department (PFD) will utilize Siddons Martin Aviation for two round trips with 6 PFD members each flight. In the event that Siddons Martin Aviation is not available for the two round trip flights, commercial travel will be arranged by Siddons Martin and a pro-rata differential refund will be made to the Ponderosa Volunteer Fire Association, Inc. within 60 days after apparatus acceptance

Taxes: Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee: A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation: In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance: In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Texas. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,

Blake R. Ebben

Blake Ebben

I, FC Windsor the authorized representative of PONDEROSA FIRE DEPARTMENT (TX), agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

FC Windsor 6/28/2021
Signature & Date

Siddons-Martin Emergency Group

Protecting the Southwest

INVOICE

3500 SHELBY LANE
DENTON TX 76207
Phone#: (800) 784-6806
Dealer License#: GDN P115891

Fax#: (281) 442-0850

INVOICE: # 102032
DATE: 6/28/2021

Bill To:

PONDEROSA VOLUNTEER FIRE ASSO., INC.
17061 ROLLING CREEK
HOUSTON, TX 77090

Ship To:

PONDEROSA VOLUNTEER FIRE ASSO., INC.
17061 ROLLING CREEK
HOUSTON TX 77090

Payment Mailing Address:

UPS/Fed Ex/USPS
Siddons-Martin Emergency Group
1362 E. Richey Road
Houston, TX 77073

Payment Wiring Information:

PNC Bank
Pittsburgh, PA 15219
Account #: 1069899004
Fed Tax ID #: 27-4333590

Routing # : 043000096

SALESPERSON	P.O. NUMBER
BLAKE EBEN	SS062821

Terms: Net 30

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	998 PIERCE VELOCITY PUMPER	866,187.00	866,187.00
	6 Year Maintenance Agreement	34,392.00	
	DISCOUNT		- 22,200.37
	HGAC		2,000.00
	TOTAL OTHER OPTIONS		34,392.00
	SUBTOTAL		880,378.63
	2014 PIERCE VELOCITY 4P1CV01A8EA014310	- 172,520.00	
	TOTAL TRADE ALLOWANCE		- 172,520.00
	TOTAL		707,858.63

2021 ESD Draw		1/18/2021	2/17/2021	3/15/2021	5/17/2021	Draft 7/13/2021
Checking Balance		\$33,764	\$17,099	\$12,762	\$9,578	\$45,526
Advantage Plus Balance		\$10,199	\$161,208	\$266,010	\$11,062	\$29,104
Total		\$43,963	\$178,307	\$278,772	\$20,640	\$74,630
Contingency Balance		\$10,019	\$10,024	\$150,002	\$150,027	\$150,062
Contingency reconcile (\$150,000 - Balance)		\$139,981	\$139,976	-\$2	-\$27	
Projected		\$730,000	\$562,000	\$605,000	\$551,000	\$556,000
less \$175,000 12/15/20 insurance advance		\$175,000				
Draw projection (Projection - cash avail)		\$511,037	\$383,693	\$326,228	\$530,360	\$481,370
Draw w/contingency reconcile		\$651,018	\$523,669	\$326,226	\$530,333	\$481,370
Draw with insurance pay 1/2021 - \$175,000		\$650,000	\$525,000	\$295,000	\$525,000	\$380,000
Total Draw YTD to nearest \$5,000		\$650,000	\$525,000	\$340,000	\$525,000	\$380,000
				Not to exceed	Not to exceed	Not to exceed
				\$350,000	\$525,000	\$420,000
December 2020 add \$175,000 for January 2021 Insurance Payments						
						YTD Total Draw
						\$2,420,000

Ponderosa Volunteer Fire Association

07/13/21

Balance Sheet

Accrual Basis

As of July 13, 2021

	Jul 13, 21
ASSETS	
Current Assets	
Checking/Savings	
100-00 · PROSPERITY BANK CHECKING	45,526.38
100-01 · PROSPERITY BANK ADVANTAGE PLUS	29,103.57
100-02 · PROSPERITY MM-CONTINGENCY ACCT	150,052.11
100-04 · TRUSTMARK COOK FF ED/RELIEF FD	10,676.18
100-05 · PROSPERITY-NON ESD FUNDS	84,977.11
100-06 · DAN A. & LARUE B LANGFORD	81,342.75
100-07 · INDEPENDENT BANK-SCBA CD	169,636.38
104-01 · STA. 1 - PETTY CASH	300.00
104-02 · STA. 2 - PETTY CASH	100.00
104-03 · STA. 3 - PETTY CASH	100.00
Total Checking/Savings	571,814.48
Total Current Assets	571,814.48
Fixed Assets	
150-00 · BUILDINGS	
150-01 · STATION 61 BUILDING	131,752.64
Total 150-00 · BUILDINGS	131,752.64
152-00 · TRUCKS	
152-15 · 2000 EQ-63 F550	91,105.97
152-18 · R61 2000 PIERCE	378,752.90
152-26 · 2005 CONTENDER RESCUE	141,885.00
152-28 · 1972 FORD FIRE ENGINE	75,106.84
152-34 · 2001 DODGE RAM PICKUP	10,500.00
152-36 · 2011 SKID UNIT	9,274.35
152-38 · 2014 VELOCITY - PUMPER 61	560,925.96
152-40 · 2016 FORD F-150	35,494.87
152-41 · 1999 LMTV	15,552.01
152-42 · 2010 CAMPER 63	8,675.00
152-43 · 1997 LMTV	5,197.99
152-44 · 2018 VELOCITY UNIT 1	653,850.16
152-45 · 2018 VELOCITY UNIT 2	664,407.16
152-46 · 2018 VELOCITY UNIT 3	664,407.16
152-47 · 2018 F250 PICKUP	43,851.00
152-48 · 2020 FORD F-150	36,480.00
152-49 · 2020 VELOCITY LADDER TRUCK	1,058,096.40
Total 152-00 · TRUCKS	4,453,562.77
153-00 · TRUCK EQUIPMENT	
153-03 · RESCUE TRUCK	51,273.49
Total 153-00 · TRUCK EQUIPMENT	51,273.49
154-00 · COMMUNICATION EQUIPMENT	
154-01 · PAGING EQUIPMENT	48,702.51
154-03 · UHF RADIO SYSTEM	96,406.12
Total 154-00 · COMMUNICATION EQUIPMENT	145,108.63
155-00 · FURNITURE	
155-03 · TRAINING ROOM	1,876.16
155-04 · DISPLAY CABINET-STA 61	22,294.00
155-00 · FURNITURE - Other	5,262.92
Total 155-00 · FURNITURE	29,433.08
156-00 · BOATS	
156-01 · 2020 ACHILLES BOAT	9,600.00
156-00 · BOATS - Other	10,686.00
Total 156-00 · BOATS	20,286.00