

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

February 17, 2021

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer

Edson "Dan" Dronberger, V. P.
Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch – Fire Chief
Dana Schmanski, Office Manager
Bob Schmanski – ESD#7

Members Excused:

Erika Smiley, Asst. Sec/Treasurer

Public:

No Public

Call to order, roll call and establishment of a quorum

Mike Jenkins called to order the February 17, 2021, ESD#28 Board meeting starting at 5:00 p.m.

To receive public comment

No Public

To approve the Minutes of prior meeting(s).

Mike Jenkins asked if there were any additions or corrections to the minutes from the January 18, 2021 board meeting.

Edson “Dan” Dronberger made a motion to accept the minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on sources and uses of cash for the month of January 2021.

Bank balances in our various accounts as of January 31, 2021:

Checking Account: Beginning balance of \$166,709.99, with deposits totaling \$1,586,190.77 (which includes an interest deposit of \$74.75); and checks and debits totaling \$1,655,147.12 for an ending balance of \$97,753.64.

Money Market Account: Beginning balance of \$15,005.68, with an interest deposit of \$.64, for an ending balance of \$15,006.32.

Sales Tax Money Market Account: Beginning balance of \$250,125.73, with an interest deposit of \$23.30, for an ending balance of \$250,149.03.

Texas CLASS Account: Beginning balance of \$4,260,592.74 with a deposit of \$998,517.35, (which includes an interest deposit of \$517.35); for an ending balance of \$5,259,110.09.

We have (4) bills to pay this month as follows:

Coveler & Peeler P.C.	\$2,606.99	Legal Fees January 2021
HdL Companies	\$13,876.00	Quarterly Retainer (Feb., Mar., Apr.) Commissions (Nov., Dec., Jan.)
Erika Smiley	\$46.17	Replacement Check Commissioners Compensation
PVFA	\$525,000.00	February March Draw 2021

To review and take action on the payment of operations funding pursuant to year 2021 budget and service agreement with the Ponderosa Volunteer Fire Department.

FCW – February March Draw requested in the amount of \$525,000.00. January draw included large cash flow, we moved March Draw to February. Insurance costs were much higher this year.

Shirley Jauma made a motion to approve the financial, checks written, and February March Draw. Edson “Dan” Dronberger seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Volunteer Fire Department (“Department”).

Fire Responses December – 211 Responses

Major Fires:

1/01 Small Kitchen fire; civilian smoke inhalation not transported.

1/06 10 gallons diesel on IH45 from ruptured 18-wheeler tank.

1/13 Kitchen fire 310 Paramatta; slight damage to two trucks from entry gates closing before trucks fully enter.

This week has been very busy we had 30 responses today and yesterday 82 recorded, some are water problems not officially dispatched.

Example, middle of the night fire alarms and phone calls for broken water lines and water flow due to frozen pipes.

COMM Center have separated the fire alarms and calls received due to frozen and or burst pipes from the other emergency responses. We receive an excel spreadsheet every twenty minutes from COMM Center concerning water issues.

Annual Statics Report and Graphs for all responses in 2020, handed to the board members. Discussion held by the board.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

Nothing new to report

To review, discuss and take action on the Service Agreement with the District and Department for the provision of fire protection and suppression services.

Discussion held by the board in review of the minor changes to service agreement. Board unanimously agrees to the contract.

Shirley Jauma made a motion to adopt and approve the Service Agreement as presented. Edson "Dan" Dronberger seconded the motion with unanimous approval of the board.

Service Agreement signed by Mike Jenkins, President, and Shirley Jauma, Secretary.

To review, discuss and take action regarding the District's contracts with Harris County Emergency Services District No. 11 and Cypress Creek EMS.
Discussion held by the board and continued in closed session.

To review, discuss and take action on the purchase of a new ladder truck.
Nothing new to report remove from agenda.

To receive an update from the Department related to COVID-19.
FCW – no current cases

To review, discuss and take action on the Radio System Modification.
Nothing new to report

To review, discuss and take action regarding adding District information to the trucks and apparatus owned by the district.
Nothing new to report

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

Closed Session Begins 5:15 p.m.

Discussion held by the board concerning ESD#11 and CCEMS situation. No decision or motions made.

Closed Session ends 5:40 p.m.

To set meeting date for March 15, 2021 and discuss future agenda items.
Meeting on March 15, 2021

Adjournment

Ken Koenig made a motion to adjourn at 5:41 pm. Edson "Dan" Dronberger seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary