

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



17061 Rolling Creek  
Houston, TX 77090-2411  
281-444-8465  
FAX 281-444-8052  
www.hcesd28.com  
www.ponderosavfd.org



## HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

November 16, 2020

### Members in Attendance:

Edson "Dan" Dronberger, V. P.  
Shirley Jauma, Secretary

Ken Koenig, Treasurer  
Erika Smiley, Assistant  
Secretary-Treasurer

### Others in Attendance:

Fred Windisch – Fire Chief  
Dana Schmanski, Office Manager  
Ira Coveler - Coveler & Peeler, P.C.

### Excused Members:

Mike Jenkins, President

### Public:

No Public

### Call to order, roll call and establishment of a quorum

Edson "Dan" Dronberger called to order the November 16, 2020, ESD#28 Board meeting starting at 5:00 p.m.

### To receive public comment

No Public

**To approve the Minutes of prior meeting(s).**

Edson “Dan” Dronberger asked if there were any additions or corrections to the minutes from the October 19, 2020 board meeting.

Ken Koenig made a motion to accept the October 19, 2020 minutes as written. Shirley Jauma seconded the motion with unanimous approval of the board.

**To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.**

Ken Koenig reviewed the report on sources and uses of cash for the month of October 2020.

Bank balances in our various accounts as of October 31, 2020:

Checking Account: Beginning balance of \$13,151.27, with deposits totaling \$166,395.76 (which includes an interest deposit of \$14.49); and checks and debits totaling \$169,521.37, for an ending balance of \$10,025.66.

Money Market Account: Beginning balance of \$15,003.79, with an interest deposit of \$.64, for an ending balance of \$15,004.43.

Sales Tax Money Market Account: Beginning balance of \$250,229.99, with an interest deposit of \$42.38, checks and debits totaling \$229.99, for an ending balance of \$250,042.38.

Texas CLASS Account: Beginning balance of \$4,285,819.16 with deposits totaling \$162,737.67, (which includes an interest deposit of \$649.28), for an ending balance of \$4,448,556.83.

We have (5) bills to pay this month as follows:

Coveler & Peeler P.C.	\$654.38	October Legal Fees
HdL Companies	\$22,141.00	QTR Nov, Dec, Jan + Commissions
Safe-D	\$1,100.00	2020 Annual Support of Safe-D
Texas Mutual Insurance	\$310.00	Workers Compensation ESD Board
PVFA	\$350,000.00	November Draw

**To review and take action on the payment of operations funding pursuant to year 2020 budget and service agreement with the Ponderosa Volunteer Fire Department.**

FCW – requesting approval of the November 2020 draw in the amount of \$350,000.00.

Shirley Jauma made a motion to approve the financials, checks written, and the November Draw. Erika Smiley seconded the motion with unanimous approval of the board.

**To receive a report from the Ponderosa Volunteer Fire Department (“Department”).**

Fire Responses October 2020 – 203 Responses

**Major Fires:**

Fire Reports not complete, to be mailed.

Joint Meeting December 8, 2020 with PVFA & ESD#28 for 2021 Budget Review. Buddy Yen will cook. Dinner at 5:30pm followed by Budget Review, once adjourned, PVFA will hold regular meeting.

Hiring process – we have a stack of applicants, today was the deadline.

TAFR BBQ Cookoff – Ponderosa Cookers placed 3<sup>rd</sup> overall. The money received for placement and food was provided. All expenses covered with winnings and donations.

Computer system – will be finished Wednesday, being transferred to the new file system. Sonic Wall must be replaced; installed twelve years ago. Replacement cost \$5,500.00 for all three stations.

CCEMS/ESD11 - additional information only - if CCEMS goes away we must remember we own the building where they reside at the corner of Ash Meadow and Rolling Creek Drive. The Maintenance Association owns the land, we own building. We will need to decide what to do with the building, we have no plans or need for the building. Building originally recorded under PVFD prior to inception of ESD#28. Discussion held by the board.

Station 61 Doors - Door engineering came out with a new product with external opening doors. At Station 61 we have one square door and four arched doors. We

talked with door service company about replacing the doors. Door Engineering replacement estimate would be \$250,000.00. Our contact asked why we wanted to replace. He stated although the doors are original/old, we have only replaced one motor since 1999, other repairs were torsion springs and cable restring. He said he would like to spend our money but did not recommend replacement. Discussion held by the board. Board agreed doors will not be replaced.

**To receive an update on the installation and operation of traffic preemption system within the District.**

Nothing new to report

**To review, discuss and take action regarding the purchase of capital equipment including apparatus.**

Nothing new to report

**To review, discuss and take action on the Service Agreement with the District and Department for the provision of fire protection and suppression services.**

The attorney said he would provide during the next week or two.

**To review, discuss and take action regarding the District's contracts with Harris County Emergency Services District No. 11 and Cypress Creek EMS.**

Nothing new to report

**To review, discuss and take action on the purchase of a new ladder truck.**

FCW - December 1-3, 2020, flying to Appleton, WI, for final inspection of New Ladder Truck. Delays caused by Covid-19 cases at Pierce Manufacturing.

Discussion held by the board.

**To receive an update from the Department related to COVID-19.**

FCW - No new Covid-19 cases within department.

**To review, discuss and take action on the Radio System Modification.**

FCW – will be invoiced in December for our portion by Spring Fire Department. Installation to follow.

**To review, discuss and take action on billing for fire alarms.**

FCW – As of yesterday we have 605 false fire activations at a cost of \$19.00 each this year. After three false alarm non-response incidents we will bill \$50.00 each. And \$400.00 each for response to a false alarm activation.

Example: 1803 Westfield Place - 5 false alarm activations. Flying J Truckstop - 31 false alarm activations. Both locations on the do not respond list. Spoke to Fire Marshal two weeks ago about the false alarm activations, they will follow up with the above locations.

In chapter 26.2 and chapter 72; states - a staffed sprinklered facility can receive the call from the monitoring alarm provider first, before contacting CommCenter to dispatch. The point; stop false alarms for non-emergent incidents. Costs associated with false alarms this year is approximately \$12,000.00. We are requesting approval from the ESD to begin invoicing for false activations.

IC – we will add to agenda next month for discussion and possibility of demand letters sent to frequent false alarm offenders.

Discussion held by the board.

**To review and take action on the ratification of a continuing Contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.**

Discussion held by the board.

Ken Koenig made a motion to take action on the ratification of a continuing contract with private law firm as stated above. Erika Smiley seconded the motion with unanimous approval of the board.

**To discuss and take action on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes.**

Discussion held by the board.

Ken Koenig made a motion to take action on the imposition of additional penalty on delinquent taxes as stated above. Erika Smiley seconded the motion with unanimous approval of the board.

**To discuss and take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same.**

Discussion held by the board.

Ken Koenig made a motion to take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney as stated above. Erika Smiley seconded the motion with unanimous approval of the board.

**To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same.**

Discussion held by the board.

Ken Koenig made a motion to take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes as stated above. Erika Smiley seconded the motion with unanimous approval of the board.

**To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

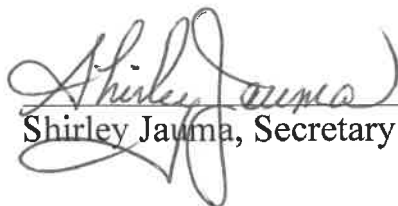
No Closed Session

**To set meeting date for December 8, and December 21, 2020 and discuss future agenda items.**

Board Agreed to Joint meeting and regular meeting.

### **Adjournment**

Shirley Jauma made a motion to adjourn at 5:40 pm. Shirley Jauma seconded the motion with unanimous approval of the board.

  
Shirley Jauma, Secretary