

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



17061 Rolling Creek
Houston, TX 77090-2411
281-444-8465
FAX 281-444-8052
www.hcesd28.com
www.ponderosavfd.org



HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

September 21, 2020

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer

Edson "Dan" Dronberger, V. P.
Erika Smiley, Assistant
Secretary-Treasurer

Others in Attendance:

Dana Schmanski, Office Manager
Ira Coveler - Coveler & Peeler, PLLC, Attorney

Excused Members:

Shirley Jauma, Secretary
Fred Windisch – Fire Chief

Public:

No Public

Call to order, roll call and establishment of a quorum

Mike Jenkins called to order the September 21, 2020, ESD#28 Board meeting starting at 5:00 p.m.

To receive public comment

No Public

To approve the Minutes of prior meeting(s).

Mike Jenkins asked if there were any additions or corrections to the minutes from the August 17, 2020 board meeting.

Edson “Dan” Dronberger made a motion to accept the August 17, 2020 minutes as written. Erika Smiley seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on sources and uses of cash for the month of August 2020.

Bank balances in our various accounts as of August 31, 2020:

Checking Account: Beginning balance of \$6,687.24, with deposits totaling \$202,491.73 (which includes an interest deposit of \$6.44); and checks and debits totaling \$191,927.98, for an ending balance of \$17,250.99.

Money Market Account: Beginning balance of \$15,002.50, with an interest deposit of \$.68, for an ending balance of \$15,003.18.

Sales Tax Money Market Account: Beginning balance of \$250,125.07 with an interest deposit of \$53.65, for an ending balance of \$250,178.72.

Texas CLASS Account: Beginning balance of \$4,433,669.77 with deposits totaling \$191,217.87 (which includes an interest deposit of \$1,217.87), for an ending balance of \$4,624,887.64.

We have (5) bills to pay this month as follows:

Coveler & Peeler P.C.	\$2,832.28	August Legal Fees
Harris County Appraisal District	\$6,506.00	Quarter 4 Assessment Fees
Houston Chronicle	\$2,290.00	August 12, 2020 Public Legal Notice
Safe-D	\$1,100.00	Annual Support of Safe-D
PVFA	\$540,000.00	September 2020 Draw

Edson "Dan" Dronberger made a motion to approve the financials, checks written and commissioners compensation. Erika Smiley seconded the motion with unanimous approval of the board.

To review and take action on the payment of operations funding pursuant to year 2020 budget and service agreement with the Ponderosa Volunteer Fire Department.

DMS – Handout for the board, requesting \$540,000.00 for the September Draw.

Edson "Dan" Dronberger made a motion to approve the September Draw of \$540,000.00 as requested. Erika Smiley seconded the motion with unanimous approval of the board.

To receive a report from the Ponderosa Volunteer Fire Department ("Department").

Fire Chief's written report included with board package.

Fire Responses August 2020 – 195 responses

Major Fires:

08/01 2331 Bammelwood Apartments–rekindle in middle of night from previous day 2-11 fire.

08/09 990 Cypress Station Apartment building; 2 alarm; kids with lighter; one Spring firefighter heat exhaustion.

08/27 Drive up at Station 62; Fentanyl exposure; hazmat identified the material.

Inflatable Boat

Requesting approval for replacement boat for high water rescues not to exceed \$10,400.00.

Edson "Dan" Dronberger made a motion to approve the replacement boat not to exceed \$10,400.00. Erika Smiley seconded the motion with unanimous approval of the board.

OLD BUSINESS

To receive an update on the installation and operation of traffic preemption system within the District.

Mike Jenkins signed an addendum to the existing contract provided by the attorney and accepted by all entities.

Ira Coveler - It has to do with fire station hardware to preempt a signal when the fire station is close to the exiting intersection. There is no effect on ESD28. Board unanimously agrees.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

The Mini-Pumper at Station 63, still in discussion, possible sale of this apparatus.

2014 Engine is scheduled for replacement as we continue forward with our eight-year replacement cycle. We would begin specifying in early 2021. Estimated cost is \$725,000.00 with trade in and or sale of about \$125,000.00, net cost \$600,000.00. Depending on timing, this purchase could occur in 2021 mid-year with reception in early 2022.

To review, discuss and take action on the Service Agreement with the District and Department for the provision of fire protection and suppression services. Attorney has it for his review/update.

With attorney for review and or updates needed. Any modifications will be reviewed with recommendations.

Review, discuss and take action on mutual aid or interlocal agreements regarding disaster operations, including revisions or amendments to the Harris County Basic Plan.

Ira Coveler – reviewed with the board the Harris County Basic Plan. Discussion held by the board.

Ken Koenig made a motion to accept the agreement presented by Harris County for disaster operations. Edson “Dan” Dronberger seconded the motion with unanimous approval of the board.

To review, discuss and take action regarding the District’s contracts with Harris County Emergency Services District No. 11 and Cypress Creek EMS.

ESD11 gave notice to CCEMS canceling their contract for services in 360 days. Ira Coveler reviewed with the board an overview of the current situation. More information to follow.

To review, discuss and take action on the purchase of a new ladder truck.

Construction at full speed. It appears the final inspection will occur elections week. The current ladder truck is sold to Forsythe, Georgia Fire Department, date of new ownership to be determined.

To review, discuss and take action on upgrading the computer network system.

Still in progress. Firehouse software was migrated to the new operating system. Determining to replace the server (about \$8,000) or to extend the warranty for two more years. Discussion later this year depending on budget status.

To receive an update from the Department related to COVID-19.

Supplies are substantial at no cost via SETRAC, no personnel cases in the recent past. Ordered 200 masks with our PVFA logo, cost \$1,100.00.

To review, discuss and take action on the Radio System Modification.

Final design and cost estimates are close to being presented. Our cost is approximately \$45,000.00. May require special ESD28 funding request.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

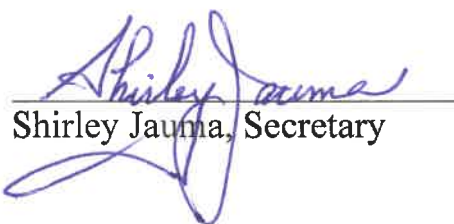
No Closed Session

To set meeting date for October 2020 and discuss future agenda items.

Next regular meeting October 19, 2020.

Adjournment

Ken Koenig made a motion to adjourn at 5:27 pm. Edson "Dan" Dronberger seconded the motion with unanimous approval of the board.


Shirley Jauma, Secretary