

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28

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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

August 17, 2020

Members in Attendance:

Mike Jenkins, President
Ken Koenig, Treasurer
Shirley Jauma, Secretary

Edson "Dan" Dronberger, V. P.
Erika Smiley, Assistant
Secretary-Treasurer

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler - Coveler & Peeler, PLLC, Attorney

Public:

No Public

Call to order, roll call and establishment of a quorum

Mike Jenkins called to order the August 17, 2020, ESD#28 Board meeting starting at 5:00 p.m.

To receive public comment and conduct the public hearing/open forum to allow interested parties to address the Board of Commissioners and be heard regarding the proposed property tax rate setting.

No Public

Ira Coveler – reviewed with Board options for setting Tax Rate for 2020 Ad Valorem Tax.

Conclude the Public Hearing on the Tax Increase.

Ken Koenig made a motion to conclude the Public Hearing on the tax increase. Edson "Dan" Dronberger seconded the motion with unanimous approval of the board.

To adopt the District 2021 budget.

Edson "Dan" Dronberger made a motion to adopt the District's 2021 Budget as presented. Ken Koenig seconded the motion with unanimous approval of the board.

To adopt the 2020 District tax rate.

Edson "Dan" Dronberger made a motion to accept the Tax Rate of .10/\$100 for 2020 Ad Valorem Tax. Ken Koenig seconded the motion with unanimous approval of the board.

To cancel the District's 2020 Tax Rate Election.

Shirley Jauma made a motion to cancel the Tax Rate Election. Ken Koenig seconded the motion with unanimous approval of the board.

To approve the Minutes of prior meeting(s).

Mike Jenkins asked if there were any additions or corrections to the minutes from the July 20, 2020 meeting minutes and August 3, 2020, special meeting minutes.

Edson "Dan" Dronberger made a motion to accept the July 20, 2020 and August 3, 2020 minutes as written. Shirley Jauma seconded the motion with unanimous approval of the board.

To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.

Ken Koenig reviewed the report on sources and uses of cash for the month of July 2020.

Bank balances in our various accounts as of July 2020:

Checking Account: Beginning balance of \$11,895.49, with deposits totaling \$756,200.64 (which includes an interest deposit of \$14.32); and checks and debits totaling \$761,408.89, for an ending balance of \$6,687.24.

Money Market Account: Beginning balance of \$15,001.23, with an interest deposit of \$1.27, for an ending balance of \$15,002.50.

Sales Tax Money Market Account: Beginning balance of \$250,061.53 with an interest deposit of \$63.54, for an ending balance of \$250,125.07.

Texas CLASS Account: Beginning balance of \$4,885,344.17 with deposits totaling \$151,825.60 (which includes an interest deposit of \$1,825.60), and checks and debits totaling \$603,500.00, for an ending balance of \$4,433,669.77.

We have (2) bills to pay this month as follows:

Coveler & Peeler P.C.	\$1,882.58	July Legal Fees
Sales Tax Assurance HdL	\$6,347.00	Retainer Aug., Sept., Oct. and Commissions May, June, July

Edson "Dan" Dronberger made a motion to approve the financials and checks written. Shirley Jauma seconded the motion with unanimous approval of the board.

To review and take action on the payment of operations funding pursuant to year 2020 budget and service agreement with the Ponderosa Volunteer Fire Department.

Next Draw - September 2020

To receive a report from the Ponderosa Volunteer Fire Department ("Department").

Fire Responses July 2020 – 193 responses

Major Fires:

07/06/20 Hilton Garden Inn Hotel, Construction Cause

07/25/20 Inverness Forest House Fire, Cooking

07/31/20 2331 Bammelwood Apartment Fire, 2 Alarm, Cooking/Electrical

EMS calls decreased 12-14%, CCEMS added more ambulances to fleet.

Video and Security at Station 62 – Replaced original equipment from 2010, cost \$2,580.00.

Rescue 61 – Waiting on fender crown, then to DeMontrond for repairs.

Hut 63 - vehicle lighting complete. Lift gate received, ready for installation.

Last week filed for 2019 Covid-19 grant. They had 80 applicant requests in two hours. We should receive the \$2,500.00 grant from VFIS/Texas Mutual.

PVFA Audit complete and adopted last week at PVFA Board Meeting. Will be posted once final digital copy received.

New Firefighter started today, he lives in Huntsville, TX. Two of our new firefighters came from Caney Creek FD.

OLD BUSINESS

To receive an update on the installation and operation of traffic preemption system within the District.

Nothing new to report.

To review, discuss and take action regarding the purchase of capital equipment including apparatus.

Nothing new to report.

To review, discuss and take action on the Service Agreement with the District and Department for the provision of fire protection and suppression services.

FCW & Ira Coveler – attorneys office is reviewing. Once complete we will present at board meeting.

To review, discuss and take action on the purchase of a new ladder truck.

FCW – no new information, delivery date October 30, 2020.

To review, discuss and take action on upgrading the computer network system.

FCW- we met with Prime ITS on Friday. Covid-19 has slowed down everything. All desk top computers are now complete with upgrades. The server's warranty must be renewed or replaced. Replacement is about \$7,000.00, built at their office and brought here to plug and play and includes a new warranty. After discussion we are leaning toward a new server.

To receive an update from the Department related to COVID-19.

FCW – Currently no Covid-19 symptoms or exposures. Harris County numbers have reduced 43% since Aug 10, 2020. Texas found miscalculations of number of Covid-19 cases recorded.

We are tracking our costs for all Covid-19 related expenses to prepare for FEMA reimbursements. Discussion held by the board.

To review, discuss and take action on the Radio System Modification.

Nothing new to report

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

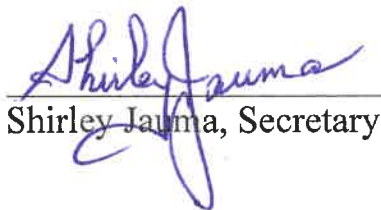
No Closed Session

To set meeting date for September 2020 and discuss future agenda items.

Next regular meeting September 21, 2020.

Adjournment

Ken Koenig made a motion to adjourn at 5:30 pm. Edson “Dan” Dronberger seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary