

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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## HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

July 20, 2020

### Members in Attendance:

Mike Jenkins, President  
Ken Koenig, Treasurer

Edson "Dan" Dronberger, V. P.  
Erika Smiley, Assistant  
Secretary Treasurer

### Others in Attendance:

Fred Windisch, Fire Chief  
Dana Schmanski, Office Manager  
Ira Coveler - Coveler & Peeler, PLLC, Attorney

### Members Excused

Shirley Jauma, Secretary

### Public:

No Public

### Call to order, roll call and establishment of a quorum

Mike Jenkins called to order the July 20, 2020, ESD#28 Board meeting starting at 5:02 p.m.

### To Receive Public Comments

No Public

**To approve the Minutes of prior meeting(s).**

Mike Jenkins asked if there were any additions or corrections to the minutes from the June 15, 2020, regular meeting minutes.

Edson "Dan" Dronberger made a motion to accept the June 15, 2020, minutes as written. Erika Smiley seconded the motion with unanimous approval of the board.

**To receive a financial report from the District Treasurer and to pay District bills, including approval of commissioner fees.**

Ken Koenig reviewed the report on sources and uses of cash for the month of June 2020.

Bank balances in our various accounts as of June 2020:

Checking Account: Beginning balance of \$209,711.87, with deposits totaling \$155,238.23 (which includes an interest deposit of \$18.75); and checks and debits totaling \$353,054.61, for an ending balance of \$11,895.49.

Money Market Account: Beginning balance of \$15,008.16, with an interest deposit of \$1.23, and withdrawals totaling \$8.16, for an ending balance of \$15,001.23.

Sales Tax Money Market Account: Beginning balance of \$250,420.41 with an interest deposit of \$61.53, and withdrawals totaling \$420.41, for an ending balance of \$250,061.53.

Texas CLASS Account: Beginning balance of \$4,538,058.97 with deposits totaling \$347,285.20 (which includes an interest deposit of \$2285.20), for an ending balance of \$4,885,344.17.

**To review and take action on the payment of operations funding pursuant to year 2020 budget and service agreement with the Ponderosa Volunteer Fire Department.**

We have (4) bills to pay this month as follows:

Coveler & Peeler, P.C.	\$3,773.89	June Legal Fees
McCall, Gibson, Swedlund & Barfoot PLLC	\$2,600.00	Final Audit Invoice

PVFA	\$405,000.00	July Draw
Trustmark National Bank	\$200,000.00	Principal Payment Station 63 Building

Edson “Dan” Dronberger made a motion to approve the financials, checks written and July Draw. Erika Smiley seconded the motion with unanimous approval of the board.

**To designate the Harris County Tax Assessor-Collector’s Office to prepare the District’s No New Revenue Tax Rate and related tax rate calculation for 2020.**

Ira Coveler reviewed tax rate calculations procedures for 2020. Board agrees to designate Harris County Tax Assessor -Collector’s office to prepare no new revenue tax rate and related tax rate calculation for 2020. Once received special meeting to be held on August 3, 2020 or August 4, 2020.

Ken Koenig made a motion to designate Harris County Tax Assessor-Collector to prepare the District’s no new Revenue Tax Rate and related calculations for 2020. Edson “Dan” Dronberger seconded the motion with unanimous approval of the board.

**To authorize District counsel to publish the necessary 2020 Tax Rate setting notices.**

Ira Coveler reviewed publishing notices with the board. Discussion held.

Ken Koenig made a motion to authorize District counsel to publish necessary 2020 tax rate setting notices. Edson “Dan” Dronberger seconded the motion with unanimous approval of the board.

**To receive a report from the Ponderosa Volunteer Fire Department (“Department”).**

Fire Responses June 2020 – 199 responses

No major fires in our district for June.

Compilation report by types of response, six months cumulative, presented to the board.

False Alarms - PVFA has adopted a new procedure for billing false alarms. Changed due to costs associated when our apparatus is used for false alarms. With

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increase from CCEMS billable responses from \$9.00 to \$19.00 per run. We will now charge \$50.00 for the first two responses and \$400.00 if we respond. The purpose is to get their attention to make changes needed to their alarm systems. Since January 1, 2020 we have had 348 false emergent alarm activations.

We have had an increase in violent crimes in our district. People are stressed out and violence is increasing in our community.

On Friday one of our firefighters resigned. Number 4 on our hiring list has been contacted, he currently has CoVid-19 and will not start until August 2020.

Training tower roof at Station 63 has been replaced.

Tower 61 bucket repair costs \$7,400.00. Siddons Martin reduced the cost about \$2,000.00 because of the delayed diagnosis and repair.

Station 61's Training room HVAC system needs bearing and other repairs, estimated costs \$2,800.00.

Station 62's camera and security system needing repair, cost estimate \$1,400.00. This will allow us to adopt new technology. We are going to move forward with repair replacement and already patched the security side of the system. A lightning strike took out one of our electrical devices.

Rescue truck was hit by another driver without a current license and no insurance. Partially repaired by our firefighters with hydraulic tools. DeMontrond will do body work repair. We will be reimbursed by VFIS/Winstar Insurance.

**To receive an update on the installation and operation of traffic preemption system within the District.**

FCW - Five or six intersections remain uncompleted, our net cost estimated at \$5,000.00.

**To review, discuss and take action regarding the purchase of capital equipment including apparatus.**

FCW - No further information

**To review, discuss and take action on the Service Agreement with the District and Department for the provision of fire protection and suppression services.**

FCW – Last month we provided a working copy of the Service Agreement, are there any changes? No changes from the board. We will forward to our attorney for final review.

**To review, discuss and take action on the purchase of a new ladder truck.**

FCW - Current delivery date of ladder truck is October 30, 2020.

**To review, discuss and take action on upgrading the computer network system.**

FCW- Just discussed with our vendor, all computer units are upgraded. Further server work to be performed.

**To receive an update from the Department related to COVID-19.**

We have one firefighter in quarantine at home with possible CoVid-19.

SETRAC's Regional Advisory Council has delivered all PPE Gear needed, we have a good supply on hand to keep our members safe on responses.

**To review, discuss and take action on the Radio System Modification.**

FCW - we have a plan to move equipment from the Plum Creek Tower to CenterPoint Energy's tower. Total cost about \$350,000.00 divided by 7 users, our cost \$50,000.00. Deputy Chief Schoonover from Spring FD thinks it is high, his estimate is about \$40,000.00 per user. Tower is located on substation property, with huge substation surrounding the tower. Contract will name both PVFA and ESD#28. CenterPoint Energy has been very supportive of our business.

**To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

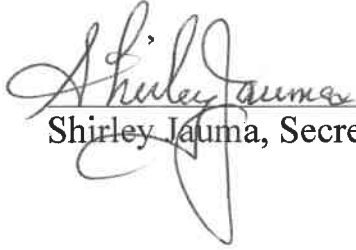
No Closed Session

**To set meeting date for August 2020 and discuss future agenda items.**

Next Special meeting August 4, 2020 and regular meeting August 17, 2020.

**Adjournment**

Ken Koenig made a motion to adjourn at 5:41 pm. Edson "Dan" Dronberger seconded the motion with unanimous approval of the board.

  
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Shirley Jauma, Secretary