

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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## HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

April 20, 2020

### Members in Attendance:

Dan Dronberger, V. P.  
Shirley Jauma, Secretary

Ken Koenig, Treasurer  
Michael Jenkins, Assistant  
Secretary Treasurer

### Others in Attendance:

Fred Windisch, Fire Chief  
Dana Schmanski, Office Manager  
Bob Schmanski, ESD#7 Commissioner

### Public:

Erika Smiley

### Members Excused:

Mike Jones

### CALL TO ORDER

Dan Dronberger called to order the April 20, 2020, ESD#28 Board meeting starting at 5:04 p.m.

### MINUTES

Dan Dronberger asked if there were any additions or corrections to the minutes from the March 17, 2020 declaring the elections of three unopposed candidates for board minutes and the March 17, 2020 regular meeting minutes.

Shirley Jauma made a motion to accept the March 17, 2020 order declaring the election of three unopposed candidates for board minutes as written and March 17, 2020 regular meeting minutes as written. Mike Jenkins seconded the motion with unanimous approval of the board.

### **PUBLIC COMMENTS**

Public present, no comment

### **FINANCIAL REPORT**

Ken Koenig reviewed the report on sources and uses of cash for the month of March 2020.

Bank balances in our various accounts as of March 30, 2020:

Checking Account: Beginning balance of \$93,673.94, with deposits totaling \$688,909.90 (which includes an interest deposit of \$51.91); and checks and debits totaling \$765,737.79, for an ending balance of \$16,846.05.

Money Market Account: Beginning balance of \$15,003.57, with an interest deposit of \$2.09, for an ending balance of \$15,005.66.

Sales Tax Money Market Account: Beginning balance of \$250,158.54, with an interest deposit of \$116.19, for an ending balance of \$250,274.73.

Texas CLASS Account: Beginning balance of \$5,668,219.33 with deposits totaling \$181,799.37 (which includes an interest deposit of \$6,799.37), and checks and debits totaling \$500,000.00 for an ending balance of \$5,350,018.70.

We have (5) bills to pay this month as follows:

Coveler & Peeler P.C.	\$790.93	March Legal Fees
McCall Gibson Swedlund Barfoot PLLC	\$10,000.00	Annual Audit Interim Fee
Prime ITS	\$162.38	Senior System Engineer Remote Support
PVFA	\$3,753.93	Safe-D Conference Reimbursement
Prime ITS	\$136.50	Cyber Security Awareness

**ESD Commissioner Compensation – June 2020**  
**PVFA Draw – May 2020**

Mike Jenkins made a motion to accept the financials and checks written. Shirley Jauma seconded the motion with unanimous approval of the board.

**ESD 2020 Budget**

Ken Koenig- reviewed 2020 Budget for revisions due to Covid-19. Will continue to evaluate.

**FIRE CHIEF REPORT**

Fire Responses – 194 Responses in March

Major Fires in our District:

03/14 Airgas transport; Liquid O2 leak from relief valve; Harris County Hazmat on scene, waited for Airgas to stop the leak.

03/19 100 Hollow Tree apartment fire; started from exterior light; heavy damage.

03/19 605 FM1960W America's Best Value motel; ventilation fan minor damage, 1 patient transported by CCEMS, two refusals, smoke inhalation.

E64 back in service from wreck. Budget report will show the costs for parts and labor.

No new information on potential lawsuit for E-64 wreck. Insurance company will handle.

PVFA & ESD#28 annual audit offsite this year. Auditors picked up all information and working with office manager for any additional information needed to complete audits.

Texas Mutual has issued dividends and are currently in process.

Earlier this month we received our workers compensation audit reimbursement for \$12,293.00. How it is processed; Texas Mutual estimates workers compensation insurance cost based on our payroll and then estimate our rate. Once workers compensation audited, we receive a reimbursement check for overage in premium.

Cyber Security –you should have received an email about Cyber Security, deadline to complete is June 14, 2020.

Hiring Process – Online evaluations complete, written and physical ability tests Thursday at Station 63. Four applicants scheduled morning and five applicants scheduled afternoon for social distancing.

We are losing a firefighter on May 4, 2020 to Galveston Fire Department. He has forfeited his sick and vacation time because he is leaving prior to qualifying.

### **GTT Traffic Preemption Program**

Traffic signals active, approximately 260 intersections completed.

Phase two: Richey & Ella Road intersection with minimum cost. Possibly one or two additional intersections. Invoicing will occur later this year.

### **Replacement Fire Trucks**

No new information at this time.

### **Review PVFA/ESD#28 Agreement**

Nothing new to report

## **Other Current and Long-Range Information Exchange**

### **Replacement Ladder Truck**

FCW - met on March 31, and April 1, 2020. 99% complete with specifications on new Ladder Truck.

### **Computer Network Upgrade**

FCW - Postponed due to CoVid-19.

### **CoVid-19**

FCW - Two exposures as of last Sunday while on scene with a CPR. Two members quarantined at home waiting for test results. Victim tested negative. This does cause a strain to keep seats full on the trucks.

In the event of mass exposure, our plan is to setup Station 62 as a quarantine location and close it for emergency responses. Otherwise business as abnormal. We have gone through great efforts to keep exposure to a minimum.

### **Granting Exemptions 2020**

DMS – reviewed 2019 exemptions with the board. Discussion held, board agreed to continue with same exemptions for 2020.

Ken Koenig made a motion for the 2020 Granting Exemptions as follows:

Homestead	\$	0.00
Over 65		\$30,000.00
Disability		\$75,000.00

Board unanimously agreed to the above exemptions with a vote: 4 in favor, 0 against. Granting Exemption form signed by Dan Dronberger.

### **Report on the President's participation in the Emergency Response Leadership Coalition.**

FCW – No Meeting due to CoVid-19

### **Closed Session**

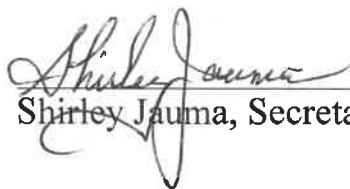
No Closed Session

### **Schedule upcoming meetings and consider agenda items.**

Next Meetings: May 18, 2020

### **Adjourn**

Ken Koenig made a motion to adjourn at 5:24 PM. Mike Jenkins seconded the motion with unanimous approval of the board.

  
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Shirley Jauma, Secretary