

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS SPECIAL MEETING FOR NOTICE OF POSITIONS ON BALLOT IN ELECTION

February 17, 2020

Members in Attendance:

Mike Jones, President	Dan Dronberger, V. P.
Ken Koenig, Treasurer	Shirley Jauma, Secretary
Michael Jenkins, Assistant Secretary Treasurer	

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney
Chief Scott Seifert, Spring Fire Department

Public:

Erika Smiley

CALL TO ORDER

Dan Dronberger called to order the February 17, 2020, ESD#28 Special Board meeting and Notice of Drawing for Position on Ballot starting at 5:00 p.m.

PUBLIC COMMENTS

Public Present, No Comments.

NOTICE OF DRAWING FOR POSITION ON BALLOT

Ira Coveler - We are having an election. Edson "Dan" Dronberger, Michael Jenkins, Kenneth Koenig up for re-election and new applicant Erika Smiley. We do a drawing for the name order on the ballot for elected commissioner positions.

We need two elections judges and three people on the ballot board for the early voting period. Early voting period begins on April 20, ends April 28, 2020. Selected individuals may not be commissioners or have any relationship to board commissioners. Regular voting will be held on May 2, 2020 at named facility.

KK - just to clarify, how much will this cost ESD#28? IC – approximately \$30,000.00 to \$50,000.00.

SJ – how do you campaign? IC – You go to the Texas Ethics Commission website. Register and file a campaign treasurer appointment. You can then send out fliers and begin campaigning.

SJ – are we entitled to vote for commissioners? IC - yes

Discussion held by the board concerning the election processes and campaigning.

Adjourn

Dan Dronberger made a motion to adjourn meeting at 5:14 pm. Ken Koenig seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary

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Ken Koenig, Treasurer	Shirley Jauma, Secretary
Michael Jenkins, Assistant Secretary Treasurer	

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Attorney
Chief Scott Seifert, Spring Fire Department

Public:

Erika Smiley

Members Excused:

CALL TO ORDER

Mike Jones called to order the February 17, 2020, ESD#28 Board meeting starting at 5:15 p.m.

MINUTES

Mike Jones asked if there were any additions or corrections to the minutes from the January 20, 2020 meeting.

Correction to the January 20, 2020 minutes with the following changes: **Fire Chief's Report** second sentence remove "I". **Replacement Ladder Truck** remove duplicate "\$19,241.97". **Website Modification and Emails** remove "on the".

Shirley Jauma made a motion to accept the January 20, 2020 minutes with the above changes. Mike Jenkins seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

Public present, no comment

FINANCIAL REPORT

Ken Koenig reviewed report on sources and uses of cash for the month of January 2020 with the board.

Bank balances in our various accounts as of January 31, 2019:

Checking Account: Beginning balance of \$254,381.95, with deposits totaling \$3,902,784.21 (which includes an interest deposit of \$150.03); and checks and debits totaling \$3,160,271.22, for an ending balance of \$996,894.94.

Money Market Account: Beginning balance of \$15,003.82, with an interest deposit of \$3.81, for an ending balance of \$15,007.63.

Sales Tax Money Market Account: Beginning balance of \$250,169.96, with deposits totaling \$138,468.18 (which includes an interest deposit of \$175.80); and checks and debits totaling \$138,462.64, for an ending balance of \$250,175.50.

Texas CLASS Account: Beginning balance of \$4,276,839.98, with deposits totaling \$1,600,735.88 (which includes an interest deposit of \$7,038.11); and debits totaling \$1,633,096.40, for an ending balance of \$4,244,479.46.

We have (3) bills to pay this month as follows:

Coveler & Peeler P.C.	\$1,543.83	January 2020 Legal Fees
Global Traffic Technologies, LLC	\$28,441.63	GTT Vehicle and Intersections

Sales Tax Assurance dba HdL Companies	\$5,033.00	Retainer Fees (Feb., Mar., Apr.)
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ESD Commissioner Compensation – March 2020

PVFA Draw – March 2020

Dan Dronberger made a motion to accept the financials and checks written. Shirley Jauma seconded the motion with unanimous approval of the board.

ESD 2019 Budget

KK – changes to the 2019 Budget removed Ladder Truck and placed in 2020 Budget. Remove 2019 Budget from the agenda.

ESD 2020 Budget

KK – revised 2020 Budget to include Replacement Ladder Truck, increase Sales Tax Revenue and reduce Interest Income from Texas CLASS account due to Ladder Truck Purchase.

Discussion concerning future purchase of fire trucks held by the board.

Shirley Jauma made a motion to adopt the revised 2020 Budget. Mike Jenkins seconded the motion with unanimous approval of the board.

FIRE CHIEF REPORT

Fire Responses – 215 Responses in January

Major Fires in our District:

- 01/04 Westador, Lodgehill Lane house, fire accidental
- 01/10 990 Cypress Station, apartment/office, arson
- 01/26 Food truck flash fire from cooking/LPG, 3 civilian injuries minor

Engine 64 Wreck Update

Repairs \$47,000.00, Repair of School Bus \$27,000.00. Bus driver is suing the PVFD for medical expenses, mental anguish, impairment, pain and suffering, and lost wages. From eyewitness of event, no injuries on scene. VFIS insurer notified of letter received, their attorneys will handle on their end.

Hiring

Wanted to hire four, only hired two from the applicant pool. New firefighters are working out well. Will began hiring process again for additional firefighters. Discussion held with the board.

GTT Traffic Preemption Program

Vast majority of intersections are TXDot, and all are up and running. The county intersections in our district are experiencing difficulties; Econolight Manufacturing will setup those locations, only five or six within our district.

IC- ESD's only pay for functioning intersections with GTT. FCW - Imperial Valley is a county intersection in a consortium. Discussion held by the board.

Other Current and Long-Range Information Exchange

Replacement Ladder Truck

FCW – Preconstruction meeting March 31, and April 1, 2020. Sending our group to Pierce Manufacturing. The beginning of October 2020 is the final approval meeting in Appleton, WI. We should take delivery of new ladder truck in October 2020.

Computer Network Upgrade

Upgrade in process – all emails are complete, next step is the server upgrade.

ESD#28 2020 Elections

See Separate Agenda & Minutes.

Report on the President's participation in the Emergency Response Leadership Coalition.

KK – discussion held about aggressive people at responses. Discussion held by the Board.

FCW – big discussion now is getting off the freeway as soon as civilian aid rendered, for the safety of our members.

Emergency Response Leadership Coalition meetings held on the fourth Wednesday of each month, 6:30 dinner, 7:00 pm meeting. Except July, it the TEEKS Annual Fire School. November and December months combined, date to be determined.

FCW - Please notify office if you wish to attend, when three or more commissioners attend meeting together we must file an agenda with the Harris County Clerk's office.

Closed Session

No Closed Session

Schedule upcoming meetings and consider agenda items.

Next Meetings: March 17, 2020.

Adjourn

Shirley Jauma made a motion to adjourn at 5:52 PM. Ken Koenig seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary