

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF BOARD OF COMMISSIONERS MEETING

September 16, 2019

Members in Attendance:

Mike Jones, President	Ken Koenig, Treasurer
Dan Dronberger, V. P.	Shirley Jauma, Secretary
Michael Jenkins, Assistant Secretary Treasurer	

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

Public:

Donald Brown
Ericka Smiley

CALL TO ORDER

Mike Jones called to order the September 16, 2019, ESD#28 Board meeting starting at 5:02 p.m.

MINUTES

Mike Jones asked if there were any additions or corrections to the minutes from the August 19, 2019 Board Meetings.

Page 4 of 11, move last two sentences of first paragraph below board member approval of Inter-local Agreement.

Shirley Jauma made a motion to approve minutes with above changes. Ken Koenig seconded the motion with unanimous approval of the board.

Mike Jones asked if there were any additions or corrections to the minutes from the August 26, 2019 Board Meetings.

Shirley Jauma made a motion to approve minutes as written. Mike Jenkins seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

Public present, no comment

FINANCIAL REPORT

Ken Koenig reviewed report on sources and uses of cash for the month of August 2019 with the board.

Bank balances in our various accounts as of August 31, 2019:

Checking Account: We had a beginning balance of \$6,190.47 with deposits totaling \$350,982.87 (which includes an interest deposit of \$12.03); and checks and debits totaling \$344,526.14, for an ending balance of \$12,647.20.

Money Market Account: We started with a beginning balance of \$15,224.05, with an interest deposit of \$5.76, and checks and debits totaling \$224.05, for an ending balance of \$15,005.76.

Sales Tax Money Market Account: Beginning balance of \$250,233.66, with deposits totaling \$168,366.41 (which includes an interest deposit of \$238.71), and checks and debits totaling \$168,361.36, for an ending balance of \$250,238.71.

Texas CLASS Account: Beginning balance of \$4,223,679.85, with deposits totaling \$176,964.59 (which includes an interest deposit of \$8,379.18), for an ending balance of \$4,400,644.44.

We have (3) bills to pay this month as follows:

Coveler & Peeler	\$2,486.93	August Legal Fees
Houston Chronicle	\$2,290.00	ESD#28 Legal Notice
PVFA	\$410,000.00	September Draw 2019

ESD Commissioner Compensation – September 2019

Commissioners submitted compensation reports for the third quarter.

Dan Dronberger made a motion to approve the financials, checks written and commissioner's compensation. Mike Jenkins seconded the motion with unanimous approval of the board.

PVFA Draw – September 2019

FCW – PVFA board approved the draw not to exceed \$650,000.00, requested draw amount is \$410,000.00 for September & October expenses. We may have two draws instead of one for November and December due to scheduling. Annual draw amount will not change simply five draws instead of four.

Shirley Jauma made a motion to approve draw amount of \$410,000.00 as submitted. Mike Jenkins seconded the motion with unanimous approval of the board.

ESD 2019 Budget

Nothing to Report

ESD 2020 Budget

Ken Koenig presented the proposed 2020 budget for review by the board. Discussion held by the board.

FIRE CHIEF REPORT

Fire Responses – 206 Responses in August

8/24 – House Fire - Westador subdivision, potential cooking stove malfunction

GTT Traffic Preemption Program

Continued installation.

Review, Discuss, and Take Action TxDot Inter-local Agreement

Waiting on TX-Dot to approve ILA's.

Other Current and Long-Range Information Exchange

Ladder truck – next month we should have costs and spec of replacement ladder truck.

PVFA 2020 Budget

PVFA Budget in process. Would like to plan a joint meeting for budget presentation. Review dates next meeting.

Report on the President's participation in the Emergency Response Leadership Coalition.

No Attendance.

Schedule upcoming meetings and consider agenda items

Next Meeting: September 23, 2019 Special meeting and October 21, 2019 regular meeting at 5:00 p.m.

Adjourn

Dan Dronberger made a motion to adjourn at 5:20 PM. Mike Jenkins seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary