

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF THE BOARD OF COMMISSIONERS MEETING

August 19, 2019

Members in Attendance:

Mike Jones, President	Ken Koenig, Treasurer
Dan Dronberger, Vice President	Shirley Jauma, Secretary
Michael Jenkins, Commissioner	

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

Public:

Erika Smiley

CALL TO ORDER

Mike Jones called to order the August 19, 2019, ESD#28 Board meeting starting at 5:01 p.m.

MINUTES

Mike Jones asked if there were any additions or corrections to the minutes from the July 15, 2019 Board Meeting.

Shirley Jauma made a motion to approve minutes as written. Ken Koenig seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

Ericka Smiley – attended meeting, general questions of ESD#28 operations.

FINANCIAL REPORT

Ken Koenig reviewed report on sources and uses of cash for the month of July 2019 with the board.

Bank balances in our various accounts as of July 31, 2019:

Checking Account: We had a beginning balance of \$27,989.47 with deposits totaling \$495,602.97 (which includes an interest deposit of \$17.97); and checks and debits totaling \$517,401.97, for an ending balance of \$6,190.47.

Money Market Account: We started with a beginning balance of \$15,218.23, with an interest deposit of \$5.82, for an ending balance of \$15,224.05.

Sales Tax Money Market Account: Beginning balance of \$250,230.42, with deposits totaling \$135,308.90 (which includes an interest deposit of \$233.66), and checks and debits totaling \$135,305.66, for an ending balance of \$250,233.66.

Texas CLASS Account: Beginning balance of \$4,419,840.38, with an interest deposit of \$8,839.47, and checks and debits totaling \$205,000.00 for an ending balance of \$4,223,679.85.

We have (3) bills to pay this month as follows:

Coveler & Peeler	\$128.68	July Legal Fees
Sales Tax Assurance	\$1,500.00	Retainer and Commission Fees
Harris County Appraisal District	\$6,057.00	4th Quarterly Assessment

ESD Commissioner Compensation – September 2019

PVFA Draw – September 2019

ESD 2019 Budget

Nothing to Report

ESD 2020 Budget

Ken Koenig – reviewed with the board preliminary budget numbers for 2020. Discussion held by the board, adjustments to 2020 Budget for review at next meeting.

Dan Dronberger made a motion to approve the financials and checks written. Shirley Jauma seconded the motion with unanimous approval of the board.

FIRE CHIEF REPORT

Fire Responses – 228 Responses in July

Major Fires in our District:

7/8 Imperial Valley apartment fire; very hot day. Medium damage; cause unknown.

7/8 Bammelwood apartment fire; caused by lighting; medium damage.

Pierce Mid Mount Ladder Truck – Today we participated in a demonstration of Pierce' Mid-Mount Ladder Truck at Station 61. We have used rear mounted ladder trucks since 1985, we are leaning toward the truck we are accustomed.

New Ladder Truck cost approximately \$1,300,000.00, current Ladder Truck' possible trade-in value \$400,000.00. Leaving us with approximately \$1 million for a replacement Pierce Ladder Truck. Purchase from ESD#28' Truck Fund Account. Current Ladder Truck will remain in service until receipt of new apparatus. Trade-in value could change if damaged, many variables.

FRI Conference – Attended last week in Atlanta, GA. Meeting held during conference, FCW to remain Board Treasurer on the VCOS Board of Directors.

Aldine Fire & Rescue/ESD #24 Agreement - Will participate in the multi fire department agreement for the Large Volume Trailer Mounted Blower, at the cost of \$4,000.00. Receipt of funds recorded to miscellaneous revenue.

GTT Traffic Preemption Program

Install at intersections continues. GTT is installing west to east on Cypress Creek Parkway. Completion of all GTT traffic signals almost complete, during interim using E-views as needed for responses.

Review, Discuss, and Take Action TxDot Inter-local Agreement

Ira Coveler – presented the Inter-local Agreement. You must have an agreement between State of Texas/TxDot, and ESD#28 to install emergency vehicle preemption systems within the district. Discussion held by the board. ESD#28 President, Mike Jones signed agreement. Ira Coveler will forward to TxDot for final signature.

Shirley Jauma made a motion to approve Inter-local agreement between ESD#28 and the State of Texas/Texas Department of Transportation, with signature by board President, Mike Jones. Mike Jenkins seconded the motion with unanimous approval of the board.

New Truck - FCW - looking forward, replacing 2013 Ford Truck with new 2020 Ford Truck. Preliminary, more information to follow.

Other Current and Long-Range Information Exchange

Former Board President, Dan Langford

FCW – His “Will” is currently in probate while assets rendered. Remove from agenda until further information received.

Legislative Discussion

Nothing to Report

Station 62 Staffing Proposal

FCW – looking forward it would be perfect to hire three full time firefighters for Station 62, and promote one full time firefighter to full time Captain. Currently no continuity; two days each week Station 62 not staffed.

Plan and Prepare Public for Vote on Tax Changes in Legislation

Ira Coveler reviewed with the board changes involved with Senate Bill 2 passing. Reviewed how the changes affect ESD’s and what determines an election. Discussion held by the board.

Ira Coveler – we need to set special meeting dates to review 2019 appraisal valuations, 2019 effective tax rate calculations and tax rate scenarios.

The following dates scheduled with unanimous approval of the board.

- August 26, 2019 – Proposed 2020 Budget and proposed tax rate.

- September 11, 2019 – Public Hearing on tax rate, announce time, date & location of second hearing.
- September 16, 2019 – Second public hearing, proposed tax rate.
- September 23, 2019 – Adopt the District 2020 budget and adopt the 2019 District tax rate.

Ken Koenig made a motion to accept the above meeting dates. Dan Dronberger seconded the motion with unanimous approval of the board.

Review, Discuss and Take Action updated Investment Policy

Updated Investment Policy signed by Treasurer and Secretary. Adopted at June 17, 2019 board meeting.

Review, Discuss and Take Action Assistant Treasurer Position

Board discussion concerning appointed position of new board member. Mike Jenkins appointed as Assistant Secretary Treasurer.

Ken Koenig made a motion to appoint Mike Jenkins as Assistant Secretary Treasurer. Shirley Jauma seconded the motion with unanimous approval of the board.

Changes in Website Requirements

Ira Coveler - House Bill 305 passed that amended Chapter 2051 of the Governmental Code. New amendment requires ESD' to include several new items to their websites. Discussion held by the board in review of changes. FCW – most changes added to ESD#28's website today.

Report on the President's participation in the Emergency Response Leadership Coalition.

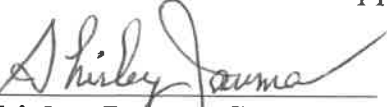
Ken Koenig and FCW in attendance. Discussion held concerning the media' reporting of the fire service.

Schedule upcoming meetings and consider agenda items

Next Meeting: August 26, 2019 at 5:00 p.m.

Adjourn

Dan Dronberger made a motion to adjourn at 6:20 p.m. Mike Jenkins seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary