

# HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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## HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF THE BOARD OF COMMISSIONERS MEETING

**June 17, 2019**

### Members in Attendance:

Mike Jones, President

Dan Dronberger, Vice President

Ken Koenig, Treasurer

Shirley Jauma, Secretary

### Excused Members:

Fred Windisch, Fire Chief

### Others in Attendance:

Dana Schmanski, Office Manager

Ron Welch, Municipal Information Services

Michael Jenkins

## CALL TO ORDER

Mike Jones called to order the June 17, 2019, ESD Board meeting starting at 5:00 p.m.

## MINUTES

Mike Jones asked if there were any additions or corrections to the minutes from the May 20, 2019 Board Meeting.

Dan Dronberger made a motion to approve minutes as written. Ken Koenig seconded with unanimous approval of the board.

## PUBLIC COMMENTS

No public in attendance.

## FINANCIAL REPORT

Ken Koenig reviewed report on sources and uses of cash for the month of May 2019. Bank balances in our various accounts as of May 31, 2019.

**Checking Account:** We had a beginning balance of \$30,593.59 with deposits totaling \$1,651,011.01 (which includes an interest deposit of \$116.04); and checks and debits totaling \$1,670,754.14 for an ending balance of \$10,850.46.

**Money Market Account:** We started with a beginning balance of \$251,332.30, with an interest deposit of \$212.60, checks and debits totaling \$236,332.30 for an ending balance of \$15,212.60.

**Sales Tax Money Market Account:** Beginning balance of \$251,157.78, with deposits totaling \$162,339.02 (which includes an interest deposit of \$307.75), and checks and debits totaling \$163,189.05; for an ending balance of \$250,307.75.

**Texas CLASS Account:** Beginning balance of \$4,931,433.91, with deposits totaling \$408,892.11 (which includes an interest deposit of \$9,397.72), and checks and debits totaling \$1,070,000.00; for an ending balance of \$4,270,326.02.

Ken Koenig – reviewed the 2018 Audit adjustments in report on sources and uses of cash for the months of December 2018 and January 2019.

We have (3) bill to pay this month as follows:

Coveler & Peeler P.C.	\$89.38	May Legal Fees
McCall Gibson Swedlund Barfoot PLLC	\$1,700.00	Audit Fee 2018 less Interim Billing
Municipal Information Services	\$2,875.00	Comprehensive Review 2018 District

### **ESD Commissioner Compensation – June 2019**

Commissioners submitted compensation reports for the second quarter.

### **PVFA Draw – July 2019**

### **ESD 2019 Budget**

Nothing to Report

Shirley Jauma motion to approve the financials, checks written and commissioner's compensation. Dan Dronberger seconded the motion with unanimous approval of the board.

## **FIRE CHIEF REPORT**

**Fire Responses – 234 Responses in May**

### **Major Responses:**

05/28 15414 Kuykendahl apartment fire probable HVAC cause.

### **GTT traffic preemption program**

Still progressing, see attached summary.

## **Other Current and Long-Range Information Exchange**

### **Ron Welch, Municipal Information Services**

Ron Welch – Explained the 2018 Comprehensive Review of our District prepared June 2019. Property revenues during 2018 based on 2017 tax rolls we estimated to be approximately \$2.98 million. This does not include any penalty or interest collected. Based on 2018 tax roll levy the ESD currently is in the process of receiving approximately \$3.10 million for 2019. Discussion held by the board.

### **Former Board President, Dan Langford**

FCW (written Chief's report) Celebration held June 1, 2019. No further information of his "Will" at this time.

### **Review, Discuss, and Take Action Board Commissioner Replacement**

Mr Mike Jenkins, Ponderosa East resident, has applied. Mike is very active in the community and is on Ponderosa East HOA Board.

Mike Jenkins spoke to the board and introduced himself. Board discussion held.

Mike Jenkins recited and signed the Oath of Office.

Dan Dronberger made a motion to accept Mike Jenkins as a board commissioner. Ken Koenig seconded the motion with unanimous approval of the board.

### **Review, Discuss, and Take Action Audit 2018 ESD#28**

Ken Koenig made a motion to accept the 2018 Audit as presented. Dan Dronberger seconded the motion with unanimous approval of the board.

### **Legislative Discussion**

FCW (written Chief's report) ESD carve out did not happen. The impact will be reduced available revenue with the potential to have a onetime election to allow the maximum increase from 3.5% to 8%. However, we believe the wording in the election would be a built failure. Allow 8% versus 3.5%, who would vote to increase taxes? If an election were held, there would need to be public education explaining the absurdity of the 3.5% for our business. Discussion held by the board. Shirley Jauma and the board agrees to work on a plan to educate the public prior to election. Ron Welch with Municipal Information Services will forward addresses for all residents in our district.

### **Station 62 Staffing Proposal**

FCW (written Chief's report) Proposal sent to ESD 16 and ESD 7; no further progress at this time. Early feedback is further negotiating will occur to reduce their costs.

### **BBQ Cook-Off Reconciliation**

Report attached - All expenses received, donations deposited into Non ESD Account. Reconciliation included in board package, with a net profit of \$1,722.75. We will transfer from checking the \$1,722.75 back to the NON ESD Account.

### **To Review and discuss appraisal values of the District and authorize counsel to prepare and publish Effective Tax Rate Notice.**

Discussion held by the board.

Dan Dronberger made a motion for Coveler and Peeler PC to prepare and publish effective tax rate. Mike Jones seconded the motion with unanimous approval of the board.

### **To review and take action on the District's 2019 Investment Policy**

Shirley Jauma made a motion to renew the District's current Investment Policy for 2019. Mike Jones seconded the motion with unanimous approval of the board.

**Station 63 MEP Engineering Tax Deduction**

FCW (written Chief's report) Included in your package is a proposal to allow Station 63's MEP Company to receive a federal tax credit. Our recommendation is to allow. The board unanimously agreed to allow tax credit.

**Report on the President's participation in the Emergency Response Leadership Coalition.**

FCW (written Chief's report) Mike Jones, Ken Koenig, and FCW attended. Significant discussions held on the effects of SB2 and hurricane preparedness. Due to Senator Bettencourt's lack of ESD support, the chiefs may be supporting a different person in the next election. Discussion held by the board. Mike Jones - many homeowners are still not back in their residences from the effects of Hurricane Harvey.

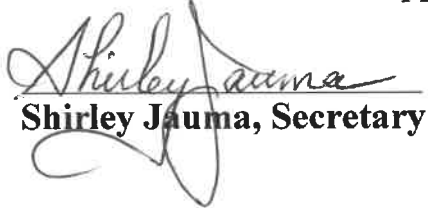
**Schedule upcoming meetings and consider agenda items**

Shirley Jauma – add an agenda item; Plan to prepare and educate residents on what we do for them and the costs associated.

Next Regular Meeting July 15, 2019.

**Adjourn**

Dan Dronberger made a motion to adjourn at 6:05pm. Ken Koenig seconded the motion with unanimous approval of the board.

  
**Shirley Jauma, Secretary**