

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28

17061 Rolling Creek
Houston, TX 77090-2411
281-444-8465
FAX 281-444-8052
www.hcesd28.com
www.ponderosavfd.org



HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF THE BOARD OF COMMISSIONERS MEETING

February 18, 2019

Members in Attendance:

Mike Jones, Vice President
Shirley Jauma, Secretary

Dan Dronberger, Treasurer
Ken Koenig, Asst. Treasurer

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Ira Coveler, Coveler and Peeler P.C.

Excused Members:

Dan Langford, President

CALL TO ORDER

Mike Jones called to order the February 18, 2019, ESD Board meeting starting at 5:01 p.m.

MINUTES

Mike Jones asked if there were any additions or corrections to the minutes from the January 21, 2018 Board Meeting.

On page 5 of 15 third paragraph change I to Debbie Gibson.

Dan Dronberger made a motion to approve minutes with the above changes.
Shirley Jauma seconded with unanimous approval of the board.

PUBLIC COMMENTS

No public in attendance.

FINANCIAL REPORT

Dan Dronberger – The first month of the year, we are 62% of Tax Revenue for 2018. Our Sales Tax Revenue for January was \$116,845.92 we are on track with budget.

Ken Koenig submitted the report on the bank balances in our various accounts as of January 31, 2019.

Checking Account: We had a beginning balance of \$1,056,165.31, with deposits totaling \$1,261,137.03 (which includes an interest deposit of \$567.78); and checks and debits totaling \$926,973.33, for an ending balance of \$1,390,329.01.

Money Market Account: We started with a beginning balance of \$351,059.10, with interest deposit totaling \$295.27, for an ending balance of \$351,354.37.

Sales Tax Money Market Account: Beginning balance of \$2,381,482.22 with deposits totaling \$242,562.24 (which includes an interest deposit of \$2,283.96), for an ending balance of \$2,624,044.46.

We have (2) bills to pay this month as follows:

Coveler & Peeler P.C.	152.50	Legal Fees
Sales Tax Assurance	\$4,443.00	Quarter Retainer and Commission Fees

Safe-D Conference – Shirley Jauma attended Safe-D Conference in Frisco, TX with expenses of \$569.34 plus mileage.

ESD Commissioner Compensation – March 2019

PVFA Draw – March 2019

ESD 2018 Budget

Nothing to report

ESD 2019 Budget

Nothing to report

Ken Koenig made a motion to approve the financials and checks written, and Safe-D Conference expenses for February 2019. Shirley Jauma seconded the motion with unanimous approval of the board.

FIRE CHIEF REPORT

Fire Responses – 191 Responses January

Major Response:

01/15 – Cypress Station Apartment building, total loss

In board package is the report of response statistics for the year. Spreadsheet with charts includes types of responses along with a linear comparison of years 2016, 2017, and 2018.

The reports also includes the following:

Emergency responses

Mutual aid given and received

EMS responses

Building fires

2016 - 3 fatalities and 2 civilian injuries

2017 – 2 civilian injuries and 2 firefighter injuries

2018 – 2 civilian injuries and 2 firefighter injuries: one burned ear at house fire, one injured leg from an apartment gate.

Discussion held by the board concerning Knox boxes at apartment complexes in our district.

Purchase of E-Hydraulic Rescue Tools

FCW - We have ordered new electric hydraulic tools. We budgeted \$37,000.00, but our cost is about \$33,000.00. This includes the three E-Hydraulic tools and a couple of Lazy Susan's for their storage.

GTT traffic preemption program

FCW - Traffic preemption - nothing to report

Ira Coveler – we have the agreement and approved form. There are three intersections completed and nine intersections are scheduled.

Other current and long range information exchange

ISO evaluation of the department

FCW - ISO evaluation is complete the official letter and document will be here next month, includes a few verbage changes, nothing major.

Review and discuss Bilma PUD Station 62 Utilities cost recovery.

When we built Station 62, we incurred all the costs of the utility. We retrieved the information from our records along with all invoices they requested, for our portion of the cost recovery.

Once the Waffle House restaurant pays Bilma PUD for their utility costs, then Bilma PUD will transfer to PVFA our recovery costs. The first check coming is \$14,351.41 when the balance of the property is sold we will received a total of \$29,080.50. The agreement states within 5 years, if development occurs, 50% reimbursement applies. We are outside of the period so we will not receive the additional funds.

Review, discuss and take action regarding investing the District's funds with Texas Class and/or TexPool in accordance with the "Texas Public Funds Investment Act and the District Investment Policy."

Ira Coveler – currently Texas CLASS is paying 2.6% interest and TexPool is 2.3% interest. Both are good funds, we do not represent either fund.

TexPool is monitored by the Texas Comptroller. Texas CLASS is monitored by a board of directors. These funds do not guaranteed a return. Investments may or may not be insured, based on the type of investment instruments they have chosen. Also, you cannot specify where they place the funds.

They follow the same investment act you would use. You could also place funds in a CD or other types of securities but theoretically, a CD and or securities can fail. These types of pools are allowed. TexPool is much bigger, involves more government. Texas CLASS is more for schools.

Discussion held by the board.

Ken Koenig made a motion to open a Texas CLASS (Texas Cooperative Liquid Assets Securities System Trust) and complete the application. Dan Dronberger seconded the motion with unanimous approval of the board.

Application completed by the board and signed by Mike Jones, Vice President of the board.

Ken Koenig made a motion to transfer \$1,000,000.00 from Sales Tax Account into the Texas CLASS account once the account is active. Shirley Jauma seconded the motion with unanimous approval of the board.

To meet in Closed Session: to consult with legal counsel regarding pending or contemplated litigation, real estate matters, sales tax collections and other matters as per Texas Government Code(s) related to each issue, and to take action(s) as necessary.

No Closed Session

Review, discuss and take necessary action for a funding plan replacing the 2009 Ladder Truck.

FCW – we are looking at approximately \$1,500,000.00 for replacement ladder truck order in 2021. Based on trade-in value we could possibly sell current ladder truck in 2021 for approximately \$350,000.00.

Report on the President's participation in the Emergency Response Leadership Coalition.

No attendance

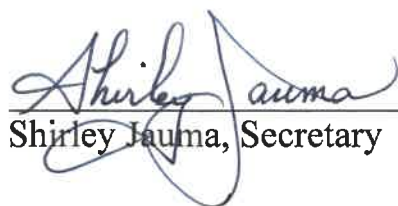
Schedule upcoming meetings and consider agenda items.

Next Regular Meeting March 18, 2019.

Our Annual PVFA Meeting scheduled March 12, 2019 at 6:00 pm. Relatively short meeting. Meeting includes election of officer's.

Adjourn

Shirley Jauma made a motion to adjourn at 5:46 pm. Ken Koenig seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary