

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF THE BOARD OF COMMISSIONERS MEETING

December 18, 2017

Members in Attendance:

Dan Langford, President	Dan Dronberger, Treasurer
Mike Jones, Vice President	Ken Koenig, Asst. Treasurer

Members Excused:

Shirley Jauma, Secretary

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

CALL TO ORDER

Dan Langford called to order the December 18, 2017, ESD Board meeting starting at 6:38 p.m.

MINUTES

Dan Langford asked if there were any additions or corrections to the minutes from the November 20, 2017, board meeting.

Ken Koenig made a motion to approve minutes as written. Dan Dronberger seconded with unanimous approval of the board.

PUBLIC COMMENTS

No public in attendance.

FINANCIAL REPORT

Dan Dronberger passed out year to date comparison report. On page 8 of 18 as you can see from the Profit and Loss Statement in your packet, we have some deductions from previous year tax receipts.

DMS – discussion with FCW today, with your approval, we will reclassify the 2017 Tax Receipts and post to Deferred Tax Revenue Account for 2017. In January recorded as 2017 Tax Receipts.

Dan Dronberger – we also have Legal Fees – Other, with a balance of \$2,289.64, reclassify to Legal Notices. DMS – will correct Profit and Loss Statement and Balance Sheet for November 2017.

Dan Dronberger reported on the bank balances in our various accounts as of November 30, 2017.

Checking Account: We had a beginning balance of \$254,680.68, with deposits totaling 833,130.33 (which includes an interest deposit of \$84.48); and checks and debits totaling \$1,016,046.61 for an ending balance of \$71,764.40.

Money Market Account: We started with a beginning balance of \$414,242.19, with an interest deposit of \$119.17, for an ending balance of \$414,361.36.

Sales Tax Money Market Account: Beginning balance of \$2,008,935.99 with deposits totaling \$163,843.78, (which includes an interest deposit of \$545.69), and checks and debits totaling \$630,000.00 for an ending balance of \$1,542,779.77.

We have (4) bills to pay this month as follows:

Coveler & Peeler	4,249.10	Legal Fees
Harris County Appraisal District	5,925.00	Quarterly Assessment
Klein Fire Department	1,783.50	Traffic Light Preemption Coalition
VFIS of Texas	2,027.00	Insurance Premium

ESD Commissioner Compensation – December 2017

Commissioner compensation reports received for the fourth quarter. Payment processed in December 2017.

Ken Koenig made a motion to approve Commissioners compensation for the fourth quarter. Mike Jones seconded with unanimous approval of the board.

PVFA Draw – January 2018

ESD 2017 BUDGET

Ken Koenig – included the in December forecast are expenses to be approved tonight, all items look good even with the 50,000.00 being moved to Deferred Tax Revenue.

FCW – last page of your package is the Sales Tax Revenue report. We have an increase of about \$5,000.00 on a 6-month average compared to last year and our annual average went up about \$8,000.00. We hope this trend continues.

ESD#28 2018 BUDGET

Nothing to report

Ken Koenig made a motion to pay the bills and approve the financials. Mike Jones seconded with unanimous approval of the board.

FIRE CHIEF REPORT

Fire Responses

187 Responses – Reports to follow

Traffic Signals Update

FCW – We are still up in the air, I have reported in the past that the county and state have changed their processes. So we now have three companies being tested included our current company. If their modification works, it will probably be the company chosen because their cost is only \$200.00 per intersection. We should know more by the next meeting, if not by February.

Other Current and Long Range information exchange

PVFA 2018 budget

FCW – Presentation presented to the PVFA Board and the ESD#28 Board in review of all 2018 PVFA Budget. Budget to be approved at January meeting.

Station 63 construction

Covered parking is finished and looks good. Station 63 construction complete, remove from the agenda.

Part Time Position: Automatic Fire Alarms and Knox Box

Nothing to report

Hurricane Harvey

We are working on the information requested from FEMA, should be in the \$70,000 to \$80,000 range for reimbursement.

New Diesel Pickup

The bid closing date is December 27, 2017. No bids received to date.

Hiring a Vet

Nothing to report

Safe-D Attendance

Rooms have been booked at the Moody Gardens Hotel. Cancel room for Dan Dronberger, not required to attend. Registration in January for Safe D Conference attendees.

Report on the President's participation in the Emergency Response Leadership Coalition

No Attendance

Adjourn

Dan Dronberger made a motion to adjourn at 6:58 pm. Mike Jones seconded the motion with unanimous approval of the board.

Shirley Jauma, Secretary