

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
August 18, 2014

Members in Attendance:

Dan Langford, President	Morris Bradley, Treasurer
Mike Jones, Vice President	Dan Dronberger, Assistant Treasurer
Jim Chatterton, Secretary (Excused)	

Others in Attendance:

Kelly Taylor, Northview resident
Fred Windisch, Fire Chief
Dana Schmanski, Recording Secretary (Excused)

Call to Order

Dan Langford called the August 18, 2014 ESD 28 Board Meeting to order at 5:00 p.m. with a quorum in attendance.

Minutes

Dan Langford had a change to the minutes for the July 21, 2014 board meeting; under the Fire Chief's Report, "Remodel Station 61" the first sentence should read "Currently in the regular budget for \$5,000.00 to *make* another bedroom upstairs." There were no other changes mentioned.

Motion to accept the minutes as written, none opposed, the motion accepted with unanimous approval of the board.

Public Comments

No Public Comments.

Financials

Morris Bradley reported on the July Checking Account, beginning balance \$1,912,571.62, we had 6 deposits of \$98,069.35 (interest of \$1,994.58 included), and expended \$ 303,571.90, for an ending balance of \$1,707,069.07.

Money Market beginning balance of \$411,129.90 and interest deposit \$69.84. The ending balance on this account was \$411,199.74.

We have bills to pay as follows:

\$	765.66	Coveler & Katz – Real estate matters (Sta. 63) and District Election matters
\$	4,445.00	4 th Qtr. Assessment HCAD

\$ 2,000.00 McCall, Gibson – Final Bill – 2013 ESD Audit

There was some question as to what the funds contained in account 53800 Miscellaneous Revenue are from. FCW will have Teresa clarify and notify the board.

A motion was made to approve and pay the bills as submitted, none opposed, the motion accepted with unanimous approval of the board.

Budget 2014

Morris Bradley reviewed Cash Flow report, year to date Budget through July 2014. Everything is typical no outstanding exceptional items.

Fire Chief's Report

Responses: 127 responses for the month of July, nothing major.

New Hires: New hires are doing well.

We did have one resignation, Chad Hodgins; he is going on to be a regional manager for NAPA. His last day will be August 28th. We have not decided how we are going to do the replacement yet, whether we will begin the full process starting over with applications, look at a volunteer that could possibly be hired, or we ask around to see who is looking for a position. As of today, we haven't decided which way we will proceed.

Traffic Signals: Nothing new to report except that we are in maintenance mode now and there are no other signals being installed. If we do anything further, it would be for next year and at Carlsway Road and Greenbrook Drive.

Station 63 Transfer

Station 63: The Title Transfer has been signed and notarized. We will need to go to closing at some point.

Engage BRW for Station 63 Feasibility Study

FCW noted there is a proposal from BRW included in the minute's package, which we could address now to approve the feasibility study for \$9600.00. We would hire a surveyor to do an 'as is built' survey (on top of the \$9600), and then BRW would look at this and do a schematic layout of where things would be. FCW will call a Flood Control person he knows and have them come out regarding the potential of a detention pond, etc.

The next part after the feasibility study would be the schematic design of \$81,000. We are not asking for that now, but we are asking for the feasibility study. Construction costs are going up 1% per month. When we built Station 62 we paid approximately \$197 per sq. ft. As of now, the costs are running \$310 per sq. ft. We are trying to get a head start and see what the feasibility

is. The original copy is the one that would be signed today, and return to BRW. Dan Langford moved to go forward and get the feasibility study started. A motion was made to approve the feasibility study for Station 63, none opposed. The motion was accepted with unanimous approval of the board. Dan Langford executed the document.

2014 Appraisal Value of the District

We have the document, a preliminary proposal; please hold on the agenda until the final certified rolls come in August 2014.

Action on Appraisal Value and Adoption of 2014 Tax Rate

Hold on agenda until August 2014.

District 2015 Budget

There was a general discussion working to establish the 2015 budget. Keep on the agenda for further discussions.

Recommendation to create ESD 28 Standalone Website - Status

The website is not finished yet.


Emergency Response Leadership Coalition

They did not meet this month.

September Meetings for the Tax Rate: FCW asked the board to keep the second, third and fourth Mondays in September open. We will hear from Howard regarding the timing and will advise as soon as we know the dates.

Motion to Adjourn

A motion to adjourn was made by Dan Langford at 5:45 p.m. with unanimous approval of the board. The next regularly scheduled board meeting will be on Monday, September 15, 2014 at 5:00 p.m.


Morris Bradley, Treasurer (for Jim Chatterton)