

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
July 18, 2016**

Members in Attendance:

Dan Langford, President
Morris Bradley, Treasurer

Mike Jones, Vice President
Dan Dronberger, Asst. Treasurer

Members Absent:

Jim Chatterton, Secretary (Excused)

Others in Attendance:

Fred Windisch, Fire Chief
Teresa Griffin, Office Manager
Dana Schmanski, Office Mgr. Replacement

CALL TO ORDER

Dan Langford called to order the July 18, 2016 ESD Board Meeting at 5:00 p.m.

MINUTES

Dan Langford asked if there were any additions or corrections to the minutes from the June 20, 2016 Board Meeting. There was mention of the 'we' under Fire Chief's Report, Traffic Signals Update & Request; 'we' being the consortium. No changes were made.

Morris Bradley made a motion to accept the Minutes as written. Dan Dronberger seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

No public was in attendance.

FINANCIAL REPORT

Morris handed out copies of the 2016 Budget vs. YTD Comparison report through June. Morris stated that Penalty and Interest income and Tax Receipts are still coming in. Financials are still looking pretty good.

There were no exceptional items in the Expenses; on Station 63 the capital outlay line we still have \$134K left in the budget there. We are covering the interest and still looks like we are pretty close to the budget.

Morris asked if there were any questions on the report. No questions were brought forward.

Morris reported on the bank balances in our various accounts as of June 30, 2016.

Checking Account: We had a beginning balance of \$1,259,332.31 with deposits totaling \$104,825.38 (which includes an interest deposit of \$523.64); and checks and debits totaling \$116,091.98, for an ending balance of \$1,248,065.71.

Money Market Account: We started with a beginning balance of \$412,708.93 with an interest deposit of \$67.66 for an ending balance of \$412,776.59.

Sales Tax Money Market Account: Beginning balance of \$648,483.16 with deposits of \$89,699.45 (which includes an interest deposit of \$ 114.14) for an ending balance of \$738,182.61.

We have (4) bills to pay this month as follows:

BRW Architects	\$ 8,976.00	Services thru June 30, 2016
McCall Gibson, et al	\$ 2,600.00	Final payment on 2015 ESD Audit
MTEC Companies	\$ 2,454.25	Concrete inspection Sta. 63
PVFA *	\$ 415,000.00	Operating Funds Draw

* FCW noted that the request should have been for \$450K after payroll, etc. but we will work with the \$415K.

Morris reported that we have total account bank balances as of today of \$2,489,066.36.

The interest paid this month on the bank loan to Trustmark was \$2,270.20.

Mike Jones made a motion to approve the Financials and pay the bills as presented. Dan Dronberger seconded the motion with unanimous approval of the board.

FIRE CHIEF'S REPORT

Traffic Signals Update & Request

FCW reported the controllers from Willowbrook to Fritz Oaks will be installed and then in August, Fritz Oaks will continue to I45.

FEMA Public Assistance Funds – April Flooding

FCW met with them this morning and we have submitted for \$23,100.00 for overtime, food and apparatus. Our co-share is 25%. FEMA will send through the approval process and the representative feels we shouldn't have any problems.

High Water Vehicle Update

FCW reported that the vehicle is in now and waiting for the transmission to be installed. In a year we can sell the motor and transmission.

PVFA Purchase of a Motor for Rescue Boat

The rescue boat has been purchased; and \$3100 has been spent for the motor.

FCW commented that we had an outstanding speaker in to do classes on various Leadership topics. Fred learned of him at the Symposium in November. Spring VFD participated and paid \$1500 of the cost.

The AC Systems at Station 61 has been replaced. The cost was \$8360.00 for the entire system replacement.

Teresa is retiring August 31st rather than the end of September. We will be having a going away party. She and I need to pick out a date.

Mutual Aid Agreement

FCW discussed the mutual aid agreement that is from the Harris County Firefighters Association. This has been approved by three attorneys, including Howard Katz. The same verbiage, just updating 12 hr. operational periods. The PVFA has approved the agreement. Mike Jones made a motion to approve the agreement. Dan Dronberger seconded the motion with unanimous approval of the board.

Incident/Fire Reports

FCW handed out the incident reports, as we go through, you can see we've been quite busy. We had a house fire on Cypresswood Drive, possible arson; we didn't hear any more on that. We had a major house fire on Marywood next to Spitz' old house. Then we had another fire from lightning strike on the same street, same day. This month is our month with Spring. We will see more automatic aids next month. Totals runs in June were 149.

STATION 63 CONSTRUCTION

Dan Dronberger reported that they are moving ahead slowly, the piers are in and they are going to try to do the pouring of the slab. The bay doors weight 4,000 lbs. each. Once the slab gets in, we will be moving quickly, 5-6 weeks later will be dry in.

COVELER & KATZ

Howard Katz has retired June 30th. Our rep will be John Peeler. He is taking over some of Howard's accounts and Ira Coveler is taking some as well.

ESD 11

ESD 11 is doing well, we can take it off the agenda and Fred will report as necessary.

COVELER & KATZ ITEMS

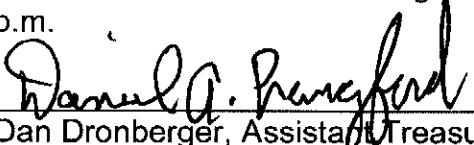
FCW commented that the next several items from the attorney are annual; all we have to do is agree to have the attorney address appropriate items for the 2016 tax period. Mike Jones made a motion to approve authorizing counsel to prepare and publish Effective Tax Rate Notice and the 2016 appraisal valuations and adoption of 2016. Dan Dronberger seconded the motion with unanimous approval of the board.

REPORT ON THE PRESIDENT'S PARTICIPATION IN THE EMERGENCY RESPONSE LEADERSHIP COALITION

FCW went to Atascocita for the meeting. One item that is coming up is in the SAFE-D newsletter about the medical exposure. FCW is in the process of developing with CCEMS.

MOTION TO ADJOURN

A motion to adjourn was made by Dan Dronberger at 5:33 p.m. and seconded by Mike Jones. The next meeting will be held on Monday, August 15, 2016 at 5:00 p.m.



Dan Dronberger, Assistant Treasurer