

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28  
MINUTES OF THE BOARD OF COMMISSIONERS MEETING  
September 21, 2015**

**PUBLIC HEARING**

Members in Attendance:

Dan Langford, President  
Morris Bradley, Treasurer  
Jim Chatterton, Secretary

Mike Jones, V.P.  
Dan Dronberger, Asst. Treasurer

Others in Attendance:

Teresa Griffin, Office Manager

Absent:

Fred Windisch, Fire Chief (excused)

Dan Langford called the Public Hearing to order at 5:00 p.m. with a quorum in attendance.

**To conduct Public Hearing on proposed 2015 tax rate increase.**

Tax rate proposed at 10 cents per \$100 of valuation.

**To announce date, time and location of meeting of next meeting to vote on and adopt the tax rate.**

The next meeting will be on Monday, September 28<sup>th</sup> at 5:00 p.m.

**To receive Public Comment.**

No public was in attendance.

**Adjournment**

Dan Dronberger made a motion to adjourn Public Hearing at 5:02 p.m. with unanimous approval of the board.

**ESD BOARD MEETING**

Attendees are the same as Public Hearing.

## **CALL TO ORDER**

Dan Langford called to order the September 21, 2015 ESD Board Meeting at 5:05 p.m.

## **MINUTES**

Dan Langford asked if there were any changes or corrections to the minutes from the August 17, 2015 Board meeting.

No changes were presented. Dan Dronberger made a motion to accept the minutes as written, Morris Bradley seconded the motion with unanimous approval of the Board.

## **FINANCIAL REPORT**

Morris Bradley handed out the 2015 Budget vs. YTD Comparison through August 2015 report which shows Budget Variations YTD vs. Adopted Budget. Looks pretty much in line as far as income area, also on expenses until we get down to the Station 62 loan payment, we agreed to pay another \$600k this year on the loan and we will revisit that again in November. Morris also gave out a 2016 Budget for the board's review.

Morris handed out a report that has the budget comparison 2016 to 2015. He has made adjustments discussed at the prior meeting. Station 2 loan payments 2015 reflects what we have paid. Dan Langford commented that the budget looks excellent.

Relative to the Money Market account, the balance should be around \$400k, but it is showing at \$334,368.59. Teresa will check it out and send the board an email explanation.

Morris reported on the balances in our bank accounts as of August 31, 2015:

- 1) Checking Account: We had a beginning balance of \$1,095,845.65, with 3 deposits totaling \$137,080.70 and five checks or debits totaling \$200,379.10 for an ending balance of \$1,032,547.16.
- 2) Money Market Account: We had a beginning balance of \$412,022.91 with interest deposit of \$69.99 for an ending balance of \$412,092.90.
- 3) Sales Tax Account: With a beginning balance of \$1,014,766.21, 2 deposits of \$136,797.27 for an ending balance of \$1,151,563.48.

We have bills (5) to be paid as follows:

|                         |              |   |
|-------------------------|--------------|---|
| BRW Architects          | \$ 89,760.00 | Services thru 7/31/15                   |
| BRW Architects          | 19,272.00    | Services thru 8/31/15                   |
| Guthrie Buildings, Inc. | 8,995.19     | Permit, CDC architects, ATR Engineering |
| Guthrie Buildings, Inc. | 15,000.00    | Slab materials and labor to construct   |
| PVFA                    | 175,000.00   | Operating Funds                         |

We also have Commissioners' compensation this month.

Mike Jones made a motion to pay the bills and compensation as noted. Dan Dronberger seconded the motion with unanimous approval of the board.

### **FIRE CHIEF'S REPORT**

FCW's report is included in the package. He is on vacation this week.

#### **SAFE-D February 18-20 (FCW reserved rooms)**

Nothing else to report at this time.

#### **Station 63 Construction**


Nothing new to report at this point per Dan Dronberger.

#### **ESD 11 Update**

Nothing else to report to date.

### **MOTION TO ADJOURN**

A motion to adjourn was made at 5:21 p.m. by Mike Jones with unanimous approval of the board. The next meeting will be on Monday, October 26<sup>th</sup>, 2015 at 5:00 p.m.

  
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Jim Chatterton, Secretary