

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF THE BOARD OF COMMISSIONERS MEETING September 18, 2017

Members in Attendance:

Dan Langford, President	Dan Dronberger, Treasurer
Mike Jones, Vice President	Shirley Jauma, Secretary
Ken Koenig, Asst. Treasurer	

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager
Bob Schmanski, ESD #7 President

CALL TO ORDER

Dan Langford called to order the September 18, 2017, ESD Board meeting starting at 5:00 p.m.

MINUTES

Dan Langford asked if there were any additions or corrections to the minutes from the August 21, 2017, board meeting.

Page 4 of 14, Covered Parking, changes as follows:

FCW – passed out two quotes from Guthrie Building. Two sizes for review, one quote is a 30' X 40' building at 15.56 sq. ft. or 30' X 80' at \$10.44 sq. ft. Discussion held by the board members.

Dan Langford – if we go smaller we will have to increase the size later. All board members agreed on 30' X 80' steel covered parking.

Mike Jones made a motion to purchase 30' X 80' covered parking for Station 63. Ken Koenig seconded the motion with unanimous approval of the board.

Ken Koenig made a motion to approve minutes with the above changes. Mike Jones seconded with unanimous approval of the board.

September 12, 2017 - Board Meeting

Dan Langford asked if there were any additions or corrections to the minutes from the September 12, 2017, board meeting.

Ken Koenig made a motion to approve minutes as written. Mike Jones seconded with unanimous approval of the board.

PUBLIC COMMENTS

No public in attendance.

FINANCIAL REPORT

Dan Dronberger handed out the financial report for August. Not much activity this month. Penalty and interest will be closer to \$16,000.00 for 2017, versus budgeted amount of \$20,000.00. Tax Receipts previous years; we are about 102% of budget amount. Website expense does not show a balance, do we have an expense for this line item. FCW – Yes, I remember an invoice. DMS – to review and follow up at next meeting. Dana report on this.

2017 budget

Discussion held by the board, 2017 budget to remain as adopted.

Dan Dronberger reported on the bank balances in our various accounts as of August 31, 2017.

Checking Account: We had a beginning balance of \$1,016,343.43 with deposits totaling \$137,469.87 (which includes an interest deposit of \$407.45); and checks and debits totaling \$386,663.09, for an ending balance of \$767,150.21.

Money Market Account: We started with a beginning balance of \$413,876.96, with an interest deposit of \$123.03, for an ending balance of \$413,999.99.

Sales Tax Money Market Account: Beginning balance of \$1,596,017.32 with deposits totaling \$134,972.09, (which includes an interest deposit of \$497.64), for an ending balance of \$1,730,989.41.

We have (2) bills to pay this month as follows:

PVFA Draw	\$405,000.00	September Draw
McCall, Gibson,	\$450.00	Audit Adjustments Meeting - Jennifer Day

ESD Commissioner Compensation – September 2017

Commissioner compensation forms received for third quarter. Payment processed in September.

PVFA Draw – September 2017 - \$405,000.00

ESD 2018 BUDGET

Dan Dronberger – 2018 budget reviewed by the board, no major changes, minor adjustments before budget finalized. Board is to review and finalize at next board meeting.

Mike Jones made a motion to accept the financials and pay the bills as presented. Shirley Jauma seconded the motion with unanimous approval of the board.

FIRE CHIEF REPORT

Fire Responses

FCW – We had 150 responses in August. Report to be mailed once completed. Very interesting month with Hurricane Harvey flooding and rescues.

Traffic Signals Update

Nothing to report

Other Current and Long Range information exchange

Replacement pickup truck included in the 2017 budget. We are considering a diesel engine versus gas engine.

Last Wednesday, Dan Langford and I went to Fort Worth, TX, to pick up the 1997 LMTV and bring to Houston. The F250 diesel engine did a phenomenal job pulling the trailer loaded with the LMTV.

Additionally, the PVFA board has approved the purchase of another inflatable boat and trailer. With all the numerous boat rescues in Ponderosa Forest and Westador subdivisions, we are in need of a boat for each location. Cost of Inflatable boat, trailer, and motor will be included in the 2017 budget.

PVFA 2018 Budget

PVFA Budget should be completed by December, working on a few details, more information to follow at next meeting.

STATION 63 CONSTRUCTION

Covered Parking

Tony Spitzenberger is finalizing everything for covered parking. We have all specifications and costs. We will finalize order within a couple of weeks.

Part Time Position: Automatic Alarms and Knox Box

PVFA approved the position, see description, page 11 of 14.

The proposal is for a part time position, 16 hours a week, with flexible hours. Primary duties: Reducing Automatic Alarms and Knox Box/Lock efforts to improve reliability.

Grant to Flooded Members

Three members affected by the flooding of Cypress Creek due to Hurricane Harvey.

Rick Reeg's rental home – water almost to the ceiling.
Hunt Whitten had 3 to 4 feet of water in their house.
Anthony Carrasco had 2 to 3 feet of water in his house.

PVFA granted funds from the Curtis J. Cook Fire Fighters Relief Fund, non-ESD funds. Rick Reeg and Hunt Whitten granted \$1500.00 each, and Anthony Carrasco now part time/duty crew with Ponderosa Fire Department was granted \$750.00.

Review public hearing related to Truth in Taxation

All Board Members in agreement to authorize the attorney to perform as necessary regarding Truth in Taxation.

**Report on the President's participation in the Emergency Response
Leadership Coalition**

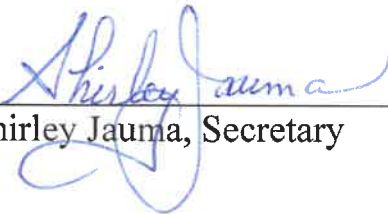
No Attendance.

9-1-1 Calls

Discussion held by the board concerning 911 calls during Hurricane Harvey. Hold times were in excess of 10 minutes or longer. Many calls received at fire stations due to excessive hold times. More information to follow at next meeting.

MOTION TO ADJOURN

A motion to adjourn made by Dan Dronberger at 5:33 p.m. Ken Koenig seconded the motion with unanimous approval of the board.



Shirley Jauma, Secretary