

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF THE BOARD OF COMMISSIONERS MEETING March 20, 2017

Members in Attendance:

Dan Langford, President Mike Jones, Vice
President/Secretary
Dan Dronberger, Asst. Treasurer Shirley Jauma

Members in Absent:

Morris Bradley, Treasurer (Excused)

Others in Attendance:

Fred Windisch, Fire Chief
Tony Spitzenberger, Assistant Chief
Dana Schmanski, Office Manager
Ronald L. Welch Ph.D., Municipal Information Services
Ira Coveler, Attorney (Arrived 5:30 pm)

CALL TO ORDER

Dan Dronberger called to order the March 20, 2017, ESD Board starting at 5:00 p.m.

MINUTES

Dan Dronberger asked if there were any additions or corrections to the minutes from the February 20, 2017 board meeting. Dan Dronberger made a motion to accept the minutes as written. Mike Jones seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

No public in attendance.

FINANCIAL REPORT

Dan Dronberger handed out the comparison of February 2017, Profit and Loss Statement versus our 2017 Budget. Not a lot of activity in the month of February. Minor changes to miscellaneous revenue. Dan Langford – Sales Tax Assurance has a significant increase. FCW – not understanding the big month of income, we contacted Sales Tax Assurance. The increase was because of Republic Services owing \$29,000.00 in taxes.

Dan Dronberger reported on the bank balances in our various accounts as of February 28, 2017.

Checking Account: We had a beginning balance of \$1,335,577.64 with deposits totaling \$1,310,184.51 (which includes an interest deposit of \$828.07); and checks and debits totaling \$184,759.47, for an ending balance of \$2,461,002.68.

Money Market Account: We started with a beginning balance of \$413,256.13 with an interest deposit of \$63.40, for an ending balance of \$413,319.53.

Sales Tax Money Market Account: Beginning balance of \$991,486.91 with deposits totaling \$159,372.75 (which includes an interest deposit of \$164.33), for an ending balance of \$1,150,859.66.

We have (6) bills to pay this month as follows:

PVFA	\$1,050.00	Sale of RV, Deposited in ESD Account in Error
Coveler & Peeler P.C.	\$12,200.60	Retainer for Legislative Work 2017
Invonics	\$5,069.55	Station 63 Security
Municipal Info Services	\$2,875.00	Comprehensive Review - R. Welch
Northwest Communications	\$2,441.66	Station 63 Communication Antenna
Stewart Signs	\$6,587.00	LED Daystar EXP Sign STA 63

Dan Dronberger reported that we have total account bank balances as of today \$4,173,498.28.

The interest paid this month on the bank loan to Trustmark National Bank was \$7,218.70.

Station 63 Construction:

Draw #14 \$399,878.75, February 8, 2017

Draw #15 \$182,237.55, March 7, 2017

ESD Commissioner Compensation

Commissioner compensation forms distributed. Board members completed forms for March compensation.

Mike Jones made a motion to pay commissioner compensation to the board members for the 1st Quarter of 2017. Shirley Jauma seconded the motion with unanimous approval of the board.

PVFA DRAW

Draw – March 2017 - \$475,000.00

PVFA Board commissioners approved the March 2017 draw not to exceed \$510,000.00

ESD 2017 BUDGET

No Changes

Dan Dronberger asked if there were any questions concerning financials. No questions.

Mike Jones made a motion to approve the financials and pay the bills as presented. Shirley Jauma seconded the motion with unanimous approval of the board.

FIRE CHIEF REPORT

Fire Responses

We had 138 responses in February.

One fire on Mathis Church Road storage facility. Mutual aid called quickly. Originating call from Motel on Rolling Creek.

Traffic Signals Update

E Views will be here this week and next. They are tweaking some of the equipment.

Other Current and Long Range Information

PVFA Board Position Opening

PVFA has two board positions open. Dan Vogel has retired and Paul Nichols has moved to Marble Falls, Texas. Please advise if you know of anyone who may be interested in joining the PVFA Board.

Gillman Subaru Donation

FCW – Gillman Subaru donated \$10,000.00 to outfit station 63 with furnishings. To date we have purchased a television, sound bar with wall mount and lounge chairs. Total spent \$8,400.00. When we are finished purchasing we will send him an invoice and he will reimburse the PVFA. We have also ordered 11 beds including mattresses and frames. The beds ordered from Beds to Go on FM1960.

Station 63 Dedication

Sunday, April 23, 2017 is the dedication for Station 63 at 1:00 pm.

We have ordered medallion coasters as gifts with a line drawing of New Station 63.

Annual Crawfish Boil

Scheduled for May 14, 2017, at Station 63 at 2:00 pm.

Station 62 Staffing

We are using Engine 62 and one of our staff members. Spring Fire Department continues staffing at Station 62.

Purchase of 3 Replacement Fire Engines

Dates for the preconstruction meeting at Pierce Manufacturing for the new fire trucks will be available soon.

Camper 63

Camper 63 was involved in an accident and totaled. PVFA board approved last week the purchase of a replacement camper for \$8,600.00.

1972 Fire Engine

Old fire truck currently in renovation with Non-ESD funds. Rehab Garage is moving their business location to Tomball, Texas.

Washer & Dryer Extractor

Because of the late receipt of the washer and dryer invoice our auditors suggested we use 2017 budget funds, although it is was 2016 budget expense item.

Station 63 Construction

Tony Spitzenberger – we are making headway and about 90% complete. Waiting for confirmation on the windows and the estimated delivery date.

Started finals on the building counters and millwork at the station. Plumbers are installing fixtures. Once the windows are in, they can do the final painting and then polishing the floors.

The door company was at Station 63 today and doors should be operational tomorrow. Landscaping is done, we used Bermuda grass, it stronger and more durable.

Asphalt and addendum to contract to fix the black top at Station 63. We asked Lynn Foster to have the contractor meet us on site, after reviewing the surface, it does not need replacing. Our cost is \$25,000.00 to repair the black top surface. We have money in the contingency fund left to pay the interest on the \$25,000.00, or we could pay it out of pocket. Should we proceed? The asphalt is starting to deteriorate, so we need board approval to move forward.

Mike Jones made a motion to pay for asphalt with ESD Funds and not the construction contingency fund. Dan Dronberger seconded the motion with unanimous approval of the board.

New Commissioner Position for Shirley Jauma

Discussion held by the board members concerning Shirley Jauma's position within ESD#28 Board. After discussion, Shirley Jauma will become the appointed Secretary of ESD#28 Board.

Mike Jones made a motion for Shirley Jauma to hold the Secretary Position of ESD#28. Dan Dronberger seconded the motion with unanimous approval of the board.

Safe D Conference

February 22-24, 2018, Galveston Texas. FCW – hotel rooms not been released for booking reservations.

Municipal Information Services

Ron Welch – distributed the Harris County Emergency Services District #28, Update to Comprehensive Review package, to all board members.

Taxable Value in the ESD

According to the Harris County Appraisal District as of December 23 2016, the 2015 certified taxable value of real and personal property located within the ESD was almost \$2.71 billion. At that time, only \$27,224 of the 2015 levy was uncertified. The 2015 total taxable value was approximately \$178.07 million more than the taxable value in the ESD for the 2014 tax year.

Also, as of December 23, 2016 the certified taxable value of the 2016 tax year was over 2.98 billion.

Tax Revenues of the ESD

Based on the 2016 Tax roll levy the ESD currently is in process of receiving approximately \$2.85 million.

Population within ESD

Approximately 48,146 persons in 2016 respectively.

Discussion held with Ron Welch and the ESD board members in review of all information gathered for the demographic study of ESD#28 District for 2017.

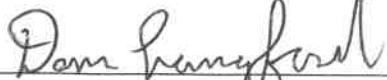
Author: Ronald L. Welch, Ph.D. "Harris County Emergency Services District #28", "Update to Comprehensive Review", March 2017 p. 1-2.

Report on the President's participation in the Emergency Response Leadership Coalition

No Attendance

MOTION TO ADJOURN

A motion to adjourn made by Mike Jones at 5:58 p.m. Dan Dronberger seconded the motion with unanimous approval of the board.



Dan Langford, President