

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28



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HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28 MINUTES OF THE BOARD OF COMMISSIONERS MEETING August 15, 2016

Members in Attendance:

Dan Langford, President
Morris Bradley, Treasurer

Mike Jones, Vice President
Dan Dronberger, Asst. Treasurer

Members Absent:

Jim Chatterton, Secretary (retired)

Others in Attendance:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

CALL TO ORDER

Dan Langford called to order the August 15, 2016, ESD Board Meeting at 5:00 p.m.

MINUTES

Dan Langford asked if there were any additions or corrections to the minutes from the July 18, 2016 Board Meeting. No changes were made. Dan Langford made a motion to accept the minutes as written. Mike Jones seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

No public was in attendance.

FINANCIAL REPORT

Morris handed out the financial reports, nothing really outstanding. Income and expenses are all on schedule.

Morris asked if there were any questions on the report. Dan Dronberger asked about an entry for station 62 under capital outlay. The \$8,976.00 was expensed incorrectly and changed in August to a Station 63 Architecture fees account.

Morris reported on the bank balances in our various accounts as of July 31, 2016.

Checking Account: We had a beginning balance of \$1,248,065.71 with deposits totaling \$93,022.34 (which includes an interest deposit of \$523.64); and checks and debits totaling \$510,045.62, for an ending balance of \$ 831,042.43

Money Market Account: We started with a beginning balance of \$412,776.59 with an interest deposit of \$69.92 for an ending balance of \$412,846.51.

Sales Tax Money Market Account: Beginning balance of \$738,182.61 with deposits of \$87,608.10 (which includes an interest deposit of \$ 134.13) for an ending balance of \$825,790.71.

We have (4) bills to pay this month as follows:

Sales Tax Assurance	\$ 1,500.00	Quarterly Retainer
MTEC	\$ 1,177.25	Concrete Inspection Station 63
Harris County Appraisal District	\$ 4,964.00	Quarterly Assessment
Coveler & Katz	\$ 2,758.33	Election and general expense

Payment for Station 63 LDF Construction \$484,098.15, signed by Dan Langford.

The interest paid this month on the bank loan to Trustmark was \$2,945.44.

Dan Dronberger asked why the sales tax income is directly deposited into the checking account and not the sales tax account. FCW - the sales tax income account is a money market savings account, a savings account cannot receive an ACH deposit. So when we receive notice we move the money from the checking account into the money market account.

Morris reported that we have total account bank balances as of today of \$2,210,017.70.

ESD 2016 Budget – No changes

Morris Bradley indicated we have a super interest rate on the loan at Trustmark Bank. We may want to payoff any other debt first if needed. FCW – we don't have any other interest debt excluding the fire trucks which include a prepayment penalty. MB would like an amortization schedule for the loan at Trustmark Bank for Station 63 construction.

Dan Dronberger made a motion to approve the financials and pay the bills as presented. Mike Jones seconded the motion with unanimous approval of the board.

Fire Chief Report

Traffic Signals Update and Request

Traffic signals from Kuyendahl to I-45 will be done this week. Tx-Dot has done their part this week and now our guys are putting in the controllers.

Fema Public Assistance Funds – April Flooding

We have signed all forms requested and information has been submitted.

High Water Vehicle update

The old transmission and new transmission are at repair shop. When the mechanics swapped the transmissions, the electronic control module, as well as C3 and C4 clutches had to be changed. Cost is a little less than \$3,000.00. The transmission guy said they needed to swap out the parts, much like putting a circle into a square peg. Looking back on the series of events we probably should have taken it back to get another truck, but the transmission was just sitting there so we will have it repaired.

PVFA Purchase of boat motor.

The motor has been purchased but not yet received.

PVFA 2017 Budget

We are expecting a 3 million dollar budget, we are working to get it reduced \$2.75 million.

1972 Fire Engine

We found a shop on Louetta Road that does restorations. The owner is very knowledgeable concerning the truck. He took on the job for next week or the week after. Our goal is to get the truck road worthy, including 6 tires, and any other items that pop up. PVFA has agreed to use non ESD funds. Estimation is \$10,000.00. He is giving us a little break, piece by piece, until we figure out what needs to be done. The paint on the truck was not finished properly, so with wet sanding and a clear coat he says we will be satisfied with the finish and color. Then we will do the chassis, power steering, brakes, exhaust leak, carburetor, and then we will get the Texas antique plates.

PVFA Office Manager

Teresa Griffin is retiring next week. We have our replacement here with us, Dana Schmanski; she is doing a very fine job. The retirement party is Friday, August 26th, from 6:00 – 9:00 pm.

Fire runs

We were a very busy, 273 responses, 91 responses were Spring Fire Department calls, rolling out of station 62. Also, a new response record for Spring Fire Department as well. All the fire departments in North Harris County were very busy in July, reasons unknown.

Station 63 Construction

Dan Dronberger - we met last week, the steel is rising from the ground. FCW - they delivered concrete block, (all of it, not suppose to deliver all blocks) last week. Hybrid construction, the truck bays have the block around it. DD - no areas of concern at this point.

HVAC issues at station 62 – Tony Spitzenberger is working with them to fix problem.

Dan Langford – does everyone know that Jim Chatterton has resigned after 31 years of being on the board.

FCW - Jim Chatterton is retiring, he has been on the board since 1985. He came on board after John O’Gorman was chief. We would like to order a plaque for recognition of 31 years of service.

FCW - We have a possible commissioner by the name of Russell Wells. He lives in Cypresswood Subdivision and will be here at next meeting. His intent was to be here tonight but had to rescue his daughter’s car. He has no relatives in FD or on the board. He was recommended by FD member, Jim Nusser. FCW – Passed out information. If you know of someone for the open commissioner position, please bring them for consideration by the board.

ESD Commissioners Positions – Self Election

Mike Jones – does anyone wish to change positions on the board? Mike Jones’ position to include secretary to his Vice President’ Position.

Mike Jones made a motion for the Board Members to keep their current positions with one change. To add the title of Secretary to Mike Jones, Vice President position, now to be listed as Vice President/Secretary. Morris Bradley seconded the motion with unanimous approval of the board.

**REPORT ON THE PRESIDENT'S PARTICIPATION IN THE EMERGENCY
RESPONSE LEADERSHIP COALITION**

No Attendance

MOTION TO ADJOURN

A motion to adjourn was made by Mike Jones at 5:34 p.m. and seconded by Dan Dronberger. The next meeting will be held on Monday, October 18th at 5:00 p.m.



Mike Jones, Secretary