

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT #28
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
November 17, 2014**

Members in Attendance:

Dan Langford, President
Morris Bradley, Treasurer
Jim Chatterton, Secretary

Mike Jones, Vice President
Dan Dronberger, Assistant Treasurer

Others in Attendance:

Fred Windisch, Fire Chief
Teresa Griffin, Office Manager

Call to Order

Dan Langford called the November 17, 2014 ESD 28 Board Meeting to order at 5:00 p.m. with a quorum in attendance.

Minutes

Dan Langford asked if there were any changes or corrections to the minutes for the October 6, 2014 meeting. There were no changes mentioned.

There were two bills paid after the meeting, as we met much earlier in October.

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|----------------|---|
| 1) \$99,309.03 | Prosperity Bank for Sta. 62 Loan Payment due 10/25; |
| 2) 1,500.00 | Sales Tax Assurance for retainer for Nov.-Dec. 2014,
and January 2015 Consulting Services. |

Dan Dronberger made a motion to approve the two bills paid; Jim Chatterton seconded with unanimous approval of the board.

Dan Dronberger made a motion to accept the Minutes for October as written, Morris Bradley seconded with unanimous approval of the board.

Public Comments

No public comments.

Financials

Morris Bradley reported on the October Checking Account, beginning balance of \$1,625,762.09, we had three deposits of \$75,900.41 which includes interest of \$1,736.47; and expended \$107,745.04, for an ending balance of \$1,593,917.46.

Money Market beginning balance of \$ 411,337.20 with interest added of \$69.87, no expenditures, for an ending balance of \$411,407.07.

Morris handed out Budget reports, first year-to-date through October 2014 and comparison of spending to budget items. Everything is still pretty much in line, he doesn't see anything exceptional that we haven't discussed. As far as the Budget we passed last time, everything should be in order.

We have six bills to pay as follows:

BRW Architects	Feasibility Study thru 9/2014	\$ 4,800.00
Coveler & Katz	Professional Services for 9/2014	1,946.23
PVFD	Operating Funds Draw	120,000.00
SAFE-D	Annual Membership Renewal	1,100.00
Chronicle	Legal Notices	4,236.72
	Tax Rate Hearing Publication	
Texas Mutual	ESD #28 Workers Comp for 2015	377.00

Discussion on whether to establish a separate bank account specifically for the sales tax we receive. FCW will check to see how other ESD-Departments are allocating tax funds.

Dan Dronberger made a motion to approve the bills, unanimous approval from the board.

Fire Chief's Report

FCW reported that he spoke in Dallas earlier this month at the Conference for Intelligent Traffic Signals.

We had 157 responses for the month of October. We have an average of 137 per month.

The HazMat call turned out to be nothing. The Walmart incident was an arson fire. The person responsible was hiding in a back room where he started the fire. He was caught as he ran out of Walmart.

EMS calls are holding their own, averaging 51.

Annual Conference of VCOS – Florida: FCW, Tony Spitzenberger, Scott Windisch, Rick Reeg, Mat Mason and Anthony Carrasco attended. VCOS picked up Fred's expenses. Excellent classes and conference.

This coming 3 week period, we are probably going to have to go into the Contingency Fund.

PVFA Budget: It is almost complete. One of the items that is still up in the air is if we get the grant for the radio systems for \$45K.

We are going to a single dispatch for all of the departments on 1960.

A reminder that Friday, December 5th is the annual Christmas Party at Shirley Acres, beginning at 6 p.m., followed by dinner at 7:30 p.m.

Station 63 Title Transfer

We are going to let that sit for now. Per Howard, if we go to re-platt the area that is not platted, there is a potential that it is easement. Right now we have to search our files for Station 63. We think we had the pipeline release some of their easement.

Station 63 Feasibility Study

Station 63 survey is 90% complete. Tony said there are some things they need to take off, and he has written up a document and sent back to them to redo some of it.

ESD 28 Website – Status

The website is up to date can be removed from the agenda.

Review and take action on engagement of audit for District 2014 Audit

The Board approved continuing with McCall, Gibson, et al for the 2014 Audit. Motioned and approved unanimously by the Board.

The next three (3) items were discussed and approved by the Board. Mike Jones made the motion with unanimous Board approval.

Discuss and take action on the ratification of a continuing Contract with a private law firm for the collection of delinquent District ad valorem property taxes, and providing for the payment of 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.

To discuss and take action on the imposition of additional penalty on delinquent taxes for 2014 pursuant to Section 33.07 of the Property Tax Code and adoption of a Resolution regarding same.

To discuss and take action on the imposition of additional penalty on delinquent taxes for 2014 to defray costs of collection by the District's delinquent tax attorney, pursuant to Section 33.08 of the Property Tax Code and adoption of a Resolution regarding same.

FCW reported that this coming Thursday, Jim Chatterton will have his hip replaced. We ask that you keep him in your thoughts, and wish Jim well.


Report on the President's participation in the Emergency Response Leadership Coalition.

We are participating in the Emergency Response Leadership Coalition as it relates to Ebola. The Comm Center has questions, in the event there would be a potential patient, we would have to decon with 10% bleach solution. Our people are being trained now.

We will have a written test in December to complete the certification process.

Motion to Adjourn

A motion to adjourn was made by Dan Dronberger at 6:34 p.m. with unanimous approval of the Board. The next regularly scheduled board meeting will be on Monday, December 15, 2014 at 5:00 p.m.



Jim Chatterton, Secretary